

**COMMUNITY DEVELOPMENT
AGENDA
June 13th, 2019
10:00 A.M.**

- I. Agenda Changes
- II. Adoption of Minutes
1 May 9th, 2019
- III. RZ2019-02, Mark & Debbie Davis, Rezoning
from F-4 to B-2
- IV. SUP2019-01, Damon Horsley, Special Use
Permit for Bed and Breakfast
- V. SUP2019-02, Baylands Family Credit Union,
Special Use Permit for Electronic Display Sign
- VI. Comprehensive Plan
- VII. 14th Street Right-Of-Way
- VIII. Airport Drain Field
- IX. General Information
- X. Town Council Agenda
- XI. Next Meeting: July 11th, 2019 @ 10:00 a.m.
- XII. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
June 13th, 2019**

Mr. Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman, Gail Nichols and James Pruet.

Also present: Tina Gulley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; Tim Sawyer, Building Official; Walt Feurer, Director of Public Works and other interested persons.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

May 9th 2019

James Pruet made a motion to adopt the minutes as presented, seconded by Gail Nichols. Upon a unanimous vote, the motion was approved.

III. RZ2019-02, Rezoning of 313 6th Street

Mr. Edwards advised that the Planning Commission has reviewed the application for the rezoning request and held a public hearing, the Planning Commission is recommending Town Council approve the rezoning. The next step in the process is for Town Council to hold a public hearing at the July 30th 2019 meeting.

IV. SUP2019-01, Damon Horsley, Special Use Permit for Bed and breakfast

Ms. McGowan advised that Damon Horsley has submitted a request to operate a bed and breakfast at 529 5th Street. The Planning Commission held a public hearing and is recommending Town Council approve the Special Use Permit. A public hearing has been scheduled at the July 30th Town Council meeting.

V. SUP2019-02, Baylands Family Credit Union

Ms. McGowan advised that Baylands Family Credit Union has submitted an application for an electronic display sign in the B-1 Zoning District. The Planning Commission held a public hearing and is recommending that Town Council approve the request. A public hearing has been scheduled for the July 30th 2019 Town Council meeting.

VI. Comprehensive Plan

Mr. Edwards presented the draft Comprehensive Plan and advised that the Planning Commission has finished their review. Mr. Edwards asked that Town Council review the draft. Mr. Edwards also stated that Town Council will need to hold a public hearing prior

to adopting the new Plan. Mr. Edwards suggested that Town Council pay attention to the Future Land Use sections of the Plan.

VII. 14th Street Right-Of-Way

Mr. Edwards reviewed renderings prepared by Bay Design showing the existing right-of-way and the previous right-of-way prior to the construction of the new bridges. Mr. Edwards suggested that Town Council request to purchase the remainder of the right-of-way that VDOT owns on the north side of 14th Street, the area where the Food Trucks events is held and the area of the old bridge location.

Mrs. Gulley asked if there would be a problem if VDOT needed to use the right-of-way in the future.

Mr. Edwards advised no, there would be an easement with VDOT. Mr. Edwards asked if he could approach VDOT and ask about obtaining ownership to the right-of-way areas.

The consensus of the Committee is for the Town Manager to proceed with the project and ask VDOT about purchasing the right-of-ways.

VIII. Airport Drain Field

Mr. Edwards presented a Plat of Easement Conveyance to the Airport Authority. The plat showed the current drain field and options for a primary drain field and a reserve drain field. Mr. Edwards also stated that the perk sites will not support a conventional drain field system, it would have to be a secondary treatment option that will be double the cost to a conventional system. A public hearing will be required and there is no cost to the Town for the public hearing or the conveyance of the easement.

The consensus of the committee is for the Town Manager to proceed with the conveyance of the easement.

IX. General Information

A King William EDA

Mr. Edwards advised that he meet with the King William EDA last night regarding the construction of the Pavilion. Mr. Edwards stated that the EDA reviewed the project, asked some questions about funding and appeared to be receptive to the project but made no commitment.

Mr. Edwards advised that Garland Jenkins is the current representative to the King William EDA, his term expires this year and he is not requesting reappointment. This will leave an open seat for the West Point area. The King William County Administrator is asking if the Town has a recommendation for Mr. Jenkins replacement.

The consensus of the committee is to discuss the vacancy with the West Point Economic Development Authority at their next meeting.

B Shared Marketing/Economic Development Position

Mr. Edwards advised that he has had some discussions with the County Administrator about partnering on a Marketing/Economic Development position. Under the current administration there is an interest in working together with this position.

X. Town Council Agenda

Mr. Lawson advised there were no items for the Town Council agenda.

XI. Next Meeting Date: July 11th, 2019 @ 10:00 a.m.

XII. Adjournment

There being no further business, the meeting was adjourned at 10:30 A.M.



Jack Lawson
Chairman

ATTEST:



Karen M. Barrow
Town Clerk