

**COMMUNITY DEVELOPMENT
AGENDA
July 11th, 2019
10:00 A.M.**

I. Agenda Changes

II. Adoption of Minutes
1 June 13th, 2019

III. 150th Anniversary of West Point 2020

IV. Trailer Parking

V. Pride in Your Property

VI. General Information

RZ2019-02, Mark & Debbie Davis, Rezoning
from R-4 to B-2

SUP2019-01, Damon Horsley, Special Use
Permit for Bed and Breakfast

SUP2019-02, Baylands Family Credit Union,
Special Use Permit for Electronic Display Sign

VII. Town Council Agenda

VIII. Next Meeting: August 8th, 2019 @ 10:00 a.m.

IX. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
July 11th, 2019**

Mr. Lawson called the meeting to order at 10:00 A.M. Committee members present included Jack Lawson, Chairman, Gail Nichols and James Pruett.

Also present: Jim Hudson, Mayor; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; Jon Morr, Building Inspector; Walt Feurer, Director of Public Works and other interested persons.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

June 13th 2019

Gail Nichols made a motion to adopt the minutes as presented, seconded by James Pruett. Upon a unanimous vote, the motion was approved.

III. 150th Anniversary of West Point 2020

Mr. Edwards advised that anniversary will be next year. Town Staff have suggested doing an event in conjunction with the Chesty Puller run. The Rotary is interested in holding a food festival as a fundraiser for the celebration and perhaps the Fire Department can provide activities on the river.

Jack Lawson stated that so long as you have volunteers and organizations that want to be involved, you can make the event as big as you want.

Mr. Edwards advised that he will review the cost to plan an event for the anniversary.

IV. Trailer Parking

Mr. Edwards presented a draft trailer parking ordinance prepared by the Town Attorney. Trailer parking issues have increased especially with trailers being parked in the street in front of someone's home, leaving no parking place for that homeowner. Mr. Edwards read the proposed changes.

James Pruett suggested changing the language so that a homeowner has parking in front of their residence.

James Hudson advised that there is an enabling state ordinance where a localities name appears in the ordinance so that the locality can enforce the ordinance. Mr. Hudson suggested the Town put their name on the ordinance.

Mr. Edwards advised that he would contact Keith Hodges to see if Delegate Hodges would sponsor legislation for West Point to be added to the enabling ordinance.

V. Pride In Your Property

Ms. McGowan introduced: Meghan Bantel, Kelsey Bantel, Jenna Kirkland and Willie Daniel to the Committee as summer interns. Ms. McGowan also stated that the interns have been working on the project 'Pride in your Property'. They started with Zone 1, Zone 1 is located in the North/North East area of Chelsea Road.

The interns advised that some of the homes needed the grass cut, brush cleaned up or inoperable motor vehicles covered, while other homes the grass was cut and the appearance of the home was neat.

Mr. Edwards stated that the intention is not to send out violation letters but to send letters of encouragement to clean up their property and to have pride in their property. The interns are currently working on a Facebook campaign. Mr. Edwards also stated that the project started after discussion at last month's meeting, Mr. Edwards asked if this was the direction the Committee wanted to take.

Mr. Lawson advised that there are new residents in town that do not know they have to call town hall to request a brush pick up and that the project is also about educating the public on town policies.

The consensus of the Committee is that Town Staff continue with the project.

VI. General Information

1 RZ2019-02, Mark & Debbie Davis Rezoning Request

Ms. McGowan advised that Planning Commission has finished reviewing a rezoning request from Mark & Debbie Davis and is recommending that Town Council approve the request. A public hearing has been advertised for the July Town Council meeting.

2 SUP2019-01, a Bed and Breakfast Request by Damon Horsley

Ms. McGowan advised that Planning Commission has reviewed a Special Use Permit from Damon Horsley to operate a Bed and Breakfast at 529 5th Street. Planning Commission is recommending Town Council approve the application with the following conditions;

- 1) The dwelling shall be rented for short term weekends or week long rentals as a guest house or vacation rental.
- 2) There shall be no off-premise directional signs advertising the business.

Ms. McGowan also stated that a public hearing has been scheduled for the July Town Council meeting.

3 SUP2019-02, Electronic Display Sign for Baylands Family Credit Union

Ms. McGowan advised that Planning Commission has reviewed the Special Use Permit from Baylands Family Credit Union for an electronic display sign. Planning Commission is recommending Town Council approve the request with the following conditions;

- 1) Maintain in good operating condition;
- 2) Only commercial messages related to the business onsite or any other business owned by the same person or entity shall be displayed on the sign;
- 3) Notice of events in the West Point Community sponsored by a non-profit and or governmental messages shall be displayed on the property;
- 4) The sign shall not be angled towards any residential areas and the sign cannot be relocated to any other place on the property;
- 5) Animation shall comply with Virginia Department of Transportation law requirements;
- 6) The sign shall minimize light pollution.

Ms. McGowan also stated that a public hearing has been scheduled for the July Town Council meeting.

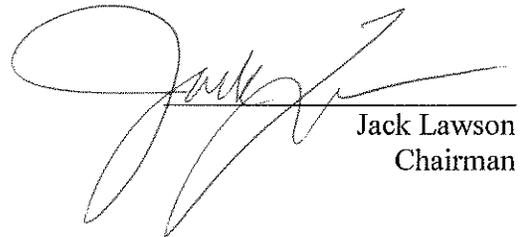
VII. Town Council Agenda

Mr. Edwards advised that the Trailer Parking will be on the Town Council agenda. Mr. Edwards also stated that the Public Safety Committee has a change to the 'Parking in Fire Lane' segment of the ordinance so advertisement for both changes will be combined together.

VIII. Next Meeting Date: July 11th, 2019 @ 10:00 a.m.

IX. Adjournment

There being no further business, the meeting was adjourned at 10:35 A.M.



Jack Lawson
Chairman

ATTEST:



Karen M. Barrow
Town Clerk