

**TOWN COUNCIL
WORK SESSION
Minutes
February 23, 2009
6:00 pm**

I. Purchase of VDOT Property on King William Avenue

Mr. Funkhouser advised that VDOT declined the offer from the Town for the property located on King William Avenue. VDOT have advised the sale price for the property is \$215,000 firm or the property will be listed for public sale.

The consensus of Town Council is for the Town Manager to proceed with the purchase of the property for \$215,000.

II. Water Utility Service Truck Proposed Purchase

Mr. Funkhouser advised the funds are in the Water Budget for the purchase of a new utility truck, the current truck has 112,000 road miles.

The consensus of Town Council is not to purchase a new utility truck.

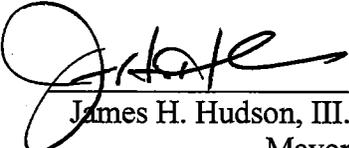
III. Spotts and Fain Agreement

Mr. Hudson presented Town Council with an agreement from Spotts & Fain for the retention of their services to monitor the Smurfit-Stone Bankruptcy.

The consensus of Town Council is for the Town Manager to execute and deliver the agreement with Spotts & Fain.

IV. Budget FY 2009/10

Mr. Funkhouser advised a joint Work Session with the School Board is scheduled for Tuesday, March 10, 2009 at 7 P.M. and Town Council public hearing is scheduled for Monday, April 27, 2009. The Treasurer will be making adjustments as requested by the Chairman of the Finance Committee.


James H. Hudson, III.
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
February 23, 2009**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, February 23, 2009. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. James Hudson gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; Gail Nichols and Bub Shreaves.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Holly McGowan, Community Development Coordinator; Neal Barber, Economic Development Coordinator; and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. A Resolution to Honor Bill Cawley [*See Attached Resolution*]

Mr. Hudson presented Bill Cawley with a resolution thanking him for all his work with the EDA and the Board of Zoning Appeals.

B. Public Hearing – Magnolia Meadows Subdivision

Mr. Hudson read the public hearing advertisement and asked the Town Clerk if anyone had contacted the Town with the following request: 1) Asked to review the application. 2) Submit any written comments. 3) Asked for assistance to attend the public hearing.

The Town Clerk advised no request were received.

Mr. Hudson opened the floor for citizens to comment on Magnolia Meadows Subdivision. There being none, the Public Hearing was closed.

C. Public Hearing – New Delaware Subdivision

Mr. Hudson read the public hearing advertisement and asked the Town Clerk if anyone had contacted the Town with the following request: 1) Asked to review the application. 2) Submit any written comments. 3) Asked for assistance to attend the public hearing.

The Town Clerk advised no request were received.

Mr. Hudson opened the floor for citizens to comment on New Delaware Subdivision plat approval. There being none, the Public Hearing was closed.

D. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Neal Barber, Economic Development Coordinator advised that tonight is his last night of working for the Town and thanked Town Council for the opportunity to serve Town Council and the citizens of West Point.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

No comments were noted.

IV. AGENDA CHANGES

No changes were made to the agenda.

V. ADOPTION OF CONSENT AGENDA

Mr. Gordon made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

- 1) Minutes of January 26, 2008 Town Council Meeting and Work Session and January 30, 2009 Special Called Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of January 31, 2009 - \$4,467,743.56
 - b) Water Fund
Cash on hand as of January 31, 2009 - \$686,757.26
 - c) CIP
Cash on hand as of January 31, 2009 - \$1,217,416.47
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of January 31, 2009 - \$301,677.60
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

V. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was no report.

B. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was no report.

C. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised there was no report.

D. Public Works – Mr. Gordon reported for the Committee

1. Fencing at Ball Fields

Mr. Gordon made a motion for the Town Manager to execute and deliver the contract with Virginia Fencing not to exceed \$4,450, seconded by Mr. Lawson. Upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

E. Economic and Community Development – Mr. Lawson reported for the Committee

1. Magnolia Meadows Subdivision Approval

Mr. Lawson made a motion for Town Council to approve the final subdivision plat, Magnolia Meadows, Section 1 as prepared by Mitchell Wilson Associates, dated June 26, 2008 with a revision date of January 29, 2009, consisting of eleven (11) lots and approval of the Declaration of Covenants, Conditions and Restrictions as prepared by Hudson & Bondurant. Seconded by Mr. Gordon, upon roll call, Mrs.

Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

2. New Delaware Subdivision Approval

Mr. Lawson made a motion for Town Council to approve the final subdivision plat, New Delaware as prepared by Mitchell Wilson Associates, dated April 14, 2008 with a revision date of July 17, 2008 consisting of a sixteen (16) unit multiple-family dwelling (townhouses) development and two (2) mixed use building for retail or office use with apartments located on the second floor and approval of the Declaration of Covenants, Conditions and Restrictions and Deed of Dedication prepared by Hudson & Bondurant. Seconded by Mr. Healy, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

3. Kirby Street Housing Rehabilitation Program

Mr. Lawson made a motion to adopt the revised Housing Rehabilitation Program, seconded by Mr. Gordon. Upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

4. Request Authorization to Advertise for a Public Hearing – Pointers Subdivision

Mr. Lawson made a motion to authorize the Town Manager to advertise for a public hearing for the final plat approval of Pointers Subdivision on March 30, 2009 at 6:30 P.M. Seconded by Mrs. Nichols, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

5. Request Authorization to Advertise for a Public Hearing – Floodplain Ordinance

Mr. Lawson made a motion to authorize the Town Manager to advertise for a public hearing on the Floodplain Ordinance on March 30, 2009 at 6:30 P.M. Seconded by Mrs. Gulley, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

6. Dick Brake Resignation

Mr. Lawson made a motion for Town Council to accept the resignation of Dick Brake effective March 1, 2009. Seconded by Mrs. Gulley, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

VII. TOWN MANAGER'S ITEMS

There was nothing to report.

VIII. OLD BUSINESS

There was nothing available for discussion under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that Planning Commission did not meeting in February, therefore there was nothing to report.

B. Closed Session

Mr. Gordon made a motion to enter into closed meeting pursuant to Virginia Code §2.2-3711(A)(1) for the discussion or consideration of the performance and/or evaluation of the Town Manager. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

CONTINUATION OF MEETING

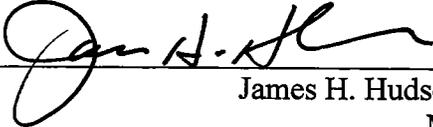
Mr. Healy made a motion to reconvene into public session. Seconded by Mrs. Nichols, upon a unanimous vote the motion was approved.

CERTIFICATION

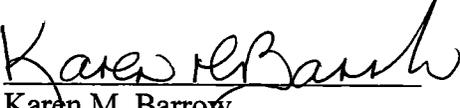
Mr. Lawson moved to certify that in closed session just concluded, nothing was discussed except the matters specifically identified in the motion to convene into closed session and lawfully permitted to be so discussed under the provisions of the Virginia of Freedom of Information Act cited in that motion. Second by Mrs. Ball, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

X. ADJOURNMENT

There being no further business, Mr. Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

TOWN OF WEST POINT
RESOLUTION TO HONOR

William P. Cawley

WHEREAS; William Cawley was appointed by West Point Town Council to serve on the West Point Board of Zoning Appeals and Wetland Board on March 26, 2001 through September 2002; and

WHEREAS; William Cawley was appointed by West Point Town Council to serve on the Industrial Development Authority (IDA) on September 30, 2002; and

WHEREAS; William Cawley has shown dedication by working relentlessly for the growth of the IDA which became the Economic Development Authority (EDA) and he developed a vision for the Economic Development Authority which enhanced the financial stability of our community; and

WHEREAS; William Cawley was elected by fellow EDA Board Members to serve as EDA Chairman from August 20, 2003 through February 23, 2009; and

WHEREAS; William Cawley gave freely of his time, knowledge and experience to increase revenues through business opportunities, both new businesses and existing businesses, and to develop the EDA signature project, the 7th Street Marina.

NOW THEREFORE LET IT BE RESOLVED, that the Town Council of the Town of West Point, Virginia on behalf of all its citizens, expresses sincere thanks to William P. Cawley for your endless dedication towards Economic Development in the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held February 23rd, 2009 at which meeting a quorum was present and voted throughout.