

**PUBLIC WORKS  
AGENDA  
September 17th 2015  
4:00 p.m.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  1. June 18<sup>th</sup>, 2015
  - August 20<sup>th</sup>, 2015
  
- III. Water Connection Fees
  
- IV. General Information
  
- V. Town Council Agenda
  
- VI. Next Meeting Date: October 15th, 2015
  
- VII. Adjournment

**PUBLIC WORKS  
MINUTES  
September 17th 2015**

Chris Vincent called the meeting to order at 4:00 p.m. Committee members present included Chris Vincent, Chairman.

Also Present: Mayor Jim Hudson, Paul Kelley and Wayne Healy, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; and Walt Feurer, Director of Public Works.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

1 June 18<sup>th</sup> 2015  
August 20<sup>th</sup> 2015

Paul Kelley made a motion to adopt the minutes for June 18<sup>th</sup> and August 20<sup>th</sup> as presented, seconded by Wayne Healy. Upon a unanimous vote, the motion was approved.

**III. Water Facility Fees**

Mr. Edwards advised that in 2007 the Town Code regarding the water connection fees was amended stating the if a connection was cut off it would be regarded as abandoned. The property owner would need to pay the minimum amount of a water bill once a year to keep the water connection. The request the Town has received is for the old Massey property on 7<sup>th</sup> Street. The Massey's had the water cut off in 2008. Mr. Edwards suggested that the procedure be changed so that when a property is purchased, it would allow the person purchasing the property to back pay the annual fee up to eight years so the \$3,500 re-connection fee would not be required. This would assist the new owner of a business in operation cost.

Mr. Hudson advised that the procedure change would be for commercial businesses only and the property owner can go back ten years only.

Mr. Edwards stated that if the business needs a bigger line, then they have to pay the fee. Mr. Edwards said for clarification, if a business cuts off the water and the business is sold, that the new owner can back pay the annual fee up to ten years to get the water cut on unless they want to change the size of the line, then they would be responsible for all charges.

The consensus of the members present is for the Town Manager to prepare a procedure for commercial businesses.

**IV. General Information**

### **VML Conference**

Mr. Edwards advised that if anyone wanted to attend the VML Conference to contact the Town Clerk so that reservations can be made.

### **Cab Carnival**

Mr. Edwards advised that the Crab Carnival T-shirts are available and that Town Council can go to the Chamber office and pick out a T-shirt. Mr. Edwards also stated that if anyone wants to be in the parade to let the Town Clerk know so that arrangements can be made for the cars.

### **V. Town Council Agenda**

There was no items for the Town Council agenda.

### **VI. Next Meeting Date: October 15<sup>th</sup> 2015**

### **VII. Adjournment**

There being no further business, Mr. Vincent adjourned the meeting at 4:25 p.m.



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Chris Vincent  
Chairman