

**COMMUNITY DEVELOPMENT  
AGENDA  
February 9<sup>th</sup>, 2015  
5:00 p.m.**

- I. Agenda Changes
- II. Adoption of Minutes  
January 12<sup>th</sup> 2015
- III. Request from Academy Apartments
- IV. Administrative Review of Minor Subdivisions
- V. Marina Property
- VI. Kayak/Canoe Access Points
- VII. 14<sup>th</sup> Street & Main Street Property
- VIII. General Information  
1 Waterman's Museum
- IX. Town Council Agenda
- X. Next Meeting: March 9<sup>th</sup> 2015
- XI. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT  
COMMITTEE MEETING  
February 9th, 2015**

Mr. Lawson called the meeting to order at 5:02 p.m. Committee members present included Jack Lawson, Chairman; Deborah Ball and Paul Kelley.

Also present: Jim Hudson, Mayor; Tina Gulley and Wayne Healy, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; Bobby Mawyer, Chief of Police; Holly McGowan, Director of Community Development and Tim Sawyer, Building Official.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

Paul Kelley made a motion to approve the minutes as presented. Upon a unanimous vote the minutes were approved.

**III. Request from Academy Apartments**

Mr. Edwards advised that the Town has received a request from Academy apartments for improvements a grant provided by VHDA. Ms. Surber, representative of GEM Management is requesting that Town Council adopt a resolution and submit a letter of support by March 3<sup>rd</sup> 2015 to accompany the grant application.

Jen Surber advised that the project would be approximately \$40,000 per unit of improvements that would include roofing, parking lots, kitchen and bathrooms. Ms. Surber presented letters from tenants stating that they would like to see the renovations done. Ms. Surber also asked if the Town can refrain from any tax assessment increases during this time.

Mr. Hudson advised that all tax assessments are done by King William County, the West Point Town Council does not monitor tax assessments.

Lauren, the Manager advised that the rent is subsidized, the average income of the residents is \$950. There is a credit check and anyone with a felon does not get approved for an apartment. The apartments give the elderly and disabled an affordable place to live.

Chief Bobby Mawyer presented the attached account of calls that the Police Department has responded to between 6/1/2014 and 2/3/105. Officers have responded to 24 calls during this time and 99 calls over the past 2 years.

Mr. Lawson suggested the request be placed on the Town Council Work Session for discussion with other members of Town Council.

#### **IV. Administrative Review of Minor Subdivisions**

Holly McGowan advised that Town Council referred the Administrative Review of Minor Subdivisions to Planning Commission and asked for a report back. The Planning Commission did review the changes attached. The Town Attorney would like clarification on the referral to Planning Commission. It will be placed back on the Town Council agenda for different language in the referral.

#### **V. Marina Property**

Mr. Hudson advised that he had called 4 on the Shore and left a message, before I received a call back from Mark Eubanks, Greg Kelly received a call.

Mr. Edwards advised that 4 on the Shore are willing to work with the Town. Mr. Edwards stated that the Town would need to do a preliminary design. The Town Engineer has estimate a cost for the preliminary design to be approximately \$5,500.

The consensus of the members of Town Council present is that the Town needs access to the Water and that the Town Manager can proceed with the preliminary design for a boat pier.

#### **VI. Kayak/Canoe Access Points**

Mr. Edwards presented the Committee with a map showing the proposed locations of Kayak Access points. Mr. Edwards asked that if Town Council does not want to continue working on this project to let Mr. Edwards know. We are looking at constructing a floating dock that a kayak can load onto. Town Staff are working with the local kayakers at improving the launch sites.

#### **VII. 14<sup>th</sup> Street 7 Main Street Property**

Mr. Edwards advised that Hopkins Guy wants control of the property on the corner of 14<sup>th</sup> Street and Main Street and he needs a minimum of ½ an acre to work with. The property with the alley is less than ½ an acre.

Mr. Hudson asked if VDOT would be willing to make an entrance to the property?

Mr. Edwards advised that there will be an issue with access to the property. Mr. Edwards also stated that Mr. Guy has two different Franchise organizations that he is talking with.

Mr. Lawson suggested that the agreement be for 2½ years, if the property is not developed within 2½ years, the Town can have the option to buy back the property.

Mr. Edwards advised the purchase cost shall be \$42,000 with the option of buying back the property after 2½ years.

**VIII. General Information**

1 Waterman’s Museum

Mr. Edwards advised that the Waterman’s Museum is location for sites on the York River for expansion museums. The representative of the museum would like to present their request to Town Council.

The consensus of the Committee is for the Town Manager to schedule a meeting for the Waterman’s Museum to present their project.

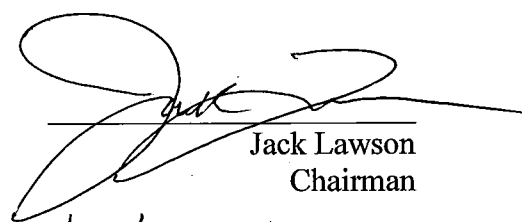
**IX. Town Council Agenda**

Mr. Lawson asked the Town Manager to place the Request from the Academy Apartments on the Work Session agenda and for the Administrative Review of Minor Subdivisions to be placed on the Town Council agenda.

**X. Next Meeting Date:** March 9<sup>th</sup>, 2015.

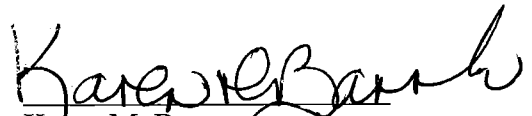
**XI. Adjournment**

There being no further business, Mr. Lawson adjourned the meeting at 6:22 p.m.

  
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Jack Lawson  
Chairman

3/9/2015

ATTEST:

  
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Karen M. Barrow  
Town Clerk