

**WEST POINT TOWN COUNCIL
WORK SESSION MINUTES
JANUARY 29, 2007**

I. Water Rate Public Hearing - Ordinance 02-07

Mr. Hudson stated the advertisement for the Water Rate Public Hearing was incorrect and needs to be re-advertised, citizens will still be able to comment on Ordinance 02-07 tonight and we will also have to conduct another public hearing for the next Town Council meeting on February 26th 2007.

II. Budget Calendar

Mr. Funkhouser advised a Budget Calendar is located in FYI section of Town Council packets and that budget work sessions will begin in March at the regular Committee meetings.

Mr. Hudson asked Mr. Gordon when would the School Board have a budget available for Town Council to review.

Mr. Gordon advised he has not received any information on the budget, the School Board are scheduling a public hearing for March.

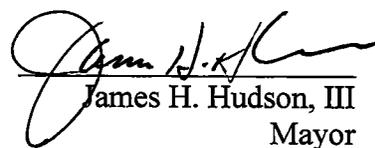
III. Signs on 14th Street

Mrs. Nichols advised there are a lot of signs especially real estate signs on 14th Street, can anything be done about the signs.

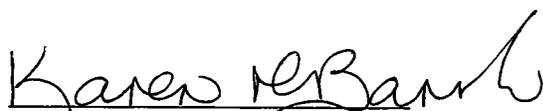
Mr. Funkhouser stated he would review to Town Ordinance to see what is allowable.

IV. Update on Mrs. Casey House

Mr. Funkhouser advised the Building Official is now working with the Town Attorney to sole the building violations at 1101 Main Street. The structure is a major safety violation and is in urgent need of repairs.


James H. Hudson, III
Mayor

Attest:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
JANUARY 29, 2007**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, January 29th, 2007. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. Reverend Beth Palmer gave the Invocation followed by the Pledge of Allegiance.

Members Present: Jim Hudson, Mayor; Deborah Ball, Vice Mayor; Dick Brake; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; and Gail Nichols.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Neal Barber, Economic Development Coordinator and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. VDOT Bridge Update

Mr. Jamie Browder, Project Manager for the Eltham Bridge presented Town Council with an updated time line and advised the work for the next thirty days will be as follows: 1) The forming and pouring of the decks and parapets for the Eltham Bridge will continue. 2) F Street is temporary open to traffic with a rough surface. It will be closed again when the brick pavers are installed. 3) Kirby Street will remain closed between 14th & 13th Street until the Eltham Bridge is open to traffic in the Spring. 4) There will be temporary lane closures on Rt. 33 in Eltham as needed for construction. 5) Work will begin on aligning the machinery for the bascule span and test lifting will begin. 6) Work will begin on grading the sidewalks, pouring concrete for the curb and gutter at 14th Street and Kirby.

Mrs. Gulley asked when will the bridge be open to traffic.

Mr. Browder advised he could not give an exact date, that he is expecting two lanes of traffic to be open the second week in April.

Mr. Lawson asked if the wood debris from the logging trucks would be cleaned up along 14th Street.

Mr. Browder advised that arrangements have been made for a road sweeper to clean up the debris.

B. EDA Update - Bill Cawley

Mr. Cawley gave Town Council a summary of EDA events for 2006. The EDA has received \$450,000 from VDOT for funding to install the access road at the Industrial Park, \$100,000 from the Governor Opportunity Fund for U.S. Components, \$50,000 Workforce Development and a \$700,000 CDBG grant for the waterline project. Two new businesses are moving into the Industrial Park, U.S. Components and Jantech. The Economic Development Improvement Grants have helped seven businesses with renovations and four new businesses have located downtown. Mr. Cawley also stated that Town Council are assisting the EDA with a Market Analysis and Housing Analysis.

C. Bridging Communities Regional Career and Technical Education Center

Dr. Philips, CTE Regional Director, reported to Town Council that the Career and Technical Education Center is a joint project with King William, King and Queen Middlesex and Matthews Counties and the Town of West Point to provide a center for training in highly skilled technical positions for the local workforce.

Mr. Hudson stated that Dr. Philips has a full presentation on the CTE program he will present to Town Council at the work session on February 26th 2007.

D. Public Hearing – Ordinance 02-07 / Water Rate Study

Mr. Hudson stated the advertisement for Ordinance 02-07 was wrong and will need to be re-advertised for February 26, 2007 at 7:30 p.m. No action will be taken tonight on the above ordinance.

Mr. Hudson opened the floor for citizens to comment on ordinance 02-07. There being none, the public hearing was closed. Mr. Hudson advised another public hearing has been scheduled for February 26, 2007 and invited any Town resident to speak at the public hearing.

E. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Eugene Pierce, owner of 3077 Southern Avenue, West Point, Virginia.

Mr. Hudson asked Mr. Pierce if he lives at 3077 Southern Avenue.

Mr. Pierce advised no, that it is rental property. Pierce advised he resides outside of Town.

Mr. Pierce advised he wrote a letter to the Editor of the Tidewater Review and has made some changes to the last two paragraphs of the letter. Mr. Pierce read the letter that objected to Town Council's adoption of Ordinance 10-06.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None were noted.

