

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
April 26, 2010**

I. Council Member Wayne Healy's Water Bill

Mr. Healy advised that he recently received an unusually high water bill and that at first he thought it might be a misread. After review by the water department there appears to be no explanation for the high bill.

Mr. Funkhouser presented Town Council with a summary of usage for the past year and advised the water department has checked for leaks and provided an automatic re-read.

Mr. Healy advised he called the Town Manager and never received a return call, instead an email was sent to everyone present prior to Mr. Healy being notified regarding the results of the Town Managers review.

Mr. Funkhouser advised on April 20th 2010, the Water Department conducted a one hour test reading the meter every fifteen minutes. The water usage remained the same indicating there is no excessive water flowing through the water meter, so there is no leak.

Mr. Healy advised that some people present have already formed the opinion that the water was used one way or another. Mr. Healy was out of Town for a whole week in February; the bill should be less than normal.

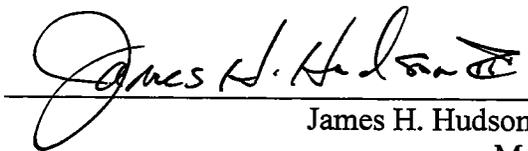
Mr. Hudson asked for the water bill to be placed on the Public Works agenda and state that the Town would waive any late fees pending a recommendation by the Public Works Committee.

II. Smurfit-Stone Strike

Mr. Hudson advised he had spoken with the management at the mill regarding the proposed strike and that management are very optimistic they can work out the contract issues with the workers union.

III. Education Committee FY 2010-11 School Budget

Mr. Hudson advised the Education Committee received a request from the School Superintendent for \$125,000 of the proposed CIP fund to be transferred to the school operating budget leaving \$75,000 in the CIP budget. The Education Committee has agreed to the transfer of funds.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
APRIL 26, 2010**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, April 26, 2010. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. Reverend Anne Davenport gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; Gail Nichols and Bub Shreaves.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Holly McGowan, Community Development Coordinator and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Audit – FY 08-09

Mr. Hudson asked for the Audit to be placed on the May agenda.

B. Public Hearing – FY 2010-11 Budget

Mr. Hudson read the public hearing advertisement and asked the Town Clerk if any of the following request were received: 1) Comments in writing. 2) Any request for assistance to attend the meeting. 3) Any request to review the budget.

The Town Clerk advised no request was received.

1. Reverend Marvin Kirby, 506 Lee Street, West Point, Virginia stated that he appreciates everything that Town Council has done to support the school system and for the fair budget to continue educating West Point students.

2. Dr. Jeffery Smith, School Superintendent, 1270 Riverview Drive, West Point, Virginia, stated the School Board has adopted a budget reflecting the tough economic situation while also attempting to preserve the core educational value of teaching and learning. Dr. Smith thanked Town Council for the dialogue and hard work during the budget process.

Mr. Hudson stated that Town Council appreciates the opportunity to work with the School Board during the budget process and thanked Dr. Smith for his approach towards the budget.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

Mrs. Nichols stated that she would like to thank Reverend Kirby for his many years of service to the Town and the School Board. Reverend Kirby will be greatly missed when he retires.

IV. AGENDA CHANGES

No changes were made to the agenda.

V. ADOPTION OF CONSENT AGENDA

Mr. Gordon made a motion to adopt the following consent agenda contingent upon changes to the minutes, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

- 1) Minutes of March 29, 2010 Town Council Meeting and Work Session
- 2) Cash Reports
 - a) General Fund
Cash on hand as of March 31, 2010 - \$3,562,583.59
 - b) Water Fund
Cash on hand as of March 31, 2010 - \$570,569.73
 - c) CIP
Cash on hand as of March 31, 2010 - \$719,366.86
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of March 31, 2010 - \$212,659.65
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Economic Development Monthly Report

V. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

B. Finance Committee – Mrs. Ball reported for the Committee

1. King William County Reassessments

Mrs. Ball advised the County is currently conducting reassessments and that citizens need to be aware there are members of the public claiming to represent the assessor's office and asking to enter the home. Mrs. Ball stated the assessor has no need to enter any home during the evaluation of the property, they are to measure the outside of the house only. The Sheriff's Office is aware of the possible fraud situation, if any one ask to enter your home, do not let them in and call the Sheriff's Office.

