

**COMMUNITY DEVELOPMENT
AGENDA
January 13th, 2022
9:00 A.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1 December 9th, 2021

- III. Main Street Gathering Space and Park Connector

- IV. Clutter Ordinance

- V. Smart Scale Application

- VI. Meeting Calendar

- VII. Homestay Ordinance

- VIII. General Information
 - 1 Davenport Potential Refunding Presentation
 - 2 Town Manager out of Town

- VIII. Town Council Agenda

- IX. Next Meeting: February 8th, 2022 @ 4:00 p.m.

- X. Adjournment

**ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE MEETING
January 13th 2022**

Jack Lawson called the meeting to order at 9:00 A.M. Committee members present included Jack Lawson, Chairman, Deborah Ball, James Pruett and Chris Vincent.

Also Present: Mayor, Jim Hudson, John Edwards, Town Manager; Karen Barrow, Town Clerk; Jon Morr, Building Official and Holly McGowan, Director of Community Development.

I Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

December 9th 2021

Mr. Vincent made a motion to adopt the minutes, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

III. Main Street Gathering Space and Park Connector

Mr. Edwards presented the following three quotes for the Main Street Gathering Space and Park Connector: 1) Brooks Landscapes, \$50,100.00. 2) Williams Landscape & Design, Inc. \$69,828.26 and 3) Precision Services, Inc. \$64,423.00. Mr. Edwards also stated that the quote from Brooks Landscapes was received in October.

Mr. Lawson asked if the quote would still be good.

Mr. Edwards stated that he would check to make sure and that the funds for the project would come from the ARPA funds.

Mrs. Ball made a motion for the Town Manager to accept the quote from Brooks Landscaping and to proceed with the project, seconded by Mr. Vincent. Upon a unanimous vote, the motion was approved.

IV. Clutter Ordinance

Mr. Edwards presented a draft of a clutter ordinance prepared by the Town Attorney.

Mr. Lawson asked if the town could give a property owner a certain number days to clean up clutter, then if its not cleaned up the town goes in and removes the clutter.

Mr. Edwards stated that the ordinance would allow the town to send a violation letter with a deadline, if a property owner called to request an extension on the date, it would then give the town the opportunity to enter into an agreement with the property owner. The Town Attorney would then prepare an agreement, if the property owner defaults with the agreement, the town can take action. Mr. Edwards also stated that the town needs the ordinance, but it's not going to be as easy as it sounds.

Mrs. Ball asked how other localities are handling this issue.

Mr. Edwards advised that this just became a state code, no one has had the time to draft an ordinance.

Mrs. Ball asked how Williamsburg handles clutter.

Mr. Edwards advised that he can look at Williamsburg to see what they have been doing and check into some other options.

The consensus of the committee is to do some additional research.

V. Smart Scale Application

Mr. Edwards stated that the town has spoken to Walgreens and Valero. Both businesses do not want to close any of the entrances to their business. Walgreens has concerns regarding the tractor trailer deliveries. The deliveries are done early in the morning, the truck comes off the bridge, turning left into the Walgreen parking lot, then backs up to the delivery door. The changes suggested by VDOT would not work for Walgreens. The manager for Walgreens also has a concern with customers unable to pull in or out of the parking lot because traffic has blocked the entrance, the manager has asked if a sign "Do Not Block Entrance" can be placed in the area to allow for customers to get in and out of the parking lot

Mr. Lawson suggested that VDOT look at the situation to see what options we have.

Mr. Edwards suggested that the town proceed with the application and the town can withdraw the application if the options VDOT suggest do not work for the area.

VI. Meeting Calendar

Mr. Edwards reviewed the meeting calendar and suggested the Town Council meeting be moved back to Monday night.

Mr. Hudson stated that for a long time Town Council meetings were on Monday nights and that he still thinks of meetings being on Monday.

Mr. Lawson suggested the schedule be discussed with the rest of Town Council.

Mr. Edwards stated that the other issue regarding meetings was the option to hold combined committee meetings. During COVID meetings were combined, as a result Town Council has shown an interest in continued combined meetings. Mr. Edwards suggest two meetings, the first on the second Thursday of each month at 4:00 p.m. The second on the Third Wednesday of the month at 4:00 p.m.

Mrs. Ball stated that she is not available on the third Wednesday due to a board meeting at Baylands.

Mr. Lawson advised that the second Thursday afternoon are not good day for him.

The consensus of the committee is to consolidate the meetings twice a month on the second Tuesday and Third Wednesday of each month and discuss this option with other members of Town Council at the Work Session.

VII. Homestay Ordinance 02-2021

Mr. Edwards advised that the Planning Commission held a public hearing on the Homestay Ordinance, the recommendation from Planning Commission is Not to change the residency requirements.

Ms. McGowan stated that the Planning Commission has some recommendations for the ordinance and are asking for Town Council consider other changes that include a transient tax.

Mr. Hudson advised that Planning Commission feels that a homeowner needs to reside in the home in order for it to be a homestay.

Mr. Edwards stated that an ordinance was sent to Planning Commission for review, Planning Commission is recommending that Town Council does not approve the ordinance. Town Council can move forward with a public hearing on the proposed ordinance or you can do nothing with the ordinance and the current ordinance stays in place. Or you can send the ordinance back to the Community Development Committee for review.

The consensus of the committee is for the ordinance to be placed on the work session for discussion with other members of Town Council.

VIII. General Information

1 Davenport Potential Refunding Presentation

Mr. Edwards advised that Davenport will be providing a presentation at the Finance Committee to refinance the current debt of the Town.

2 Town Manager Out of Town

Mr. Edwards advised that he will be out of town next week and that Holly McGowan will be the acting Town Manager.

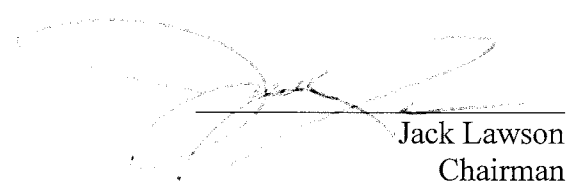
IX. Town Council Agenda

Mr. Edwards advised there was nothing for the Town Council agenda and that the Homestay Ordinance and the Town Council Meeting Schedule be placed on the Work Session for discussion.

X. Next Meeting Date: February 8th 2022 @ 4:00 p.m.


XI. Adjournment

There being no further business, Mr. Lawson adjourned the meeting at 10:07 a.m.



Jack Lawson
Chairman

ATTEST:



Karen Barrow
Town Clerk