

**TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
April 3, 2013**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, April 3, 2013, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: James Vadas, Vice-Chairman
James N. Brockwell

Also Present: Andrea G. Erard, Esq., Town Attorney
Holly N. McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

Ms. McGowan requested that item B under New Business/ Discussion/ Electronic-Message Signs be tabled until the May 1, 2013 meeting.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Request Permission to Advertise for Public Hearing/Christopher P. and Robyn Vincent/Case # SUP2013-01.

Ms. Holly McGowan, Community Development Director, presented and reviewed for the Planning Commission Christopher P. and Robyn Vincent's Special Use Permit application.

Commissioner James H. Hudson, III made a motion to authorize staff to advertise for Public Hearing/;Christopher P. and Robyn Vincent/ Case # SUP2013-01. Commissioner Mary M. Sikes seconded. Upon roll call vote, Commissioners Hockenberger, Sikes, Hudson, Pruett, Chairman Diggs all voted "Aye". Therefore, the motion was approved.

B. Discussion/Electronic-Message Signs.

This item was tabled to the May 1, 2013 Planning Commission meeting.

V. Old Business

A. Discussion of Towers and Authorization to Advertise for Public Hearing/ Communication Towers.

Commissioner Daniel Hockenberger made a motion to authorize staff to advertise for public hearing/Communication Towers. Commissioner James Pruett seconded. Upon roll call vote, Commissioners Hockenberger, Sikes, Hudson, Pruett and Chairman Diggs all voted, "Aye." The motion passed.

VI. Committee Reports

A. Town Council

Mayor Hudson reported on the March 25, 2013 regularly scheduled Town Council Meeting.

B. BZA/Wetlands Boards Meetings

Commissioner Hockenberger stated there were no items to report.

VII. Adoption of Minutes

Commissioner Sikes made a motion to approve the February 6, 2013 meeting minutes as written. Commissioner Hudson seconded. Upon unanimous vote, the motion was adopted.

VIII. Set Next Meeting Date

May 1, 2013 at 5:00 p.m.

IX. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jvadas@cox.net
James N. Brockwell	843-2485	9/30/2014	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2013	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2013	jpruet@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net