

COMMUNITY DEVELOPMENT

AGENDA

May 14th, 2018

10:00 A.M.

- I. Agenda Changes

- II. Adoption of Minutes
 - 1 April 9th 2018

- III. Mobilitie Presentation (Power Point Presentation)

- IV. Farmers Market Property Concept Plans

- V. General Information
 - 1 Town Hall Roof Replacement
 - 2 Food Trucks
 - 3 Flea Market

- VI. Town Council Agenda

- VII. Next Meeting: June 11th, 2018

- VIII. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
May 14th, 2018**

Mr. Jack Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman, Deborah Ball and Gail Nichols.

Also present: Jim Hudson, Mayor; John Edwards, Town Manager; Karen Barrow, Town Clerk; Tim Sawyer, Building Official and Holly McGowan, Director of Community Development.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

April 9th 2018

Mrs. Ball made a motion to adopt the minutes, seconded by Mrs. Nichols. Upon a unanimous vote, the motion was approved.

III. Mobilitie

Laura O'Dell advised that technology is rapidly changing and that 5G will be in use within 5 to 10 years. In preparation for the upgrade, mobilitie will be building the infrastructure for 5G. Sprint has one location in town that would support the new technology on a pole at the Milby Storage Units. Ms. O'Dell also stated that the General Assembly has adopt a new law that goes into effect on July 1st 2018 that regulates the permit process and pricing that VDOT can charge for rental on the pole.

Mr. Hudson asked if the legislation has been signed by the Governor.

Ms. O'Dell advised yes and that she has worked with the permit process in Southern Maryland, Virginia and Outer Banks. Ms. O'Dell asked what the next step would be for the permit process.

Mr. Edwards advised that the Community Development Department is where the permit process is reviewed and that Ms. McGowan would be able to guide Ms. O'Dell through the process.

IV. Farmers Market Property Concept Plans

Jamie Pruitt presented 3 options showing a pavilion, splash pad and parking area that would accommodate the Farmers Market, Food Truck events as well as other events.

Mr. Edwards stated that the property located north of the project is owned by C & F Bank, the Town would need to obtain the property for this project. If the Committee likes one of the

options, the next stage would be to get a boring test and explore what it would take to do this project.

The consensus of the Committee is that option #3 is the best option for the property and for the Town Manager to proceed with the next step for this project and explore the possibility of C & F Bank selling the adjoining property.

V. General Information

1 Roof Replacement at Town Hall

Mr. Edwards advised that the roof replacement at Town Hall will begin on Saturday, May 19th, Tidewater Roofing will be doing the work.

2 Food Trucks

Mr. Edwards advised that the Food Truck event went very well. The Town is talking with one of the vendors about opening a restaurant, which was one of the goals of the event to attract a restaurant.

3 Flea Market

Mr. Hudson stated that he received an inquiry about the Town holding a Flea Market event one Saturday at the Town Square.

Mr. Edwards advised that any event needs to be staffed and that the Town will review the possibility of a Flea Market.

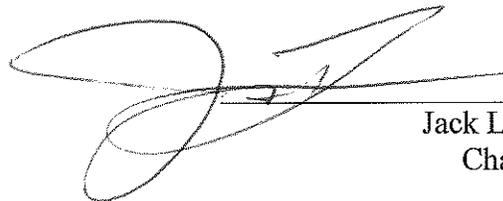
VII. Town Council Agenda

Mr. Lawson advised there was nothing for the Town Council agenda.

VIII. Next Meeting Date: June 11th 2018

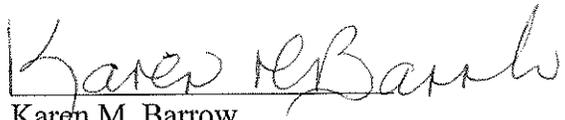
IX. Adjournment

There being no further business, the meeting was adjourned at 10:30 A.M.



Jack Lawson
Chairman

ATTEST:



Karen M. Barrow
Town Clerk