

**TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
September 5, 2012**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, September 5, 2012, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
Wayne Healy
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: None

Also Present: Andrea G. Erard, Esq., Town Attorney
Holly N. McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Public Hearing/Henderson Residentials Subdivision.

Chairman Paul Diggs opened the floor for any citizen to address the Commission on/Public Hearing/Fairways Subdivision/Henderson. There being none, Chairman Diggs closed the public hearing.

Ms. McGowan reviewed the changes in the amended subdivision application from a four-lot subdivision to a two-lot subdivision. Ms. McGowan also pointed out that the access had changed from King William Avenue to a VFW Road entrance.

Mr. Blair Wilson, Wilson Engineering, Inc., reviewed for the Planning Commissioners the revisions to the plans. He also stated that the revisions included not tearing down the existing house as was previously planned.

Mr. James Vadas made a motion to recommend approval to Town Council of the preliminary subdivision plat with the requested waivers, Fairways Subdivision, consisting of 3 lots, prepared by Wilson Engineering, LLC, dated July 19, 2012. Mr. Wayne Healy seconded. Upon roll call vote, Mr. Healy, Mr. Hockenberger, Mr. Hudson, Mr. Pruett, Mrs. Sikes, Mr. Vadas and Chairman Diggs all voted "Aye". The motion was approved.

B. Public Hearing/Ordinance 04-2012/Chapter 70, Zoning Article VI, Board of Zoning Appeals Section 70-92, Administrative Modification.

Chairman Paul Diggs opened the floor for any citizen to address the Commission on/ Public Hearing/Ordinance #04-2012. There being none, Chairman Diggs closed the public hearing.

Ms. McGowan reviewed the proposed Ordinance for the Planning Commissioners. Ms. McGowan stated she would have to follow the same criteria as the BZA Board in reviewing and administering the applications.

Mr. Vadas stated his concerns for consistency with the enforcement of regulations by whoever might hold the Community Development Director's position in the future.

Mr. James H. Hudson, III made a motion to recommend approval to the Town Council, seconded by Mr. James Pruett. Upon roll call vote, Mr. Healy, Mr. Hockenberger, Mr. Hudson, Mr. Pruett, Mrs. Sikes and Chairman Diggs all voted "Aye". Mr. Vadas voted "Nay". The motion passed with at 6-to-1 vote.

V. Discussion and Information Only

None

VI. Old Business

A. Cluster & Open Space

The Planning Commission requested that Ms. McGowan place Cluster

& Open Space planning on the Community Development Committee September 10, 2012 meeting agenda. Commissioner Vadas and Chairman Diggs both volunteered to attend the Community Development Committee meeting to discuss their views on Cluster & Open Space planning. Mr. Vadas had drafted a proposal to present.

VII. Committee Reports

A. Town Council

Commissioner James H. Hudson, III reported on the Town Council meeting, held on August 27, 2012.

B. BZA/Wetlands Boards

Commissioner Daniel Hockenberger reported on the BZA/Wetlands Boards Meetings, held August 21, 2012.

VIII. Adoption of Minutes

Commissioner Sikes made a motion to adopt the minutes of the August 1, 2012 meeting as written. Commissioner Healy seconded. Upon unanimous vote, the motion carried.

IX. Set Next Meeting Date

October 3, 2012 at 5:00 p.m.

X. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jvadas@cox.net
Wayne Healy	843-4949	9/30/2014	wwhealysr@cox.net
Daniel Hockenberger	380-0471	9/30/2013	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruett	832-1185	9/30/2013	jpruett@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2012	monti7olen@verizon.net