

**COMMUNITY DEVELOPMENT
AGENDA
July 9th, 2018
10:00 A.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1 June 11th, 2018

- III. Public Land Request – PL2018-01, Ronald Walton

- IV. Public Land Request – Steve & Judy Shaw

- V. General Information
 - 1 Food Trucks by the River
 - 2 Farmers Market Master Plan
 - 3 Pamunkey Net
 - 4 Tennis Courts
 - 5 Draft Comprehensive Plan

- VI. Town Council Agenda

- VII. Next Meeting: August 13th, 2018

- VIII. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
July 9th, 2018**

Jack Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman; Deborah Ball and Paul Kelley.

Also present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Tim Sawyer, Building Official and Holly McGowan, Director of Community Development.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

June 11th 2018

Deborah Ball made a motion to adopt the minutes, seconded by Paul Kelley. Upon a unanimous vote, the motion was approved.

III. Public Land Request – PL2018-01 Ronald Walton

Holly McGowan advised that the Planning Commission conducted a Public Hearing and is recommending that Town Council approve the Public Land Request submitted by Ronald and Teresa Walton. Mr. Walton owns several lots separated by the alley and would like to build an accessory structure. In order to comply with the Town Code, the alley would need to be abandoned so the property can be adjoined together.

IV. Public Land Request – Steve & Judy Shaw

Ms. McGowan advised this request is for one North/South alley that needs a referral to Planning Commission for review then Planning Commission will submit a recommendation back to Town Council.

Mr. Edwards advised that the request is due to a dispute between two town residents. The police department has been called to the site on several times due to a dispute between Mr. Shaw and Mr. Thigpen. Mr. Shaw uses the alley as a driveway to his garage.

Tim Sawyer, the building official advised that alley is unimproved. Mr. Shaw put gravel to his garage, beyond his garage is unimproved, the alley is grass.

Ms. McGowan advised that Mr. Hogg owns on the other side of the alley and is willing to give up his claim to five feet of the alley to Mr. Shaw.

Mrs. Ball asked if after the meeting, the Committee can conduct a site visit to the alley.

The consensus of the Committee is to send a referral to the Planning Commission for review and for the Planning Commission to submit a recommendation back to Town Council.

V. General Information

1 Food Trucks by the River

Mr. Edwards advised that the spring Food Trucks by the River events was a great success and that four events are currently being planned for the fall.

2 Farmers Market Master Plan

Mr. Edwards advised that the Farmers Market Master Plan is an ongoing project, the property was recently surveyed.

3 Pamunkey Net

Mr. Edwards advised that the Town is a partner with “Pamunkey Net” through the Middle Peninsula Planning District Commission. The Town needs to appoint a representative to the Pamunkey Net Board, it will be a day time meeting, it will not be a night meeting.

4 Tennis Courts

Mr. Edwards advised that the Tennis Courts are in need of repairs again, the cracks have reappeared. Mrs. Gulley is researching options for the repairs.

5 Comprehensive Plan

Holly McGowan presented a draft Comprehensive Plan for the Committee to review and asked the Committee to let her know if there are any comments or suggestions.

VI. Town Council Agenda

Mr. Edwards advised that Ronald Walton’s alley request is on the Town Council agenda for a public hearing.

VII. Next Meeting Date: August 13th 2018

VIII. Adjournment

There being no further business, the meeting was adjourned at 10:30 A.M.



Jack Lawson
Chairman

ATTEST:



Karen M. Barrow
Town Clerk