

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
October 29th, 2013**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, October 29<sup>th</sup>, 2013. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Kerby followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Interim Chief of Police Bobby Mawyer, WPPD; TC More, Town Treasurer; Walt Feurer, Director of Public Works; Holly McGowan, Community Development Coordinator; Dean Simmons, Building Inspector; Donna Pauley, Director of Human Resources and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. West Point Police Department Accreditation Presentation

On behalf of the Virginia Law Enforcement Professional Standards commission (VLEDPSC) Chief Emmett Harmon of the James City County Police Department presented West Point Police Department with a certificate of accreditation. West Point Police Department is one of eighty-nine police departments that hold the accreditation status in the Commonwealth of Virginia.

B. Bridging Communities Regional Career & Technical Center Presentation

Dr. Stephen Trexler, Director of the Bridging Communities Regional Career & Technical Center provided a power point presentation on the current programs offered to both High School Students and the Continued Education Program. Dr. Trexler also stated that Goals for the future are to increase enrollment, expand program offerings, strengthen community involvement and to engage middle school students.

Mr. Hudson introduced Charlie Gordon and thanked Mr. Gordon for all the work he has done with the Bridging Communities.

Dr. Trexler extended an invitation to Town Council to tour the facilities.

C. Public Hearing – FY 2013-14 Budget

Mr. Hudson read the advertisement for the budget amendment and asked the Town Clerk if any one asked to view the budget amendment or if anyone requested assistance to attend the meeting.

The Town Clerk advised that no requests were received.

Mr. Hudson opened the floor for citizens to comment on the advertised budget amendment for FY 2013-14. There being none, the public hearing was closed.

Action on the Budget Amendment Resolution [*See Attached Resolution*]

Mrs. Ball made a motion to adopt the attached resolution, seconded by Mr. Shreaves. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

#### D. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1 Reverend Marvin Kerby, 506 Lee Street, West Point, Virginia advised that he served on the Bridging Communities Committee with Charlie Gordon and that the program has been an asset to the community, not every child is college material. The Bridging Communities provides students with opportunities to learn other skills and trades.

2 Jeff Bateman, 3030 Chelsea Road, West Point, Virginia stated that he supports Town Councils decision to move forward with the construction of the sidewalks for Safe Routes to School. The sidewalk will go across his property and Mr. Bateman feels that it would be an asset to the community.

Mr. Hudson asked if there were any other citizens that would like to address Town Council on any town related business. There being none, the Citizens Address was closed.

### III. COUNCIL RESPONSE

Mrs. Gulley stated that she comes from a long line of teachers in her family, one of the things she has learned over the years is how unique each person is, there is room in our community for Bridging Communities and the programs that are offered.

### IV. AGENDA CHANGES

Mr. Vincent made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

### V. ADOPTION OF CONSENT AGENDA

Mr. Healy made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of September 24<sup>th</sup> 2013, Continued Meeting September 26<sup>th</sup> 2013, Continued Meeting October 2<sup>nd</sup>, 2013.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of September 30th, 2013 - \$4,869,735.86
  - b) Water Fund  
Cash on hand as of September 30<sup>th</sup>, 2013 - \$474,106.15
  - c) CIP  
Cash on hand as of September 30th, 2013 - \$277,089.41
  - d) Solid Waste  
Cash on hand as of September 30th, 2013 - \$65,531.78
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of September 30th, 2013 - \$223,366.04
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

### V. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

1. Request for Public Land – Referral to West Point Planning Commission

Mr. Lawson made a motion to refer the public land request from Dennis and Betty O'Neill to the Planning Commission for review and for the Planning Commission to report back with a recommendation, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

2. Award of FEMA Contract for 123 Kirby Street, West Point, Virginia

Mr. Lawson advised that Town Staff have been working with the Virginia Department of Emergency Management Hazard Mitigation Grant Program for several years to elevate 123 Kirby Street. The funds are from a grant with a partial match by the homeowner.

Mr. Lawson made a motion to authorize the Town Manager to enter into a contract with Barrow construction to provide footings, necessary foundation/masonry work, and elevation for one (1) private home needing elevation due to flood plain conditions located at 123 Kirby Street, West Point, Virginia 23181, FEMA HMGP 1905-483-001, seconded by Mr. Vincent. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

D. Public Works – Mr. Vincent reported for the Committee

1.  
Safe Routes to School

Mr. Vincent made a motion to authorize the Town Manager to enter into a contract with EL-X Enterprises not to exceed \$169,773,00, for the Safe Routes to Schools, SRTS-325-186 for installation of concrete sidewalks, school zone signage, crosswalk markings and other work as indicated on the contract documents contingent on VDOT's approval, seconded by Mrs. Gulley. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

**VII. TOWN MANAGER'S ITEMS**

Mr. Edwards advised there was nothing to report.

**VIII. OLD BUSINESS**

There was nothing to report under Old Business.

**IX. NEW BUSINESS**

A Planning Commission Report

Mr. Hudson advised the Planning Commission did not meet in October, the next meeting scheduled for Wednesday, November 6<sup>th</sup> 2013 at 5:00 P.M.

**X. ADJOURNMENT**

There being no further business Mayor Hudson adjourned the meeting at 7:22 PM.

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James H. Hudson, III  
Mayor

ATTEST:

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Karen M. Barrow  
Town Clerk



## BUDGET AMENDMENT RESOLUTION

FY 2013-14

WHEREAS on June 24, 2013, by Resolution, the Town of West Point approved a FY 2013-2014 budget in a total amount of \$ 13,812,783; and

WHEREAS \$308,342 was not expended in FY 2012-2013 by the West Point Public Schools; and

WHEREAS \$213,945 of these unexpended funds were re-appropriated for use by the West Point Public Schools in the FY 2013-2014 budget; and

WHEREAS the West Point Public Schools seeks to use an additional \$50,000 of last year's unexpended funds for expenses related to the HVAC replacement; and

WHEREAS the West Point School Board also seeks to remit to the Town \$ 44,397; and

WHEREAS the West Point Public Schools has received \$67,897 in grant funds from the Governor's Youth Academy; and

WHEREAS the West Point Public Schools has received \$148,990 in insurance funds to pay for repair of damages to the West Point Elementary School canopy and building; and

WHEREAS the West Point Public Schools has received \$57,600 in grant funds from the Public School Security Grant Act; and

WHEREAS the West Point Public Schools anticipates collecting \$70,069 as part of the Apple Invest for Learning Program; and

WHEREAS the Town has been notified that it will receive \$82,249 in grant funds from the Virginia Attorney General's Office.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council, at its regular monthly meeting, on the 29th day of October 2013, that a total of \$521,202 be added to the West Point FY 2013-2014 budget, so that the amended total of the Town of West Point's FY 2013-2014 budget shall be \$14,333,985; and

BE IT FURTHER RESOLVED THAT the West Point Public Schools FY 2013-2014 budget be amended by adding \$394,556; and

BE IT FINALLY RESOLVED THAT \$521,202 shall be appropriated for expenditure by the Town of West Point, and that \$394,556 of the \$521,202 which is appropriated to the Town of West Point, also be appropriated to the West Point School Board.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held October 29th, 2013 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson, Mayor	
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

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James H. Hudson, III  
Mayor, Town of West Point

Adopted this 29th day of October, 2013

ATTEST:

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Karen M. Barrow  
Town Clerk