

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
March 31st, 2015**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, March 31st 2015. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Jim Goeble followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief of Police Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer; TC Moore, Town Treasurer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

**A. FY 2015-16 Budget Presentation**

Mr. Edwards presented a budget recommendation to Town Council that showed a total of \$13,977,787.00 combine budget, a decrease of \$373,035.00 from the FY 2014-15 budget. Due to the re-assessment of real estate, an increased tax rate of 8 cents is required to balance the budget. The budget recommendation reflects an increase in operations expenses for the Fire Department, with an additional \$20,000.00 set aside in a reserve account for future capital purchases; \$75,000.00 for new economic development initiatives; it provides a \$96,000.00 increase in the local contribution to schools and continues to fund the debt service associated with the replacement of the HVAC system at the school complex.

Mrs. Gulley asked Mr. Edwards if the sidewalks on Magnolia Avenue is a part of the Safe Routes to School project.

Mr. Edwards advised both yes and no, that the Town is working with VDOT on the next phase of the project, the amount of funds available from VDOT is questionable and the drainage requirements by VDOT are also questionable. The Town is trying to extend the sidewalk on Chelsea Road from Bagby Street to Magnolia Avenue. We would then like to take the sidewalk along Magnolia Avenue to Mattaponi Avenue. There are some Safe Routes to Schools funds, VDOT sharing funds and local funds that will be used for the project.

Mr. Edwards also stated that a budget public hearing is scheduled for April 21<sup>st</sup> 2015 at 6:30 pm in Town Chambers at Town Hall.

**B. Citizens Address to Council**

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Carol Gresham, 3350 Mattaponi Avenue, West Point, Virginia asked the Town to consider placing the safe routes to schools sidewalk on Mattaponi Avenue. Mattaponi Avenue has more people walking in the street than the proposed section on Chelsea Road or Magnolia Avenue. It is not safe conditions for the children to walk in the road on Mattaponi Avenue.

Mr. Edwards advised that Town Staff and Town Council Committees have reviewed

Mattaponi Avenue extensively. In order to construct the sidewalks, you would have to install storm drains. One of the main issues has been the right-of-way, the Town looked into how much it was going to cost and it was astronomical.

Jack Lawson stated that a few years ago the residents on Mattaponi Avenue voiced concerns regarding standing water on their property and asked the Town to review the issue. The Town held several storm water management meetings with the residents, Town Staff and Town Engineer. The Town Engineer presented a recommendation that would require the residents to give the Town a right-of-way across their property for the project. Some property owners were willing to give permission while other did not want to give permission for the right-of-way.

Mr. Edwards advised that in order to build sidewalks on Mattaponi Avenue, the property owners would need to give the Town a 10 (ten) foot easement across their property.

2. Duddy Olsson, Chairman, West Point School Board, thanked Town Council for their support and advised that the School Boards priority is to provide teachers with a 3% salary adjustment. Mrs. Olsson asked Town Council to consider the employee compensation and fund the School Board adopted budget.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

### **III. COUNCIL RESPONSE**

None were noted.

### **IV. AGENDA CHANGES**

Mrs. Gulley made a motion to adopt the agenda, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent voted "Aye".

### **V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes and Work Session of February 24th, 2015 Town Council Meeting  
March 3<sup>rd</sup> 2015 Continues Town Council Meeting  
March 19<sup>th</sup> 2015 Public Hearing
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of February 28th, 2015 - \$4,797,735.91
  - b) Water Fund  
Cash on hand as of February 28th, 2015 - \$565,842.65
  - c) CIP  
Cash on hand as of February 28th, 2015 - \$184,095.42
  - d) Solid Waste  
Cash on hand as of February 28th, 2015 - \$124,576.11
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of February 28th, 2015 \$549,681.64
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

### **V. COMMITTEE REPORTS**

A. Economic and Community Development – Mr. Lawson reported for the Committee

1. Request Authorization to Advertise a Public Hearing

Mr. Lawson made a motion to authorize the Town Manager to advertise a Public Hearing for the sale of Town Owned property located at the corner of 13<sup>th</sup> Street and Main Street. Seconded by Mr. Vincent, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1. Budget Amendment Resolution

Mrs. Ball read the attached resolution and made a motion to adopt Budget Amendment Resolution # 02-2014/15. Seconded by Mr. Shreaves, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

**VII. TOWN MANAGER’S ITEMS**

Mr. Edwards advised there was nothing to report.

**VIII. OLD BUSINESS**

There was nothing available for discussion under Old Business.

**IX. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission conducted their regular monthly meeting to discuss the proposed Car Wash at the old Rennie’s property and the text amendment to the subdivision ordinance.

**X. ADJOURNMENT**

There being no further business, Mrs. Ball made a motion to adjourn the meeting at 7:06 pm. Seconded by Mrs. Gulley, upon a unanimous vote, Mr. Hudson adjourned the meeting.

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James H. Hudson, III  
Mayor

ATTEST:

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Karen M. Barrow  
Town Clerk



**TOWN OF WEST POINT  
BUDGET AMENDMENT RESOLUTION  
Number 02-2014/15**

WHEREAS on April 29, 2014, by Resolution, the Town of West Point approved a FY 2014-2015 budget in a total amount of \$ 14,168,369; and

WHEREAS on October 28, 2014 the Town of West Point amended the FY 2014-2015 budget so as to add \$ 313,102, with \$200,649 being appropriated to the West Point School Board, for an amended FY 2014-2015 budget total of \$14,481,471; and

WHEREAS the West Point School Board approved a Resolution on February 23, 2015 requesting that an additional \$ 70,000 be added to the FY 2014-2015 budget for the second year of the Apple Invest for Learning Program.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council, at its regular monthly meeting, on the 31st day of March 2015, that a total of \$ 70,000 be added to the West Point FY 2014-2015 budget, so that the amended total of the Town of West Point's FY 2014-2015 budget shall be \$14,551,471; and

BE IT FURTHER RESOLVED THAT the West Point Public Schools FY 2014-2015 budget be amended by adding \$ 70,000; and

BE IT FINALLY RESOLVED THAT \$ 70,000 shall be appropriated for expenditure to the West Point School Board.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held March 31st, 2015 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

\_\_\_\_\_  
James H. Hudson, III  
Mayor, Town of West Point

Adopted this 31st day of March, 2015

ATTEST:

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Karen M. Barrow  
Town Clerk