

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
April 28th, 2015**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, April 28th 2015. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Members Absent: Wayne Healy.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief of Police Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Employee Recognition Resolution

- 1 A Resolution to Honor William C. "Willie" Brown Jr. for 40 Years of Service to the Town

Mayor Hudson read the attached resolution then presented it to Mr. Brown thanking him for his 40 years of service to the Town.

Mr. Vincent made a motion to adopt the resolution seconded by Mrs. Gulley. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Mark Carter, 310 Glass Island, West Point, Virginia stated that approximately 40 years ago the Game of Inland Fisheries came to Town to build a boat ramp. First they looked at 7th Street, the residents didn't want it in that location, the next option was Glass Island. The Game of Inland Fisheries obtained signatures from residents for the current boat ramp, we were told that nothing else would be built at Glass Island. Now there is a proposal for a new project. Mr. Carter advised that he objects to the project and that it will create a mess for the people that live at Glass Island.

Mr. Edwards advised that he has spoken with Mr. Carter regarding the project and that VMCA will conduct a public hearing when the application has been submitted, Mr. Carter will have an opportunity to voice his comments and concerns on the Project at the public hearing.

- 2 Robert Mintern, 3111 Taylor Avenue, West Point, Virginia stated that he has reviewed the proposed budget and stated that the budget appears to be fiscally responsible and well thought out. Mr. Mintern is in support of the budget and the Safe Routes to School projects. Mr. Mintern asked Town Council to consider sidewalks for his neighborhood in the future.

Mr. Hudson asked if there was any one else that would like to address Town Council.

There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mr. Vincent made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of March 31st, 2015 Town Council Meeting and April 21st, 2015 Budget Public Hearing.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of March 31st, 2015 - \$4,876,228.31
 - b) Water Fund
Cash on hand as of March 31st, 2015 - \$652,374.30
 - c) CIP
Cash on hand as of March 31st, 2015 - \$183,584.38
 - d) Solid Waste
Cash on hand as of March 31st, 2015 - \$128,009.92
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of March 31st, 2015 - \$409,510.25
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

- 1 Ordinance 02-2015 / Tax Rate *[See Attached Ordinance]*

Mrs. Ball read Ordinance 02-2015 then made a motion to adopt the attached ordinance, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 2 Fiscal Year 2015-16 Budget Resolution *[See Attached Resolution]*

Mrs. Ball made a motion to adopt the attached resolution, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

D. Public Works – Mr. Vincent reported for the Committee

1. Pump and Haul Permit

Mr. Vincent advised that Town Staff have reviewed an expansion project for Milby Oil located at Glass Island. During the review process the project was unable to obtain a permit from the Health Department for a septic tank. However the project does qualify for a Pump and Haul permit from the State. The Town has to make the application to the State Board of Health then enter into an agreement with Milby Oil. It is the recommendation of the Public Works Committee that Town Council authorize the Town Manager to submit an application to the State for the Pump and Haul permit.

Mr. Vincent made a motion to authorize the Town Manager to submit an application to the State Health Department for a Pump and Haul permit, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

VII. TOWN MANAGER’S ITEMS

Mr. Edwards advised there was nothing to report.

VIII. OLD BUSINESS

There was nothing available for discussion under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission held their regular meeting on April 1st to review the carwash application and that the meeting for May has been cancelled.

X. ADJOURNMENT

There being no further business Mrs. Ball made a motion at 6:55 PM to adjourn the meeting, seconded by Mr. Shreaves. Upon a unanimous vote the motion was adjourned.

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk



A RESOLUTION TO HONOR WILLIAM C. BROWN, JR.

WHEREAS, William C. ("Willie") Brown, Jr. first began his employment with the Town of West Point on July 15th 1975, working for the Public Works Department for 40 years; and

WHEREAS, during this time Willie Brown has worked with six Mayors, six Town Managers, and at least six Public Works Superintendents/Directors; and

WHEREAS, Willie Brown worked in many positions as needed during his 40 years of employment, trained new employees, served as a mentor showing extraordinary acts of kindness to co-workers and town residents, and showed unusual compassion to senior residents, going above and beyond the call of duty to assist citizens during times of need; and

WHEREAS, Willie Brown was selected by his fellow employees to be employee of the year in 2005 & 2006; and

WHEREAS, on April 30th 2015, William C. Brown, Jr will retire after 40 years of service to the Town of West Point.

