



TOWN OF WEST POINT
 COMMUNITY DEVELOPMENT DEPARTMENT
 P.O. BOX 152
 329 6th STREET
 WEST POINT, VA 23181
 (804) 843-3563 – phone (804) 843-4364 - fax
 www.west-point.va.us

REZONING APPLICATION

Date Submitted: _____

Permit # _____

APPLICANT INFORMATION	
Full Name of Property/Structure Owner	
Mailing Address of Owner	
City, State, Zip	
Phone Number/Home/Work/Cell	
Fax Number	
E-Mail Address	
Name of Applicant if Different from Property Owner	

PROPERTY/SITE INFORMATION	
Physical Address (If Known)	
General Location (Lot #, Subdivision, Street)	

GENERAL INFORMATION	
Current Zoning District	
Proposed Zoning	
Does proposed zoning/use include entire property? If no, how much will be used for proposed use?	
Tax Parcel Identification Number(s)	
Overlay District(s)	

WATER/SEWER SUPPLY

Public Water Public Sewer Well Sewer Other: _____

As part of the submission, the following questions must be answered in detail in narrative form.

1. Describe in detail, the proposed use(s) of the property, how many proposed lots, minimum area of proposed lots, how many proposed dwelling units, who will be responsible for maintaining parcels/rights-of-way, etc.
2. Describe in detail, why the proposed rezoning is necessary and why it will not be detrimental to surrounding properties. Please relate your response to the existing zoning of the area, existing land uses, neighborhoods, and the Town of West Point Comprehensive Land Use Plan.
3. Describe the proposed water and wastewater utility infrastructure including sources, discharges, permits, construction, ownership, and maintenance responsibilities.
4. Describe the environmental impact of the proposed development and the efforts to be undertaken to abate air, water, noise, stormwater, and other environmental impacts during and after construction.
5. Describe what techniques will be used to control traffic flow and what impacts the proposed use will have on existing roadways.
6. Describe the impact of the proposed use on the Town of West Point's Schools.
7. Describe the impact of the proposed use on the Town of West Point's public services, fire, rescue, law enforcement, etc.
8. Are proffers attached?
9. Are there any covenants of record or deed restrictions existing or proposed for the subject property? If so, please attach a copy

Please submit a preliminary or conceptual plan of development or a preliminary subdivision plat with your application. Refer to Zoning Ordinance, Chapter 70 of the Code of the Town of West Point, and the Subdivision Ordinance, Chapter 54 of the Code of the Town of West Point, for requirements for a Plan of Development and Subdivision Plat. *Note: All plans and plats must be prepared by a professional engineer or land surveyor licensed in the Commonwealth of Virginia.*

I/We as the property owner/applicant/agent give permission for Town personnel to enter subject properties in relation to the administration of this application and to any applicable Town of West Point, State of Virginia or U.S. Federal Government regulations.

I hereby certify that the foregoing information and attachments are true and accurate to the best of my knowledge.

Applicant's Signature

Date

Owner's Signature

Date

Fees must be submitted at time of application. Make checks payable to The Town of West Point.

DO NOT WRITE IN THE SPACE BELOW – OFFICE USE ONLY

DATE SUBMITTED: _____ TOTAL FEE: _____ DATE PAID: _____

Does the rezoning request involve a subdivision of land? _____

Are all lots generally in compliance with the zoning district requirements for minimum lot width and area? _____

Is any portion of the subject property located within a CBPA? _____ RPA _____ RMA _____

DATE OF PLANNING COMMISSION PUBLIC HEARING: _____

PLANNING COMMISSION RECOMMENDATION: APPROVED DENIED

DATE OF TOWN COUNCIL PUBLIC HEARING: _____

TOWN COUNCIL ACTION: APPROVED DENIED

COMMENTS: _____

APPROVED/DENIED

DIRECTOR OF COMMUNITY DEVELOPMENT

DATE