

FINANCE AND ORGANIZATIONAL COMMITTEE

AGENDA

January 8th 2015

4:30 pm

- I. Agenda Changes

- II. 2015 Meeting Schedule

- III. General Information

- IV. Town Council Agenda
 1. Budget Book/pdf format
 2. Town Council Retreat

- V. Next Meeting Date: February 12th, 2015

- VI. Adjournment

**Finance and Organizational
Committee Meeting
Minutes
January 8th, 2015**

Mrs. Ball called the meeting to order at 4:30 p.m. Committee members present included Deborah Ball, Chairperson; Jack Lawson and Bub Shreaves.

Also Present: Wayne Healy and Paul Kelley, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer and Donna Pauley, Human Resource Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. 2015 Meeting Schedule

Mr. Edwards presented the proposed Town Council and Town Council Committee meetings for 2015 and January 2016. Mr. Edwards advised that there is one change to the past meeting schedule at the top before the meeting dates there is a disclosure that is in compliance with recent amendments to the Freedom of Information Act. Mr. Edwards then reviewed the dates for changed meetings for 2015.

The consensus of Town Council members present is to keep the proposed dates. If a meeting date needs to be changed that changes can be made when necessary prior to a meeting.

III. General Information

1. Budget Book

Mr. Edwards asked if any Council Member wanted the Budget presented in the traditional book, if not the budget will be done in pdf format and downloaded into Dropbox.

Mr. Kelley asked if a sign in sheet could be made available for the public that view the budget at Town Hall.

Mr. Edwards stated that he is not sure how many people read the budget in Town Hall and that the budget is available on the Web Site.

The consensus was for the budget to be prepared in pdf format and for the Town to stop using the budget in the photo copy format.

2. Town Council Retreat

Mr. Edwards advised that there are some Council Members that are unable to attend the Town Council retreat so the retreat will have to be cancelled and rescheduled later in the year.

IV. Town Council Agenda

Mr. Edwards advised the Town Council meeting schedule will be on the Town Council Agenda for adoption of the meeting date.

V. Next Meeting Date: February 12th, 2015

VI. Adjournment

There being no further business Mrs. Ball adjourned the meeting at 5:00 p.m.



Deborah T. Ball
Chairperson

ATTEST:



Karen M. Barrow
Town Clerk

Public Meeting Notice 2015

Please take notice that any or all committee meetings, a quorum of Council may be present and official action may be taken. For purposes of the Virginia Freedom of Information Act, committee meetings should be considered as meetings of the town council.

The regular monthly *Town Council Meetings* will be held (Generally the last Tuesday of each month) at 6:30 p.m. on the following dates:

January 27 th , 2015	February 24 th 2015
March 31, 2015	April 21 st 2015 (Budget Public Hearing)
April 28, 2015	May 26, 2015
June 30, 2015	July 21, 2015(Changed Date)
August 25, 2015	September 29, 2015
October 27, 2015	November 17, 2015(Changed Date)
December 22, 2015(Changed Date)	January 26 th 2016

The regular monthly *Community Development Committee Meetings* will be held at 5:00 p.m. on the following dates:

February 9, 2015	March 9, 2015
April 13, 2015	May 11, 2015
June 8, 2015	July 13, 2015
August 10, 2015	September 14, 2015
October 5, 2015 (Changed Date)	November 9, 2015
December 14, 2015	January 11 th 2016

The regular monthly *Education Meetings* will be held at 4:30 p.m. on the following dates:

February 18, 2015	March 18, 2015
April 15, 2015	May 20, 2015
June 17, 2015	July 15, 2015
August 19, 2015	September 16, 2015
October 21, 2015	November 18, 2015
December 16, 2015	January 20 th 2016

The regular monthly *Finance and Organization Development Committee Meetings* will be held at 4:30 p.m. on the following dates:

**February 12, 2015
April 9, 2015
June 11, 2015
August 13, 2015
October 8, 2015
December 10, 2015**

**March 12, 2015
May 14, 2015
July 9, 2015
September 10, 2015
November 12, 2015
January 14, 2016**

The regular monthly *Public Safety Committee Meetings* will be held at 4:30 p.m. on the following dates:

**February 19, 2015
April 16, 2015
June 18, 2015
August 20, 2015
October 15, 2015
December 17, 2015**

**March 19, 2015
May 21, 2015
July 16, 2015
September 17, 2015
November 19, 2015
January 21, 2016**

The regular monthly *Public Works Meetings* will be held at 4:00 p.m. on the following dates:

**February 19, 2015
April 16, 2015
June 18, 2015
August 20, 2015
October 15, 2015
December 17, 2015**

**March 19, 2015
May 21, 2015
July 16, 2015
September 17, 2015
November 19, 2015
January 21, 2016**

The regular monthly *Planning Commission Meetings* will be held At 5:00 p.m. on the following dates:

**January 7, 2015
March 4, 2015
May 6, 2015
July 1, 2015
September 2, 2015
November 4, 2015**

**February 4, 2015
April 1, 2015
June 3, 2015
August 5, 2015
October 7, 2015
December 2, 2015**

The *Board of Zoning Appeals and Wetlands Board*
Meet on an as needed basis at 6:00 p.m. on the following dates:

January 20, 2015

March 17, 2015

May 19, 2015

July 21, 2015

September 15, 2015

November 17, 2015

February 17, 2015

April 21, 2015

June 16, 2015

August 18, 2015

October 20, 2015

December 15, 2015

The regular monthly *Economic Development Authority Meetings*
will be held at 6:00 p.m. quarterly on the following dates:

March 17, 2015

September 15, 2015

June 16, 2015

December 15, 2015