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of West Point expresses sincere thanks to William C. Brown, Jr for his 40 years of long, hard, and dedicated service to the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held April 28th 2015 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Absent
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

James H. Hudson, III
Mayor, Town of West Point

Adopted this 28th day of April, 2015

ATTEST:

Karen M. Barrow
Town Clerk

Adopted: April 28th 2015

ORDINANCE NO. 02-2015

ORDINANCE NO. 02-2015 AMENDS THE WEST POINT TOWN CODE, CHAPTER 58, ARTICLE I, "IN GENERAL," 'TAXATION,' SECTION 58-12, "AMOUNT OF REAL ESTATE TAX" TO INCREASE REAL ESTATE TAXES BY EIGHT (8) CENTS FROM .64 TO .72 PER \$ 100 OF ASSESSED VALUE. THE REASON FOR THE REAL ESTATE TAX INCREASE IS IN RESPONSE TO THE LOWERING OF RESIDENTIAL ASSESSMENTS. THE PROPOSED TAX INCREASE IN ORD. 02-2015 SHALL BE RETROACTIVE TO JANUARY 1, 2015 AND THE RATE INCREASES WILL BE REFLECTED IN TAX BILLS ISSUED ON OR AFTER JULY 1, 2015. ORDINANCE NO. 02-2015 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN ARTICLE X, SECTION 4 OF THE CONSTITUTION OF VIRGINIA, VA. CODE §§ 58.1-3200 AND 15.2-1104.

BE IT ORDAINED by the West Point Town Council that the West Point Town Code, Chapter 58, "Taxation," Article I, "In General," Section 58-12, "Amount of real estate tax," be amended to read, in part, as follows:

Sec. 58-12. - Amount of real estate tax

All real estate within the territorial boundaries of the Town of West Point subject to taxation under the constitution and laws of the Commonwealth of Virginia shall be taxed at a rate of seventy-two cents (.72) per \$100.00 of assessed value.

This Ordinance shall be effective for calendar year 2014 and shall be retroactive to January 1, 2015.

James H. Hudson, III
Mayor, Town of West Point

Adopted this 28th day of April, 2015

ATTEST:

Karen M. Barrow
Town Clerk



**RESOLUTION FOR APPROVAL AND APPROPRIATION FOR TOWN, SCHOOLS,
SOLID WASTE AND WATER UTILITY BUDGET
FY 2015-16**

WHEREAS, the West Point Town Council advertised a public hearing regarding FY 2015-16 Budgets on April 8th, 2015 in The Tidewater Review, and conducted a public hearing on April 21st, 2015 as required by §15.2-2506 of the Code of Virginia.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council that a total of \$9,382,023 is hereby approved for the West Point School Board for FY 2015-16. This total reflects:

Local Revenue	\$4,101,000
State Revenue	\$4,501,276
Federal Revenue	\$330,672
Other Revenue	\$449,075

BE IT FURTHER RESOLVED by the West Point Town Council, that the Town Budget for FY 2015-16 is approved on this 28th day of April, 2015 in the amount of \$13,326,117 representing \$9,382,023 for the West Point School Board and \$8,045,094 for the Town (inclusive of the Town's contribution of \$4,101,000 for school operating expenses);

BE IT FURTHER RESOLVED by the West Point Town Council, that the Solid Waste Budget for FY 15-16, in the amount of \$197,911 is approved this 28th day of April, 2015;

BE IT FURTHER RESOLVED by the West Point Town Council, that the Water Utility Budget for FY 2015-16, in the amount of \$729,465 is approved this 28th day of April, 2015;

BE IT FURTHER RESOLVED by the West Point Town Council, that \$9,382,023 is hereby appropriated to the West Point School Board effective July 1, 2015 to be expended only on order of the School Board; and

BE IT FINALLY RESOLVED by the West Point Town Council, that \$13,326,117 is appropriated to the Town of West Point effective July 1, 2015, \$197,911 is appropriated to the West Point Solid Waste Budget effective July 1, 2015, and \$729,465 is appropriated to the West Point Water Utility effective July 1, 2015.

Certified to be a true copy of the Resolution adopted by the Town Council of the Town of West Point on April 28th, 2015, at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Absent
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

James H. Hudson, III
Mayor, Town of West Point

Adopted this 28th day of April, 2015

ATTEST:

Karen M. Barrow
Town Clerk