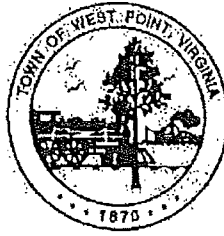


2022



SUSAN M. HARLOW, TREASURER  
TOWN OF WEST POINT  
802 MAIN STREET  
PO BOX 152  
WEST POINT, VA 23181  
Phone: (804) 843-3330  
Fax: (804) 843-4364

CLOSING A BUSINESS

If you are no longer operating a business in the Town of West Point, please complete this form and mail or fax it back to the Treasurer's Office.

Name: \_\_\_\_\_

Trading As (Business Name): \_\_\_\_\_

Account Number: \_\_\_\_\_ Date Closed: \_\_\_\_\_

Business Address: \_\_\_\_\_

2021 Gross Receipts Jan 1 – Dec 31, 2021 (or Close Date): \_\_\_\_\_

2022 Gross Receipts Jan 1 through Close Date: \_\_\_\_\_

New Owner's Name and Address (if applicable): \_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Position/Title: \_\_\_\_\_

For Office Use:

Date Received: \_\_\_\_\_ Account Number: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ New License: \_\_\_\_\_ Renewal: \_\_\_\_\_