IV. AGENDA CHANGES

Mr. Gordon made a motion to place a Resolution Appropriating Funds to the West Point School Board on the agenda under Committee Reports as item C-1. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Nichols made a motion to adopt the following consent agenda with a correction to the Work Session Minutes, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

- 1) Minutes of December 18, 2007 Town Council Meeting and Work Session and Special Called Meeting of January 3, 2007.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of December 31, 2006 - \$3,011,905.56
 - b) Water Fund
Cash on hand as of December 31, 2006 - \$228,374.84
 - c) CIP
Cash on hand as of December 31, 2006 - \$276,619.19
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of December 31, 2006 - \$491,984.80
- 5) West Point Monthly Police Activity Report

- 6) Economic Development Monthly Activity Report
- 7) Community Development Monthly Permit Report
- 8) Public Works Monthly Permit Report
- 9) Building Official Monthly Report
- 10) Treasurer Monthly Report

V. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

1. Resolution – Hampton Roads Criminal Justice Training Academy [See Attached Resolution]

Mrs. Gulley made a motion to adopt the Resolution for the Hampton Roads Criminal Justice Academy, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Brake, Mrs. Gulley, Mr. Lawson and Mrs. Nichols voted “Aye”. Mr. Gordon and Mr. Healy voted “Nay”. The motion was approved 5 – 2.

B. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised that applications for the Tax Relief for the Elderly and Disabled is available at Town Hall, the deadline for applications is March 1, 2007. If any one needs assistance with the application, please call the Treasurer at Town Hall.

C. Education Committee – Mr. Gordon reported for the Committee

1. Resolution to Appropriate Funds to the West Point School Board [See Attached Resolution]

Mr. Gordon made a motion to adopt the resolution to appropriate \$20,000 in funds to the West Point School Board to expend towards additional security cameras and accessories. Seconded by Mr. Healy and upon roll call, Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted “Aye”.

D. Economic and Community Development – Mr. Lawson reported for the Committee

1. CDBG – 7th Street Marina

Mr. Lawson made a motion to appropriate \$12,500 from the Economic Development Reserve to the Town Non-Departmental line item 071090-0008 and authorize the Town Manager to apply for a Community Improvement Grant with the Virginia Department of Housing and Community Development for the purpose of preparing the 7th Street Marina sites for redevelopment. Seconded by Mr. Gordon and upon roll call, Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted “Aye”.

E. Public Works – Mr. Brake reported for the Committee

Mr. Brake advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Funkhouser advised there was nothing to report.

VIII. TOWN ATTORNEY ITEMS

Ms. Erard advised there was nothing to report.

IX. OLD BUSINESS

There was nothing available for discussion

X. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

1. Ordinance 10-06 / Zoning Text Amendment in MU-1 Zoning District

Mr. Lawson made a motion to authorize the Town Manager to advertise for a public hearing on Ordinance 10-06 on February 26, 2007 at 7:30 p.m. Seconded by Mrs. Ball and upon roll call, Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

2. Ordinance 01-07 / Waterfront Mixed Use District

Mr. Gordon made a motion to refer ordinance 01-07 / the Waterfront Mixed Use District to the Planning Commission for review and for the Planning Commission to submit a recommendation back to Town Council. Seconded by Mr. Brake and upon roll call, Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

B. Closed Session

Mr. Lawson made a motion to enter into a closed meeting pursuant to Virginia Code § 2.2-3711(A)(1) for the discussion or consideration of the performance and contract of the Police Chief. Seconded by Mrs. Ball, upon roll call Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

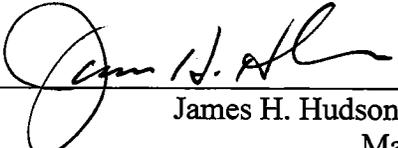
RECONVENE

Mrs. Gulley made a motion to reconvene into a public meeting, seconded by Mrs. Ball and upon roll call Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

Mr. Healy moved to certify that in the closed session just concluded, nothing was discussed except the matters specifically identified in the motion to convene into closed session and lawfully permitted to be so discussed under the provisions of the Virginia of Freedom of Information Act cited in that motion. Seconded by Mrs. Nichols and upon roll call Mrs. Ball, Mr. Brake, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson and Mrs. Nichols all voted "Aye".

XI. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



**TOWN OF WEST POINT
RESOLUTION
HAMPTON ROADS CRIMINAL JUSTICE
TRAINING ACADEMY**

WHEREAS: The West Point Police Department has requested and received initial acceptance as a member of the Hampton Roads Criminal Justice Academy in Newport News, Virginia; and

WHEREAS: The Academy requests that the Town of West Point Town Council make a non-binding commitment to appropriate annually monies to the H.R.C.J.T. Academy in connection with payments due for law enforcement training requirements; and

WHEREAS: The Hampton Roads Criminal Justice Academy will provide the required certified training under the guidelines of the Department of Criminal Justice Services: Therefore

BE IT RESOLVED: The West Point Town Council adopts this Resolution, which provides for a non-binding commitment of Town Council to support the Hampton Roads Criminal Justice Academy. This commitment takes effect July 1, 2007 and may be terminated at any time for any reason.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held January 29, 2007 at which meeting a quorum was present and voted throughout.


Karen M. Barrow
Town Clerk



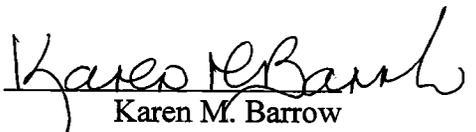
**A RESOLUTION
TO APPROPRIATE FUNDS TO
WEST POINT SCHOOL BOARD**

WHEREAS, the West Point School Board has received \$ 20,000 in funds through the Elis Olsson Memorial Foundation for the purchase of additional security cameras and accessories; and

WHEREAS, the West Point School Board has requested that the West Point Town Council appropriate these funds for expenditure during the 2006-07 school year.

NOW THEREFORE BE IT RESOLVED that the West Point Town Council hereby appropriates \$ 20,000 for the FY2006 budget for the purchase of additional security cameras and accessories.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held January 29th, 2007 at which meeting a quorum was present and voted throughout.


Karen M. Barrow
Town Clerk