

COMMUNITY DEVELOPMENT

AGENDA

August 13th, 2018

10:00 A.M.

- I. Agenda Changes
- II. Adoption of Minutes
1 July 9th, 2018
- III. Public Hearing – Acquisition of Land in King & Queen
- IV. Request to Place Rip Rap on Town Right-of-Way,
Dale Bateman
- V. Public Land Request – Shirley Pierce
- VI. Chesty Puller 10K Race
- VII. General Information
 1. Magnolia Avenue Sidewalk
 2. Police Department Open House
- VIII. Town Council Agenda
- IX. Next Meeting: September 10th, 2018
- X. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
August 13th, 2018**

Jack Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman; Deborah Ball and Paul Kelley.

Also present: Jim Hudson, Mayor; Robert Lawrence, Gail Nichols, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; Jon Morr, Building Inspector and Shari Carnell, Permit Technician.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

July 9th 2018

Paul Kelley made a motion to adopt the minutes as presented, seconded by Robert Lawrence. Upon a unanimous vote, the motion was approved.

III. Public Hearing – Acquisition of Land in King and Queen County

Mayor Jim Hudson read the advertisement that appeared in the Tidewater Review and Daily Press. Mr. Hudson asked the Town Clerk if the Town received any requests to review the documents prior to the public hearing or for assistance to attend the public hearing.

The Town Clerk advised that no requests were received.

Mayor Hudson opened the floor for citizens to comment on the public hearing for Acquisition of Land from ITI. There being none the public hearing was closed.

ACTION

Mrs. Ball made a motion to authorize Town Staff to respond with the acquisition of land and for the Mayor to execute and deliver documents on the acquisition of land from ITI. Seconded by Mr. Kelley, upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

IV. Request to Place Rip Rap on the Town Right-of-Way – Dale Bateman

Dale Bateman, 570 Pine Lane, West Point, Virginia advised that he has received a wetlands permit to place rip rap on property at the edge of his property adjoining Town

property. The rip rap would protect Mr. Bateman's property and the Town's property. The permit application with the state has been approved and a contractor is scheduled to begin work. Randy at VMRC is advising that there is a permit process that needs to be followed through the Town.

Mr. Edwards described the property and location.

Paul Kelley stated that this property has been discussed in the past and asked Mr. Bateman if there are any known issues with the location.

Mr. Bateman advised that there is a big hole and that the rip rap would prevent any additional loss of land.

Mr. Hudson asked if Mrs. Vranian has rip rap on her property.

Mr. Bateman stated the Mrs. Vranian has a sea wall.

Paul Kelley stated that he is concerned with issues that might arise further down the road. If there were any issues, it would be that the Town did not do the work, but because it's Town property, the Town would be responsible for any maintenance.

Mr. Hudson asked if rip rap was installed, would it create any issues for Mrs. Vranian's property. Mr. Hudson stated that if the rip rap was installed, he would not want a wash out to occur for Mrs. Vranian.

Mr. Edwards advised that before any work can be done, Mr. Bateman needs to contact the Community Development Office to see what permits are required by the Town.

Mr. Lawrence made a motion to approve a permit contingent upon approval of the Town's Permit Process. Seconded by Mrs. Nichols, upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

V. Public Land Request – Shirley Pierce

Mr. Edwards advised that Shirley Pierce has submitted a request for an alley that runs through her property on Magnolia Avenue. Ms. Pierces attorney is advising that the Town abandoned the alley, the attorney is of the opinion that Mrs. Pierce should not have to pay for the alley.

Mr. Hudson advised that there are some issues with past recordation of the plat and that a clear title search might not exist. Mrs. Pierce has been advised that she needs to submit a request and pay the fee to go through the process. This is a platted alley that the Town does not have a use for.

Mr. Lawrence made a motion to refer the alley request for Mrs. Pierce to Planning Commission for review and for the Planning Commission to submit a recommendation

back to Town Council. Seconded by Mr. Kelley, upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

VI. Chesty Puller 10K Race

Mr. Edwards asked for guidance on planning for future Chesty Puller races. There was about 225 runners, last year there was 400 runners. We didn't know what to expect, it was a last minute event for the Town after the company that was organizing it dropped the event with no notice. The cost for the race was approximately \$19,000, the revenues the Town received was \$11,500. J & A Racing are willing to assist us with the race next year if the event it held on June 22nd and not June 15th. The June 15th date conflicts with other events, the change of date might improve the attendance.

Paul Kelley asked what the cost is for J & N Racing to assist with the event.

Mr. Edwards advised that they handle the registration, the timing and set up the course for \$7,500. We would not have been able to put the race on without the help from J & N Racing. If we want to continue with the race, we need to start planning now. There are no funds in the budget for the event, we would need to request a budget amendment in the fall for funds.

The consensus of the committee is to continue planning for the race on June 22nd and look for a company that can run the event.

VII. General Information

1 Sidewalks

Mr. Edwards advised that the sidewalks on Magnolia Avenue is currently under construction. Once it stops raining, storm drains will be installed.

2 WPPD Open House

Mr. Edwards reminded everyone that the West Point Police Department will celebrate their 20th Anniversary with a Open House on August 15th 2018 from 5:00 p.m. till 6:00 p.m.

VIII. Town Council Agenda

Mr. Lawson advised there are no items for the Town Council agenda.

VII. Next Meeting Date: September 10th 2018

VIII. Adjournment

There being no further business, the meeting was adjourned at 10:40 A.M.



Jack Lawson
Chairman

ATTEST:



Karen M. Barrow
Town Clerk