

**COMMUNITY DEVELOPMENT  
AGENDA  
February 12th, 2018  
10:00 A.M.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  - 1. January 11<sup>th</sup> 2018
  
- III. Truck Parking Ordinance
  
- IV. Street Light Request
  
- V. Chesty Puller Memorial 10K
  
- VI. Phragmites
  
- VII. Permits for Change of Use
  
- VIII. General Information
  
- IX. Town Council Agenda
  
- X. Next Meeting: March 12th, 2018
  
- XI. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT  
COMMITTEE MEETING  
February 12<sup>th</sup>, 2018**

Mr. Jack Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman; Deborah Ball, Paul Kelley and Gail Nichols.

Also present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Tim Sawyer, Building Official and Holly McGowan, Director of Community Development.

**I      Agenda Changes**

Mr. Lawson placed Phragmites as item III on the agenda.

**II.     Adoption of Minutes**

January 11<sup>th</sup> 2018

Mr. Kelley made a motion to adopt the minutes of January 11<sup>th</sup> 2018, seconded by Mrs. Nichols. Upon a unanimous vote, the motion was approved.

**III.    Phragmites**

Mr. Edwards advised that the Town had reviewed the phragmites issue in 2014. The Town hired a company to provide an aerial photography that VIMS reviewed. It was determined that approximately 83 acres of phragmites is located in surrounding edges of marsh and that most of the phragmites is located on private property. Town Council decided not to spend tax payer's money on treating the phragmites.

Jim Vadas, Clear Water Environment and Forestry, stated that in 2007 Clear Water Environment provided herbicide spraying treatment to certain areas. The cost to treat the downtown areas would be approximately \$10,000.00 to \$20,000.00, it is recommended to treat the plant after August and you would need to continue the treatment so it doesn't come back. Mr. Vada's also stated that there is a company in Emporia and one on the other side of Richmond that contracts out for treatment.

Mr. Lawson asked if the Town could have the contact information as a resource for private property owners that would like the phragmites treated.

Mr. Vada's advised he will provide the Town Manager with some contact information for treatment of phragmites.

The consensus of the Committee is for the Town to continue working on cutting Town property and provide information to property owners that might want to treat private owned property.

#### **IV. Ordinance 04-2017 – Truck Parking**

Mr. Edwards advised that Town Council conducted a public hearing on the truck ordinance. At the public hearing some town residents stated concerns about the ordinance. One downtown resident stated that he occasional needs to take a truck home from work overnight and that the ordinance would prohibit a work truck at his residence. Mr. Edwards also stated that Blair Wilson has submitted a recommendation for change.

A discussion pursued on various ideas regarding the ordinance.

The consensus of the Committee is that Mr. Edwards contact Mr. Brockwell and ask for his opinion on the change.

#### **IV. Street Light Request**

Mr. Edwards advised that town staff was approached by a town resident requesting a street light. There is a street light across from the residence and that light is out. It has been reported to Dominion Power but it has not been repaired yet. A second light in the area would put two lights very close together.

The consensus of the Committee is that another street light is not necessary and that Dominion Power needs to fix the light that's out.

#### **V. Chesty Puller Memorial 10K**

Mr. Edwards advised that over the past three years, a company has been operating the event. The company has skipped out of town, they have removed their web site, no refunds for entry fees have been given and they are not answering emails. Apparently there are issues with other events, they collected funds for events, cancelled the events three days before the event and didn't refund any entry fees.

The consensus of the Committee is for Town Staff to look for another event coordinator.

#### **VI. Permits for Change of Use**

Tim Sawyer advised that it is a burden for a small business to pay the high fee of \$350.00 for a change of use when there is a minimum amount of changes to be made in a building. There is an inspection required when a change of use occurs.

Mr. Edwards asked how much the re-inspection fee cost.

Tim Sawyer advised \$50.00.

Mr. Edwards suggested the fee schedule be reviewed and for the Building Official to be allowed to use his discretion on the Change of Use fee.

The consensus of the Committee is for the Building Official to use his own discretion on the Change of Use fee and the Town will review the fee schedule.

**VII. General Information**

1. Food Trucks by the River

Mr. Edwards advised that the Spring Food Truck by the River schedule has been set and that most of the slots have been filled.

2. Bed and Breakfast

Mrs. Nichols advised that it has been brought to her attention that a Bed and Breakfast is being operated in the house at the end of 5<sup>th</sup> Street.

Mr. Edwards stated that Town Staff will look into it.

**VIII. Town Council Agenda**

Mr. Lawson stated there was nothing for the Town Council agenda

**IX. Next Meeting Date:** March 12th 2018

**VIII. Adjournment**

There being no further business, the meeting was adjourned at 10:40 A.M.



Jack Lawson  
Chairman