

**COMMUNITY DEVELOPMENT
AGENDA
November 10th, 2021
9:00 A.M.**

- I. Agenda Changes
- II. Adoption of Minutes
 - 1 October 14th, 2021
- III. Engineering Services Contract
- IV. Mainstreet Gathering Space and Park Connector
- V. General Information
- VI. Town Council Agenda
- VII. Next Meeting: December 9th, 2021 @ 9:00 a.m.
- VIII. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
November 10th 2021**

Jack Lawson called the meeting to order at 9:00 A.M. Committee members present included Jack Lawson, Chairman; Deborah Ball, James Pruett and Chris Vincent.

Also Present: Mayor, Jim Hudson, Mr. Lawrence, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; Walt Feurer, Director of Public Works; Jon Morr, Building Official and Donna Pauley, Human Resource Officer.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

October 14th 2021

Mrs. Ball made a motion to adopt the minutes, seconded by Mr. Lawrence. Upon a unanimous vote, the motion was approved.

III. Engineering Services Contract

Mr. Edwards advised that the Engineering Contract with Blair Wilson needs to be renewed and presented a draft contract prepared by the Town Attorney. The new contract will be a five-year contract, the only change is the hourly fees.

Mr. Lawson asked for the contract to be placed on the Town Council agenda.

IV. Mainstreet Gathering Space and Park Connector

Mr. Edwards presented a quote from Brooks Elite Landscapes for the Mainstreet Gathering Space project. Mr. Edwards stated that the quote is higher than expected but the cost of materials is high. Mr. Edwards also stated that he is in the process in obtaining two additional quotes that he will bring back to Town Council when he receives them. The cost of the project will be paid for from the ARPA funds.

V. General Information

1. King William County Administrator

Mr. Edwards advised that there is a new County Administrator, Percy Ashcroft, he is currently the County Administrator for Prince George County, he will begin work on December 6th 2021.

Mr. Hudson asked if the Interim County Administrator will be going back to his old job.

Mr. Edwards stated that he will become the Assistant County Administrator.

2. Reassessments

Mr. Edwards stated that the reassessment has begun and is expected to be complete by December 2022, the notices will be mailed to property owners in January 2023. The reassessment information will be available to use for the 2023-24 budget.

3. Virginia Coastal Sea Grant Scorecard

Mr. Edwards advised that Elizabeth Andrews from the College of William and Mary department of Virginia Coastal Policy Center will be at the November meeting to review the towns score card on the RAFT program.

4 Pavilion Parking Lot

Mr. Edwards stated that the grass is growing at the pavilion parking lot and that the contract has come back to remove the first six parking spaces and place gravel on those six spaces.

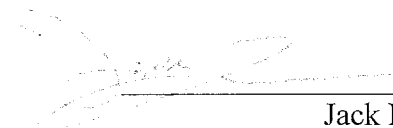
VI. Town Council Agenda

Mr. Lawson asked the Town Manager to place the Engineering Services Contract on the Town Council agenda.

VII. Next Meeting Date: November 9th 2021 @ 9:00 a.m.

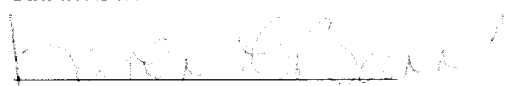
VIII. Adjournment

There being no further business, Mr. Lawson adjourned the meeting at 9:15 a.m.



Jack Lawson
Chairman

ATTEST:



Karen Barrow
Town Clerk