2. FY 2010-11 Budget

Mrs. Ball stated that the budget has been difficult to work with due to the current state budget cuts. However, the Town has a balanced budget that does not include any tax increase or fee increases. The budget will be adopted by Town Council on May 10, 2010 at 5 pm.

C. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised there was no report.

D. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised there was no report.

E. Economic and Community Development – Mr. Lawson reported for the Committee

1. Boating Infrastructure Grant *[See Attached Resolution]*

Mr. Lawson made a motion to adopt the attached Boating Infrastructure Grant, seconded by Mr. Gordon. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

2. Business Appreciation Week *[See Attached Resolution]*

Mr. Lawson made a motion to adopt the attached Business Appreciation Week, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

3. Ord. 02-10 / Child Care in R1 Zoning District

Mr. Lawson made a motion to authorize the Town Manager to advertise for a public hearing pending a recommendation by Planning Commission. Seconded by Mrs. Nichols, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

VII. TOWN MANAGER'S ITEMS

Mr. Funkhouser stated that this budget year has been difficult due to State budget cuts and that Town Staff have worked with the School Board to provide a balanced budget that does not include any tax increases.

VIII. OLD BUSINESS

There was nothing to report.

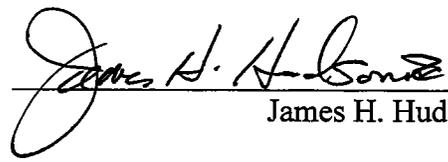
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission did not meet in April that the next meeting will be May 5th 2010.

X. CONTINUATION OF MEETING

Mrs. Gulley made a motion to continue the meeting on May 10, 2010 at 5pm, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



TOWN OF WEST POINT RESOLUTION

WHEREAS; the former marina site on the Mattaponi River at 7th Street has been purchased by "4 On the Shore" development group with the intent to re-establish a marina, including facilities for large transient vessels; and

WHEREAS; the Town supports the development of the 7th Street marina, and has developed a Boating Infrastructure Grant (BIG) funding application to cover a portion of the costs of the infrastructure related to facilities designed for large transient boats:

WHEREAS; the cost of development for the 7th Street Marina is projected at \$5,000,000 with approximately \$2,000,000 of the development costs supporting facilities for large transient boats:

NOW, THEREFORE BE IT RESOLVED; that the West Point Town Council requests the Virginia Department of Health and the United States Fish and Wildlife Service award a \$1,000,000 for the 7th Street marina site:

NOW BE IT FURTHER RESOLVED: That the Town Council authorizes the Economic Development Coordinator to submit the necessary application and supporting materials to apply for the BIG funding.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held April 26, 2010, at which meeting a quorum was present and voted throughout.

ATTEST:

A handwritten signature in black ink, appearing to read "Karen M. Barrow".

Karen M. Barrow
Town Clerk



**TOWN OF WEST POINT
RESOLUTION
BUSINESS APPRECIATION WEEK
MAY 16 - 22, 2010**

WHEREAS, the Town of West Point is pleased to have a thriving base of business and industry to support the local economy; and

WHEREAS, these businesses provide essential employment opportunities for the citizens of the Town of West Point; and

WHEREAS, these businesses provide local revenues from which the entire local citizenry benefit; and

WHEREAS, these businesses also make significant contributions in our communities to promote educational opportunities for our children and promotes a variety of activities which increase the quality of life for the area; and

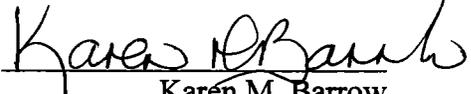
WHEREAS, we recognize and appreciate these businesses; and

NOW, THEREFORE, we the Council for the Town of West Point, hereby recognize our existing businesses, and by virtue of this proclamation give notice to our citizens that the businesses of the Town of West Point are exemplifying this year's theme of "*A Commonwealth of Opportunity*".

NOW THEREFORE BE IT FURTHER RESOLVED, that the week of May 16 – 22, 2010 is Business Appreciation week in the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held April 26, 2010 at which meeting a quorum was present and voted throughout.

ATTEST:


Karen M. Barrow
Town Clerk