

SECTION 102

BIDDING REQUIREMENTS AND CONDITIONS

I. INVITATION FOR BIDS

1. Long Form

PROJECT: Magnolia Avenue Pedestrian Access Improvements Phase 2

LOCATION: Town of West Point, Virginia

DATE: August 24, 2017

The Town of West Point will receive sealed Bids for the above titled Project at the office of the Town Manager, located at 329 6th Street, P.O. Box 152, West Point, VA 23181, until 2:00 p.m. local time on October 4, 2017, at which time the Bids will be publicly opened and read aloud. Any Bids received after the specified time and date will not be considered.

The Work under this Project consists of the installation of concrete sidewalks, clearing, grading, storm drainage, erosion control and other incidental work as shown on the project construction documents

Bid Documents may be examined at the offices of the Town Manager, located at 329 6th Street, West Point, VA 23181 and have been provided to the following plan room services:

Norfolk Builder's Exchange
1118 Azalea Garden Road
Norfolk, VA

The Builders Exchange Association of Virginia
3207 Hermitage Road
Richmond, VA 23227

Bid Documents may be obtained from the office of the Town Manager upon a non-refundable payment of \$100 for each set of documents, **or may be downloaded free of charge from the Town of West Point website www.west-point.va.us/**. Neither the Owner nor any of its representatives shall be responsible for full or partial sets of Contract Documents, including addenda, obtained from any other source. Requests for Bid Documents to be mailed to the Bidder shall be made in writing and accompanied by a non-refundable check in the amount of \$ 135. Checks shall be made payable to Town of West Point, Virginia.

The Hampton Roads Planning District Commission's *Regional Construction Standards, Sixth Edition*, December 2010, are hereby referenced and are part of the Bid Documents, except as may be modified by the Special Provisions of this Project or as may be shown by bold type for additions and strike-throughs for deletions. Copies of the *Regional Construction Standards* may be purchased at the offices of the HRPDC, 723 Woodlake Drive, Chesapeake, VA 23320 (Telephone 757-420-8300) or Executive Tower, Suite 1-C, 2101 Executive Drive, Hampton, VA 23666 (Telephone 757-262-0094). The latest edition of the *Regional Construction Standards* and Publication Updates may be downloaded at the HRPDC website http://www.hrpdcva.gov/Regional_Construction_Stnds/REGCONST_Home.asp.

Bidders must be aware that these Bid Documents incorporate a number of changes, which supplement, modify, or replace language and/or Standard Details found in the HRPDC *Regional Construction Standards*. Details shown on the Drawings replace corresponding Standard Details found in the *Regional Construction Standards*. Changes from the *Regional Construction Standards* that appear in these Bid Documents are shown as **bold** for additions, and ~~strikethroughs~~ for deletions. Also, see Section 110 for additional references to Special Technical Provisions incorporated into this Project.

Bid Security in the amount of Five percent (5%) of the Bid shall be submitted with each Bid. ~~Each Bidder shall submit a letter of certification from their surety that an Erosion and Sediment Control Surety Bond in the amount of \$ _____ will be issued if the Bidder is awarded the contract. See Section 107, paragraph 4.4.~~

A ~~[MANDATORY/NON-MANDATORY]~~ PRE-BID CONFERENCE will be held on September 14, 2017, at 2:00 p.m. local time at 329 6th Street, West Point, VA 23181. (If mandatory, Bidders must be present at the start of meeting.)

Contractor registration in accordance with Title 2.2 Chapter 43, Code of Virginia is required. The Bidder shall include in its Bid the following notation: "Licensed Virginia Contractor No. _____."

Withdrawal of Bids due to error shall be subject to and in accordance with Section 2.2-4330 of the Code of Virginia and the Contract Documents.

The Owner reserves the right to waive minor non-substantive informalities in the Bid, to reject any/or all Bids, to award any Bid in whole or in part and award the Bid considered to be in the best interest of the Owner. The Owner also reserves the right to negotiate with the lowest responsive, responsible Bidder should Bid exceed available funds.

The Town of West Point, Virginia does not discriminate in the solicitation or awarding of contracts on the basis of race, religion, faith-based organizations, color, national origin, age, disability or any other basis prohibited by state or federal law.

By: _____
John B. Edwards, Jr., Town Manager