

2021



**SUSAN M. HARLOW, TREASURER
TOWN OF WEST POINT
802 MAIN STREET
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WEST POINT, VA 23181
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CLOSING A BUSINESS

If you are no longer operating a business in the Town of West Point, please complete this form and mail or fax it back to the Treasurer's Office.

Name: _____

Trading As (Business Name): _____

Account Number: _____ Date Closed: _____

Business Address: _____

2020 Gross Receipts Jan 1 – Dec 31, 2020 (or Close Date): _____

2021 Gross Receipts Jan 1 through Close Date: _____

New Owner's Name and Address (if applicable): _____

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Name: _____ Date: _____

Signature: _____ Phone: _____

Position/Title: _____

For Office Use:
Date Received: _____ Account Number: _____ Amount Paid: _____ New License: _____ Renewal: _____