

**WEST POINT TOWN COUNCIL
WORK SESSION MINUTES
July 22, 2010**

I. CitySwitch

Andrea Erard, The Town Attorney advised that she has continued communicating with the FCC, the Virginia Department of Historic Resources and Ty Bland the President of the West Point Historical Society.

Mr. Hudson reviewed the history of CitySwitch with the new Town Council members and advised that Ty Bland is requesting the \$10,000 allocated by Town Council for a virtual museum be paid directly to the Historical Society. Mr Hudson advised he sent Mr. Bland a letter regarding the motion by Town Council and that the motion was for the funds to be specifically used towards a virtual museum.

Mr. Vincent and Mr. Kelley asked if an informal meeting with all the members of the West Point Historical Society and Town Council can be arranged so that all members of both parties would be aware of what the current negotiations are.

The consensus of Town Council is to comply with the original motion of Town Council and for the Mayor and Town Attorney to continue negotiating with the Virginia Department of Historic Resources on the mitigation plan.

II. Cat Control Program

Mr. Hudson advised the Cat Control Program is on the Town Council agenda for discussion under the Town Manager.

TOWN COUNCIL MINUTES

JULY 22, 2010

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Thursday, 22nd July, 2010 . The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. Father Vincent Hodge gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon Tina Gulley; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow , Town Clerk; Sergeant Lisa Woodson, WPPD; Holly McGowan , Community Development Coordinator; Shawn Hershberger and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Public Hearing - Robin Bristow Request for Public Land

Mr. Hudson read the public hearing advertisement and asked the Town Clerk if any of the following requests were received: 1) A request to review the application. 2) A request for assistance to attend the meeting. 3) Comments submitted in writing.

The Town Clerk advised no requests were received.

Mr. Hudson opened the floor for citizens to comment on the request by Robin Bristow for Town Council to abandon one north/south alley east of Lee Street and one north/south alley west of the Mattaponi River . There being none, the public hearing was closed.

1. Action on the Request for Public Land

Mr. Lawson made a motion for Town Council to vacate one north/south alley east of Lee Street between 1st and 2nd Street adjoining tax map number 69A1-4, lots 11,14,15 and 16; and one north/south alley west of the Mattaponi River between 1st and 2nd Street adjoining tax map number 69A1-4, lots 3,4,5 and 7. Second by Chris Vincent.

Mr. Hudson asked Town Staff if the sale price was available and if it had been calculated through the standard procedure.

Holly McGowan advised the Bristow file was available in the Town Clerks office and that the price had been calculated.

Upon roll call, Mrs. Ball; Mr. Gordon; Mrs. Gulley; Mr. Kelley; Mr. Lawson; Mr. Shreaves and Mr. Vincent all voted “Aye”.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

No changes were made to the agenda.

V. ADOPTION OF CONSENT AGENDA

Mrs. Gulley made a motion to adopt the following consent agenda, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

A. Minutes of June 28, 2010 Town Council Meeting and

July 1, 2010 Annual Business Meeting.

B. Cash Reports

1. General Fund

Cash on hand as of June 30, 2010 - \$2,369,642.96

2. Water Fund

Cash on hand as of June 30, 2010 - \$636,419.86

3. CIP

Cash on hand as of June 30, 2010 - \$3,562,044.71

C. Monthly Budget Report

D. School Fund Cash Report

a. Cash on hand as of June 30, 2010 - \$340,958.64

E. West Point Monthly Police Activity Report

F. Building Official Monthly Report

G. Public Works Monthly Permit Report

H. Community Development Monthly Permit Report

I. Treasurer Monthly Report

J. Economic Development Monthly Report

VI. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

B. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

C. Education Committee – Mr. Shreaves reported for the Committee

1. Re-appropriation of Surplus Funds for School Board [*See Attached Resolution*]

Mr. Shreaves made a motion for Town Council to adopt the attached resolution amending the Town Budget and School Budget and appropriating \$63,758.64 for the purpose of renovation of bathrooms at the Middle School, replacement of certain classroom doors at the Elementary School and the purchase of new benchmark assessments in grade K-8 in the area of Reading and Language Arts to align with the new curriculum and Standards of Learning. Seconded by Mr. Lawson, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

D. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised there was nothing to report.

E. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

A. Roaming Cat Enforcement

Mr. Funkhouser advised the Town meet with representatives from King William County regarding feral cat enforcement and that King William officials are willing to assist West Point regarding the feral cat program. Mr. Funkhouser also stated that King William would like to take the opportunity to educate the public and suggested that articles and/or advertisements be placed in the local paper.

Mr. Hudson stated that the shelter has six crates to hold feral cats. If a cat does not respond to humans it is regarded as a feral cat. If a cat is picked up with a collar or has a micro chip the owner will have ten days to claim the cat.

Mrs. Gulley asked if another meeting with King William will be arranged.

Mr. Funkhouser advised yes and that a meeting will be arranged with Public Works and the West Point Police Department to review the process.

Mrs. Gulley suggested there will be one contact person for the Town to contact Lauri Betts at the Animal Shelter and Cathy McNeil the Animal Control Officer so that phone calls are not received from three or four different Town employees.

Mr. Funkhouser advised the traps will not be set out at night, weekends or when the shelter is full. The traps will be kept at Public Works, placed out in the morning and picked up at 3 p.m. The animal shelter closes at 4 p.m. this would leave enough time to transport any animals.

Mr. Hudson advised the Town will work with the Tidewater Review on an article to educate the public and provide contact information regarding the program.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission did not meet in July and that a Work Session was held on July 13, 2010 to continue working on a map showing bike trails and pedestrian walking lanes throughout town.

X. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting at 7:12 pm

James H. Hudson, III

Mayor

ATTEST:

Karen M. Barrow

Town Clerk



TOWN OF WEST POINT RESOLUTION

TOWN BUDGET AMENDMENT AND

APPROPRIATION OF SURPLUS FUNDS FROM FY 7-10 SCHOOL BUDGET

FY 10-11 Budget Amendment Number 01-10

WHEREAS: the West Point School Board had a surplus balance of

\$63,758.64 of funds from the FY 0910 budget; and

WHEREAS: the appropriation of \$63,758.64 will not reduce the Town's fund balances; and

WHEREAS; The School Board approved a resolution directing the surplus funds to be applied towards the renovations of bathrooms at the Middle School, replacement of certain classroom doors at the Elementary School and purchase new benchmark assessments in grades K-8 in the area of Reading, and Language Arts to align with the new curriculum and standards of learning.

NOW THEREFORE BE IT FURTHER RESOLVED: The West Point Town Council of the Town of West Point amends the FY Town Budget to add to the School Board Budget and to appropriate to the School Board Budget. The total Town Budget increases from \$18,306,037 to \$18,369,795.64 and the School Budget increases from \$9,693,760 to \$9,757,518.64.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held July 22nd, 2010 at which meeting a quorum was present and voted throughout.

Karen M. Barrow

Town Clerk

VOTE:

Mrs. Ball "Aye"
Mr. Gordon "Aye"
Mrs. Gulley "Aye"
Mr. Kelley "Aye"
Mr. Lawson "Aye"
Mr. Shreaves "Aye"
Mr. Vincent "Aye"