

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
MARCH 26th, 2011**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, March 26th 2012. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Nancy Summerlin followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bill Hodges, WPPD; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Holly McGowan, Community Development Coordinator and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Employee Recognition – Police Department

Chief Hodges stated that in 2003 West Point Town Council approved a Career Development program for the police department that included a Master Police Officer. There has not been a Master Police Officer during this time, the West Point Police Department would like to commission Carlos Moran with the title Master Police Officer.

Officer Moran was presented with a badge for Master Police Officer by his wife Stacy Moran.

B. Audit Report for FY 2010/11

Aeron Hawkins, Representative for Robinson, Farmer & Cox presented a completed audit report for FY 2010/11. Mr. Hawkins also stated that there were no irregularities in the Audit and that it is a clean audit. A recommendation from Robinson, Farmer & cox is that the school cafeteria bank account be managed in a different manner to avoid overdrafts.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. William Lee, 284 Ogden Street, West Point, Virginia stated that Ogden Street has been dug up for the utility work leaving pot holes, and that a portion of Ogden Street has not been paved. Mr. Lee asked if Town Council would consider paving Ogden Street. Mr. Lee also stated that the street sign for Ogden Street was removed recently, Mr. Lee asked if the sign could be replaced.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

FY 2012/13 Budget

Mr. Hudson advised that Town Council has had several budget work sessions on the FY 2012/13 budget and that this year has been the most difficult budget due to the nationwide economic situation. The Town Manager presented a budget to Town Council with a short fall of \$1,454,00. In the past money had been used from the rainy day fund to balance the budget, the Town can no longer use funds from the savings account to balance the budget. Many cuts have been made that include a

reduction in Town employees of 19%, the proposed budget includes a tax increase across the board of 6.7 % that will include real estate taxes, personal property taxes and machinery and tools tax. The budget public hearing will be on Monday, April 23, 2012 at 6:30 p.m.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

No changes were made to the agenda.

V. ADOPTION OF CONSENT AGENDA

Mr. Gordon made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of February 27th, 2012, a Joint Budget Work Session with the School Board March 6, 2012, and Town Council/ Public Safety Budget Work Session on March 15th 2012.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of February 29, 2012 - \$3,582,377.96
 - b) Water Fund
Cash on hand as of February 29, 2012 - \$854,078.51
 - c) CIP
Cash on hand as of February 29, 2012 - \$(228,274.69)
 - d) Solid Waste
Cash on hand as of February 29, 2012 - \$4,453.47
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of February 29, 2012, - \$304,838.55
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

V. COMMITTEE REPORTS

- A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was no report.

- B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was no report.

- C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was no report.

- D. Public Safety – Mrs. Gulley reported for the Committee.

1. Surplus Vehicles

Mrs. Gulley made a motion that Town Council declares one 1999 Ford Crown Vic with 150,299 miles and one 2004 Ford Crown Vic with 127,059 as surplus vehicles to be given to ITI in exchange for free training provided to the police department. Seconded by Mr. Vincent, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- E. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

A. Request Authorization to Advertise the FY 2012/13 Budget for a Public Hearing

Mr. Edwards asked that Town Council continue tonight's meeting on April 23, 2012 at 6:30 pm and requested that Town Council authorize advertisement for a Public Hearing on the FY 2012/13 budget with the amendments as discussed in the Town Council Work Session.

Mr. Shreaves made a motion to authorize the Town Manager to advertise the FY 2012/13 budget for a public hearing on Monday, April 23, 2012 at 6:30 pm in Town Chambers. Seconded by Mrs. Ball, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson.

Mr. Hudson advised the Planning Commission met on March 7th 2012 and authorized advertisement for a public hearing on Pete Henderson's Fairway Subdivision and Snow/Wolford subdivision for April 4th 2012.

X. RECESS

Mrs. Gulley made a motion to recess the Town Council meeting for April 23, 2012 at 6:30 p.m. seconded by Mr. Lawson. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk