

**TOWN OF WEST POINT  
PLANNING COMMISSION MINUTES  
March 7, 2012**

**I. Call to Order at 5:00 pm**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, March 7, 2012, at 5:00 p.m. Commissioner James H. Hudson, III called the meeting to order.

Members Present: Paul Diggs, Chairman  
James Vadas, Vice-Chairman  
Wayne Healy  
Daniel Hockenberger  
James H. Hudson, III  
Mary Montague Sikes

Members Absent: James Pruett

Also Present: Andrea G. Erard, Esq., Town Attorney  
Holly N. McGowan, Community Development Director  
Charlotte G. Scanlan, Secretary

**II. Review of Agenda**

There were no changes.

**III. Citizens Address the Commission**

**A. Citizens Address the Commission**

Commissioner Hudson opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

**IV. New Business**

**A. Request Permission to Advertise for Public Hearing/Fairways Subdivision/Henderson.**

Ms. Holly McGowan, Community Development Director, stated Mr. Henderson had submitted a preliminary subdivision plat and plan of development for a 4-lot division. The property is located adjacent to Patriot Village off Route 30, King William Ave.

Commissioner Hudson reported that Mr. Pete Henderson met with Ms. McGowan, Chairman Paul Diggs, and Commissioner Hudson and that everything seemed to be in order for the Commission to proceed with a public hearing on the subdivision.

Commissioner Wayne Healy made a motion to authorize the Director of Community Development to advertise for a public hearing for the April 4, 2012 meeting by resolution for Henderson Residential, LLC. Commissioner Daniel Hockenberger seconded. Upon roll call vote, Commissioners Healy, Hockenberger, Hudson, and Mrs. Sikes all voted "Aye." The motion was approved.

**B. Request Permission to Advertise for Public Hearing/Snow/Wolford Subdivision.**

Ms. McGowan reviewed for the Planning Commission the application submitted by Timothy Snow and Elaine Wolford for a 2-lot subdivision. The property is located off Chelsea Road.

Commissioner Hockenberger made a motion to authorize the Director of Community Development to advertise for a public hearing for the April 4, 2012 meeting by resolution for Timothy Snow and Elaine Wolford. Commissioner Healy seconded. Upon roll call vote, Commissioner Healy, Hockenberger, Sikes and Hudson all voted "Aye." The motion passed.

**V. Discussion and Information Only**

**A. Henderson Preliminary Plat/ Henderson/Fairways Subdivision**

Ms. McGowan reviewed Mr. Henderson preliminary subdivision plan for the Commission.

**B. Cluster & Open Space**

The Planning Commission voted to defer this item until the April 4, 2012 regularly scheduled meeting.

**C. Minor Subdivisions**

The Planning Commission voted to defer this item until the April 4, 2012 regularly scheduled meeting.

**VI. Old Business**

None

Chairman Paul Diggs arrived at 5:05 p.m.

Vice-Chairman James Vadas Arrived at 5:08 p.m.

## **VII. Committee Reports**

### **A. Town Council**

Commissioner James H. Hudson, III reported on the Town Council meeting held on February 27, 2012.

### **A. BZA/Wetlands Boards**

Commissioner Hockenberger reported the Board approved a Wetlands request at the meeting held on February 21, 2012.

## **VIII. Adoption of Minutes**

Commissioner Sikes made a motion to adopt the minutes of the December 7, 2011 meeting as written. Commissioner Hockenberger seconded. Upon unanimous vote, the motion carried.

## **IX. Set Next Meeting Date**

April 4, 2012

## **X. Motion to Adjourn**

Chairman Diggs declared the meeting adjourned.

Approved        /        /

Paul Diggs, Chairman  
West Point Planning Commission

## Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	<a href="mailto:pdiggs@schnabel-eng.com">pdiggs@schnabel-eng.com</a>
James E. Vadas (Vice-Chairman)	843-4082	9/30/2012	<a href="mailto:jvadas@cox.net">jvadas@cox.net</a>
Wayne Healy	843-4949	9/30/2014	<a href="mailto:wwhealysr@cox.net">wwhealysr@cox.net</a>
Daniel Hockenberger	380-0471	9/30/2013	<a href="mailto:danhock@cox.net">danhock@cox.net</a>
James H. Hudson, III	843-3262	6/30/2014	<a href="mailto:jhudson@west-point.va.us">jhudson@west-point.va.us</a>
James Pruet	832-1185	9/30/2013	<a href="mailto:jpruet@baydesigngroup.com">jpruet@baydesigngroup.com</a>
Mary Montague Sikes	843-3284	9/30/2012	<a href="mailto:monti7olen@verizon.net">monti7olen@verizon.net</a>