

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
January 27th, 2015**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, January 27th 2015. The Honorable James H. Hudson III called the meeting to order at 6:32 p.m. The Invocation was given by Reverend Matthew Cox followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief of Police Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. MEETING TIME AND DATE RESOLUTION**

Mrs. Ball made a motion to adopt the attached Regular Monthly Meeting Resolution, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

**III. CITIZENS ADDRESS TO COUNCIL**

A. Introduction of New Police Officer

Chief Mawyer presented Samuel Burton and his wife Mattie to Town Council. Officer Burton is a graduate from the Police Academy and is currently finishing out his field training. Officer Burton will be working with other members of the Police Department for approximately twelve weeks before going out as a road officer.

B. Annual FY 2013-14 Audit Report

David Hughes, Representative for Robinson, Farmer, Cox & Associates presented Town Council with the most recent audit report. Mr. Hughes reviewed the highlights of the report and advised that it was a clean audit with no issues. Mr. Hughes asked if Town Council had any questions to please let his office know.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

**IV. COUNCIL RESPONSE**

None was noted.

**V. AGENDA CHANGES**

Mr. Healy made a motion to place "Derelict Property on 16<sup>th</sup> Street" on the agenda under Town Manager Items. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

**VI. ADOPTION OF CONSENT AGENDA**

Mr. Shreaves made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of December 16<sup>th</sup> 2015 Town Council Meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of December 31, 2014 - \$5,819,661.17
  - b) Water Fund  
Cash on hand as of December 31, 2014 - \$537,430.79
  - c) CIP  
Cash on hand as of December 31, 2014 - \$217,496.07
  - d) Solid Waste  
Cash on hand as of December 31, 2014 - \$121,305.94
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of December 31, 2014 - \$250,152.29
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

## **VII. COMMITTEE REPORTS**

### **A. Economic and Community Development – Mr. Lawson reported for the Committee**

1 Request Authorization to Advertise for a Public Hearing for preliminary subdivision Plat 11-2014-SUB-01

Mr. Lawson made a motion that Town Council authorizes the Town Manager to advertise for a public hearing for 11-2014-SUB-01, Hung Viet Nguyen for the February 24<sup>th</sup> 2015 Town Council meeting. Seconded by Mr. Vincent, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

### **B. Education Committee – Mr. Shreaves reported for the Committee**

Mr. Shreaves advised there was nothing to report.

### **C. Finance Committee – Mrs. Ball reported for the Committee**

Mrs. Ball advised there was nothing to report.

### **D. Public Safety – Mrs. Gulley reported for the Committee.**

Mrs. Gulley advised there was nothing to report.

### **E. Public Works – Mr. Vincent reported for the Committee**

Mr. Vincent advised there was nothing to report.

## **VIII. TOWN MANAGER’S ITEMS**

### **1. Legal Proceedings to Demolish Derelict Property on 16<sup>th</sup> Street**

Mr. Vincent made a motion to authorize the Town Attorney to institute legal proceedings for the purpose of demolishing the structures located at 525 and 529 16<sup>th</sup> Street in the Town of West Point, and to take any and all measures, legal and otherwise, to recoup the payment of any and all taxes or other amounts due relating to the aforementioned properties. Seconded by Mr. Healy, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

## **IX. OLD BUSINESS**

Mr. Healy advised that at the Public Works meeting it was stated by Town Staff that an advertisement went in the local newspaper for sealed bids to purchase old public works vehicles

that have been taken out of service, there were no bids received for the vehicles. There is a former employee that would be willing to purchase the suburban that has been removed from the Public Works fleet.

Mr. Edwards advised that the out of service vehicles are in the process of going out to bid, that once the ad has been placed in the newspaper, the interested person can place a bid on the vehicle.

**X. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission meet on January 7<sup>th</sup> 2015 to conduct a public hearing on a request by Hung Viet Nguyen to subdivide a lot located on the corner of Bagby Street and Mattaponi Avenue. The Planning Commission has submitted a recommendation for Town Council approval.

B. Town Council Committees

Mr. Hudson advised that he is not going to make any changes to the Town Council Committees unless someone would like to serve on a different Committee.

C. Middle Peninsula Planning District Commission

Mr. Hudson asked if anyone on Town Council would like to volunteer to serve on the Middle Peninsula Planning District Commission, Mr. Hudson asked if someone would like to volunteer to please let Mr. Hudson know.

**XI. ADJOURNMENT**

There being no further business, Mr. Vincent made a motion to adjourn the meeting, seconded by Mrs. Ball. Mayor Hudson adjourned the meeting at 7:07 p.m.

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James H. Hudson, III  
Mayor

ATTEST:

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Karen M. Barrow  
Town Clerk



***TOWN OF WEST POINT  
ANNUAL ORGANIZATIONAL MEETING  
RESOLUTION***

BE IT RESOLVED; pursuant to State Code 15.2-1416 the Town Council of the Town of West Point establishes the last Tuesday of each month at 6:30 p.m. for its regularly scheduled monthly meeting to conduct Town business and a Work Session at 6:00 p.m. except for July 2015, the meeting will be on Tuesday, July 21, 2015, the November 2015 meeting will be on Tuesday, November 17<sup>th</sup> 2015, the December 2015 meeting will be on Tuesday, December 22, 2015 and the January 2016 meeting will be on Tuesday, January 26<sup>th</sup> 2016. Town Council Committee meetings will be in accordance to the attached schedule. All meetings will be in Town Hall located at 329 6<sup>th</sup> Street, West Point, Virginia.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

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James H. Hudson, III  
Mayor, Town of West Point

Adopted this 27<sup>th</sup> day of January, 2015

ATTEST:

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Karen M. Barrow  
Town Clerk

# **TOWN OF WEST POINT**

## **Public Notice**

**West Point Town Council Meetings will be as follows:**

**January 27<sup>th</sup>, 2015**  
**March 31, 2015**  
**April 28, 2015**  
**June 30, 2015**  
**August 25, 2015**  
**October 27, 2015**  
**December 22, 2015**

**February 24<sup>th</sup> 2015**  
**April 21<sup>st</sup> 2015**  
**May 26, 2015**  
**July 21, 2015**  
**September 29, 2015**  
**November 17, 2015**  
**January 26<sup>th</sup> 2016**