

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
December 22, 2008**

I. Welcome Signs

Mr. Lawson advised Neal Barber presented the Community Development Committee with a draft rendering of the new Welcome to West Point Signs and three cost estimates. The rendering showed a blue background with white lettering, the proposal is to reverse the colors making the background white with blue lettering. The approximate cost for two signs is \$5,000, the design will be the EDA logo.

II. Town Square Canopy/Foundation

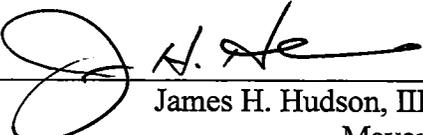
Mayor Hudson advised the RFP's have been advertised and are available for review, the bid opening will be on January 14th 2009 at 2 pm. Mr. Hudson also stated that the Town Manager reported to the Finance Committee that even though there has been some cost changes with sections of the project, the construction cost of the Town Square is on budget for the original estimated cost.

III. Norfolk Southern Tower

Mr. Hudson advised that City Switch may consider submitting a request for Town Council to vacate the North/South alley East of the tower in order for the Tower to be located on Norfolk Southern Railroad property. The Town Manager is currently negotiating with City Switch.

IV. State Shed

Mr. Hudson advised that VDOT are willing to sell the State property located on King William Avenue to the Town for \$215,000. Due to damages to Public Works building from Hurricane Isabel, the Town has grant funds to assist with the relocation of Public Works.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
December 22, 2008**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, December 22nd, 2008. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. Reverend Beth Palmer gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; Gail Nichols and Bub Shreaves.

Also Present: Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Neal Barber, Economic Development Coordinator; and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. YMCA Annual Report

Sean Cogan, Branch Executive Director for the YMCA advised the Town Manager was to provide equipment for a power point presentation; Mr. Cogan apologized and presented Town Council with a paper report instead. Mr. Cogan also stated during 2008 the YMCA offered sixteen classes per week with an average of thirteen participants per class and three new classes were offered in Latin Rhythm, Group Cycling and Ab Blast. One new program starting in February 2009 is Drums Alive.

Mrs. Gulley asked if a member terminates a membership then decides they want to join again later, would they have to pay the joining fee again.

Mr. Cogan advised there is a joining fee, if there is a hardship the "Y" would work with the member on the fee. There are currently 552 members, the membership fee for a family is \$100, a single adult is \$50 and single family is \$75.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

Mrs. Nichols thanked Reverend Beth Palmer for corresponding with VDOT regarding the testing of the New Kent Bridge on Wednesdays.

Reverend Palmer advised that VDOT conducts test to the New Kent bridge by opening it on the second or third Wednesday of each month. St. John's church had a Thanksgiving service on the third Wednesday in November and due to the bridge testing it caused attendee's to either miss or be late for the service. Reverend Palmer stated that she sent an email to the Secretary of Transportation asking why the bridge testing was done during the day when the bridge traffic was heavy and not during the night when there was less traffic. Reverend Palmer advised she received a response within hours and another email from a traffic engineer explaining repairs had to be made to the bridge in November causing a longer opening than usual and that the December bridge testing will be done at night.

IV. AGENDA CHANGES

No changes were made to the agenda.

V. ADOPTION OF CONSENT AGENDA

Mr. Lawson made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

- 1) Minutes of November 24, 2008 Town Council Meeting and Work Session
- 2) Cash Reports
 - a) General Fund
Cash on hand as of November 30, 2008 - \$5,218,698.88
 - b) Water Fund
Cash on hand as of November 30, 2008 - \$724,109.71
 - c) CIP
Cash on hand as of November 30, 2008 - \$926,498.89
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of November 30, 2007 - \$449,469.06
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

V. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

1. Proposed Police Vehicle Purchase

Mrs. Gulley made a motion to authorize the Town Manager to proceed with the purchase of the 2009 Dodge Charger for the Police Department with a purchase price not to exceed \$21,000 and with post-purchase equipment costs not to exceed \$3,000 resulting in a total cost not to exceed \$24,000. This purchase shall include a full spare tire and the less expensive partition as discussed by Town Council. Seconded by Mrs. Nichols.

Mrs. Nichols asked if the prisoner partition the police department currently owns can be used in the new vehicle to save the cost of a purchasing a new partition.

Chief Hodges advised the old prisoner partition came from a Crown Victoria, Captain Cottrell will check to see if it will fit the new car.

Upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

2. DUI Cost Recovery – Ordinance 01-09/Authorization to Advertise for a Public Hearing

Mrs. Gulley made a motion to authorize the Town Manager to advertise Ordinance 01-09 for public hearing at the January Town Council meeting to consider adoption of regulations providing for the reimbursement of expenses incurred in responding to DUI incidents and other traffic incidents as permitted by §15.2-1716 of the code of Virginia. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

B. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised the Finance Committee has nothing to report.

C. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised the Education Committee has nothing to report.

D. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised the Public Works Committee has nothing to report.

E. Economic and Community Development – Mr. Lawson reported for the Committee

1. Welcome to West Point Signs

Mr. Lawson made a motion to authorize the Town Manager to proceed with the purchase of two “Welcome to West Point” signs from Scotty Signs for a total cost not to exceed \$5,000. Seconded by Mrs. Gulley, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted “Aye”.

VII. TOWN MANAGER’S ITEMS

There was nothing to report under Town Manager items.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

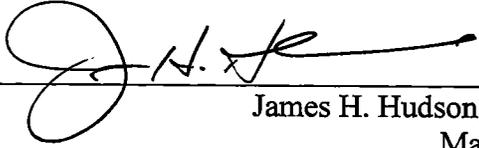
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission did not have a meeting in December, therefore there was nothing to report.

X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk