

**TOWN OF WEST POINT  
TOWN COUNCIL MINUTES  
NOVEMBER 28th, 2011**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Monday, November 28<sup>th</sup> 2011. The Honorable James H. Hudson III called the meeting to order at 6:30 P.M. The Reverend Beth Palmer gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bill Hodges, WPPD; Holly McGowan, Community Development Coordinator; Shawn Hershberger; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. Recognition Resolution

Mayor Hudson presented Resolutions to the family of former Mayor Andy Conklin; Interim Town Manager Bill Porter and to Virgie Carter for services performed on behalf of the Town.

B. Public Hearing – Ordinance 13-11 / Dangerous Devices

Mr. Hudson read the advertisement for Ordinance 13-11 and asked the Town Clerk if the Town received any of the following requests: 1) A request to view Ordinance 13-11. 2) Any comments submitted in writing. 3) Any request for assistance to attend the meeting.

The Town Clerk advised that no requests were received.

Mr. Hudson opened the floor for citizens to comment on the public hearing. There being none, the Public Hearing was closed.

1. ACTION

Mr. Gordon made a motion for Town Council to adopt Ordinance 13-11, Dangerous Devices, seconded by Mr. Vincent. Upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

**III. COUNCIL RESPONSE**

None was noted.

**IV. AGENDA CHANGES**

Mr. Shreaves made a motion to adopt the agenda as presented.

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

- 1) Minutes of October 24th, 2011 Town Council Meeting and Work Session
- 2) Cash Reports

- a) General Fund  
Cash on hand as of October 31, 2011 - \$5,166,101.49
- b) Water Fund  
Cash on hand as of October 31, 2011 - \$791,583.75
- c) CIP  
Cash on hand as of October 31, 2011 - \$(118,551.84)
- 3) Monthly Budget Report was not available.
- 4) School Fund Cash Report
  - a) Cash on hand as of October 31, 2011 - \$265,725.27
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Economic Development Monthly Report

## V. COMMITTEE REPORTS

- A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

- B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

- C. Finance Committee – Mrs. Ball reported for the Committee

1. Appointment to Board of Zoning Appeals and Wetlands Board

Mrs. Ball made a motion for Town Council to submit a recommendation to Judge Hoover of King William County Circuit Court to appoint Evan B. Skinner to the Board of Zoning Appeals for a five year term expiring September 30, 2016 and for Town Council to appoint Even Skinner to the West Point Wetlands Board for a five year term expiring September 30, 2016.

- D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there nothing to report.

- E. Public Works – Mr. Gordon reported for the Committee

- 1 Award of Street Scape Contract for Kirby Street

Mr. Gordon made a motion to award the Street Scape contract for Kirby Street to Aarons Tree Service, Inc., not to exceed \$182,000 and to authorize the Town Manager to execute and deliver the contract upon approval of the Town Attorney. Seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

- 2 Award of Contract for Riverwalk Construction Oversight

Mr. Gordon made a motion to award the Riverwalk construction oversight to VHB at a cost not to exceed \$9,000 and to authorize the Town Manager to execute and deliver the contract upon approval of the Town Attorney. Seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

## VII. TOWN MANAGER’S ITEMS

- A. Employee Christmas Breakfast

Mr. Edwards advised that the Employee Christmas Breakfast is scheduled for Tuesday, December 13<sup>th</sup> 2011 from 8:30 AM till 10:00 AM. Employee of the year will be awarded with Service Recognitions. Town Council is invited to attend.

**VIII. OLD BUSINESS**

There was nothing available for discussion under Old Business.

**IX. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission met on November 2, 2011 for a brief meeting to authorize advertisement for a Public Hearing on Satellite Dishes.

**X. ADJOURNMENT**

There being no further business Mr. Hudson adjourned the meeting at 7:10 PM.

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James H.  
Hudson, III  
Mayor

ATTEST:

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Karen M. Barrow  
Town Clerk

Adopted: November 28th 2011

ORDINANCE NO. 13-11

ORDINANCE NO. 13-11 AMENDS THE WEST POINT TOWN CODE, CHAPTER 41, "PARKS AND RECREATIONAL FACILITIES," ARTICLE I, "IN GENERAL," SECTION 41-8, "DANGEROUS DEVICES," TO REMOVE THE PROHIBITION ON FIREARMS IN PARKS CONSISTENT WITH STATE LAW. ORDINANCE NO. 13-11 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN VA CODE SECTION 15.2-915.

BE IT ORDAINED by the West Point Town Council that the West Point Town Code, Chapter 41, "Parks and Recreational Facilities," Article I, "In General," Section 41-8, "Dangerous Devices" be amended to read in its entirety as follows:  
"Sec. 41-8. Dangerous devices.

No person other than any law enforcement officer, emergency service person, or town employed or town-approved security guard in the course of their respective employment shall have in their possession in any park any, slingshot, bow and arrow, crossbow, dart device, boomerang, fireworks, or any other like device, except in areas designated by the town and with the written permission of the Town Manager."

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Charles Gordon	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

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James H. Hudson III, Mayor

Adopted this 19th day of December, 2011

ATTEST:

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Karen M Barrow, Town Clerk