

**COMMUNITY DEVELOPMENT  
AGENDA  
June 11th, 2018  
10:00 A.M.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  - 1 May 14th<sup>th</sup> 2018
  
- III. Storm Drainage
  
- IV. Public Land Request
  
- V. Zoning Text Amendment
  
- VI. General Information
  - 1 State Budget
  - 2 Food Trucks
  - 3 Chesty Puller 10K Run
  - 4 Town Hall Roof Replacement
  
- VII. Town Council Agenda
  
- VIII. Next Meeting: July 9th, 2018
  
- IX. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT  
COMMITTEE MEETING  
June 11<sup>th</sup>, 2018**

Jack Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman and Gail Nichols.

Also present: Jim Hudson, Mayor; Robert Lawrence, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Tim Sawyer, Building Official and Holly McGowan, Director of Community Development.

**I Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

May 14<sup>th</sup> 2018

Gale Nichols made a motion to adopt the minutes, seconded by Robert Lawrence. Upon a unanimous vote, the motion was approved.

**III. Storm Drain**

John Edwards presented pictures of the recent flooding in Town and advised that Town Staff met with VDOT and the Army Corp of Engineers last Friday for site visits of the flooded areas. Mr. Edwards also stated that the Town has no funding or the staff for maintaining ditches, VDOT is responsible for the ditches.

Jim Hudson asked about the ditches located behind the north end of Chelsea Road.

John Edwards stated that the Town never obtained an easement from Stanly Zuraw, the ditch need to be cleaned out and the storm-water would flow to the creek on Chelsea Road.

Jack Lawson stated that VDOT will not do anything until the flooding affects the roads, water is running across the roads in many locations. Mr. Lawson asked if a letter can be sent to VDOT about the flooding for the Mayors signature.

John Edwards advised that copies of the pictures have been sent to Joyce McGowan at VDOT.

Holly McGowan stated that Joyce McGowan called last Friday and is aware of the Committee meeting today. VDOT has asked for the Committee to discuss the drainage.

The consensus of the Committee is for the Town Manager to draft a letter for the Mayors signature.

#### **IV. Public Land Request**

Holly McGowan stated that the Town has received a request for public land from Ronald and Teresa Walton for a ten foot east/west alley that would adjoin their properties so they can build a garage. The Planning Commission conducted a public hearing and is recommending approval from Town Council.

The consensus of the Committee is for the Public Land Request to be placed on the Town Council agenda for authorization to advertise a public hearing.

#### **V. Zoning Text Amendment**

John Edwards advised that Town Staff have drafted a zoning text amendment that would allow a Craft Brewery at the Industrial Park. The draft is ready to present to Planning Commission for review.

The consensus of the Committee is that the Zoning Text Amendment be referred to the Planning Commission for review and for the Planning Commission to submit a recommendation back to Town Council.

#### **VI. General Information**

##### **1. State Budget**

Mr. Edwards advised that the State Budget has been approved and that the budget appropriation will be on the Finance Committee agenda for adoption. The PPTRA resolution will be on the Town Council agenda for adoption.

##### **2. Food Trucks**

Mr. Edwards advised that the next Food Trucks event will on Friday, June 15<sup>th</sup> 2018. The vendors will be: Suck on this BBQ, German Snack Shack, Sweet Frog, Gauthier Vineyard and the Windbags will be playing music.

##### **3. Chesty Puller 10K Run**

Mr. Edwards advised that the Chesty Puller 10k Run will be on June 16<sup>th</sup> 2018 and that packets will be available for pickup at the Food Truck event.

##### **4. Town Hall Roof**

Mr. Edwards stated that due to the weather, the roof replacement at the Town Hall will be next week when it stops raining.

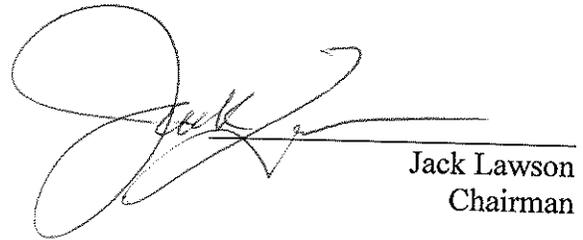
**VII. Town Council Agenda**

Jack Lawson asked the Town Manager to place the Public Land Request on the Town Council agenda for Authorization to Advertise a Public Hearing.

**VIII. Next Meeting Date:** July 9th 2018

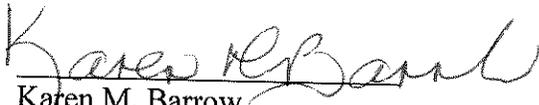
**IX. Adjournment**

There being no further business, the meeting was adjourned at 10:30 A.M.



Jack Lawson  
Chairman

ATTEST:



Karen M. Barrow  
Town Clerk