

**PUBLIC WORKS  
AGENDA  
April 16th 2015  
4:00 p.m.**

- I. Agenda Changes
- II. Adoption of Minutes
  - 1. March 19<sup>th</sup> 2015
- III. Cemetery Tree
- IV. General Information
  - 1 Safe Routes to School
  - 2 FY 2015-16 Budget
- V. Septic Disposal Request for Pump & Haul
- VI. Town Council Agenda
- VII. Next Meeting Date: May 21st, 2015
- VIII. Adjournment

**PUBLIC WORKS  
MINUTES  
April 16th 2015**

Mr. Vincent called the meeting to order at 4:00 P.M.

Also Present: Bud Shreaves, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Director of Community Development; Tim Sawyer, Building Inspector; Walt Feurer, Director of Public Works and other interested persons.

**I. Agenda Changes**

There were no changes made to the agenda

**II. Adoption of Minutes**

1. March 19<sup>th</sup> 2015

Mr. Shreaves made a motion to adopt the minutes, seconded by Mr. Vincent. Upon a unanimous vote, the motion was approved.

**III. Cemetery Tree**

Mr. Edwards advised that a large tree fell in the Cemetery last Friday in the storm. There is some damage to grave stones. The tree has now been removed and public works are still evaluating the damage. VML will cover a portion of the cost for the tree removal. Once we have a final list of the damage, we will work to do what we can to repair the stones. One of the stones dates back over 100 years to 1904.

**IV. General Information**

1 Safe Routes to School

Town Staff are still working with VDOT on the Safe Routes to Schools. We will bring any information to Town Council when we receive it.

2 FY 2015-16 Budget Public Hearing

The Public Hearing is scheduled for next Tuesday, April 21<sup>st</sup> at 6:30 p.m. due to the State code the Town has to wait 7 days after the public hearing before they can adopt the budget. The Adoption date will be the following Tuesday, April 28<sup>th</sup> 2015.

**V. Pump & Haul Septic Disposal Request**

Mr. Edwards advised that Herb Milby would like to construct an additional building at his current location on Glass Island. Due to State and Health Department regulations, the Health Department is unable to approve a septic system for the building. The project can install a Treatment Level III alternative septic system with ultra-violet treatment, the cost

for this system would exceed \$30,000. (See attached soil report.) One other option that is cost effective would be to Pump & Haul which requires an application by the Town to the State. Town staff contacted the State, had a phone conference regarding the request and several other conversations with the health department. Town staff has worked very hard and done most of the work on this project for the applicant and contractor. The Town would need to adopt an ordinance then an agreement with the applicant. The process would be for Town Council to authorize the Town to submit an application to the State, once the application is approved the town would then move forward with adoption of an ordinance, this could be a three or four month process depending on the State.

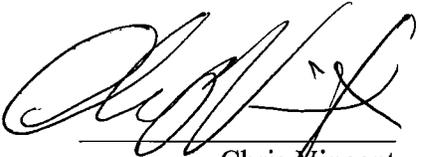
**VI. Town Council Agenda**

Mr. Vincent asked the Town Manager to place the State application to pump and haul on the Town Council agenda.

**VII. Next Meeting Date:** May 21st, 2015

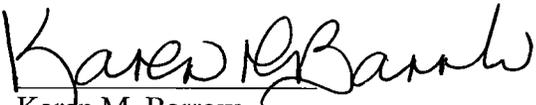
**VIII. Adjournment**

There being no further business, Mr. Vincent adjourned the meeting at 4:35 p.m.



Chris Vincent  
Chairman

ATTEST:



Karen M. Barrow  
Town Clerk