

EDUCATION COMMITTEE
AGENDA
January 17th, 2018
4:30 P.M.

- I. Agenda Changes
- II. Adoption of Minutes
 - 1. November 15th 2017
- III. Composite Index Legislation for King William
- IV. Proposed Use of the FY 17-18 Capital Funds for School Projects
- V. FY 17-18 Budget Amendment Request for School Security Grant
- VI. Preliminary FY 18-19 School Budget Overview
- VII. Programs Update
- VIII. Superintendent Update
- IX. General Information
- X. Next Meeting Date: February 21st, 2018
- XI. Adjournment

**EDUCATION COMMITTEE
MINUTES
January 17th, 2018**

Mr. Kelley called the meeting to order at 4:30 P.M. at Town Hall, 329 6th Street, Virginia. Committee members present included Paul Kelley, Chairman; Gail Nichols and Tina Gulley.

Also Present: Jim Hudson, Mayor; Jack Lawson, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Mrs. Laura Abel, School Superintendent; Paul Diggs, School Board Chairman and Dr. David Daniel.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

November 15th 2017

Mrs. Nichols made a motion to adopt the minutes, seconded by Mrs. Gulley. Upon a unanimous vote, the motion was approved.

III. Composite Index Legislation for King William

Mr. Edwards advised that Westmoreland County and King William County are requesting a change by the General Assembly for the Composite Index. The change would impact King William the way their composite index is calculated. Mr. Edwards also stated that the composite index is like a pie and there are only so many pieces of the pie, if you give one piece more, then another piece gets less. In order to give King William more funding, some other school system will receive less. It is expected that the request will not affect composite index for West Point.

Mr. Hudson advised that Delegate Hodges will be checking into the request.

IV. Proposed Use of the FY 17-18 Capital Funds for School Projects

Mr. Edwards stated that there is \$75,000 in the Town Budget for CIP projects at the schools. The intention was that the funds would be available for needed projects.

Mrs. Able advised that the exterior lighting at the school complex is out dated and costly to maintain. The cost for replacement is approximately \$13,496.00. This would be an energy efficient project with a 5 year warranty and a savings of over \$25,000.00.

Mrs. Able stated that the second project is the replacement of the windows and doors at the Southside of the Elementary school is in poor condition. The casements and window frames are starting to rust through, there is air leakage into the classrooms as well as moisture is beginning to happen. The cost for these repairs is approximately \$20,832.00.

Mr. Edwards advised that the funds are in the Towns Budget and the expenditure would need approval by Town Council. The schools would need to provide invoices when the work is complete and the Town would pay those invoices.

Mrs. Able stated the total cost of both projects will be \$34,328 leaving a balance of \$40,672. Mrs. Able asked if the remainder of the funds can be rolled over to be included with a different project next year.

Mr. Edwards advised that it would be Town Councils decision on the roll over.

Tina Gulley made a motion for the schools to move forward with the two Capital Improvement Projects not to exceed \$34,328.00 and for the invoices to be submitted to the Town Manager for payment when the projects are complete. Seconded by Mr. Lawson, upon roll call; Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mrs. Nichols all voted "Aye". The motion was approved.

Paul Diggs, Chairman of the School Board stated that the schools have not had a CIP budget in several years.

Mr. Hudson advised that the Town has funded a new 5 million dollar HVAC system, a new track and other projects recently.

V. FY 17-18 Budget Amendment Request for School Security Grant

Dr. Daniels advised that the schools have received additional security grant funds that would provide a card activated door system, moving away from keys to ID cards that provides access to a building. When the new school year starts in September, it will be the only way to access a building. There is a 25% match for this project.

Mr. Edwards stated that amendment would also cover the appropriation for the CIP funds for exterior lighting and replacement of the windows and doors. The amendment and will be on the Town Council agenda for action.

VI. Preliminary FY 18-19 School Budget Overview

Mrs. Able presented draft budget numbers reflecting a budget short fall of \$263,000. The State Revenue will increase by \$130,000 leaving a short fall for local revenue of \$133,000.

Mr. Hudson Stated that the Town is starting out with a budget short fall of almost \$310,000 due to a loss of revenue from ITI, West Point Veneer and other reductions in funding. Mr. Hudson asked the schools to keep other budget challenges in mind.

VII. Programs Update

Dr. Daniels gave an update on the following programs: 1) Career days at both the middle and high schools are providing students with an insight on careers. There was a hands on project with

WestRock to make paper and there are 25 students signed up to go on future tours at WestRock. 2) The Bridging Communities program is increasing the nursing program degree from Certified Nurse's Assistant program to a Licensed Nurses Practicing program. 3) The Welding Program at RCC is going very well, there will be two students graduating this year with welding diplomas.

VIII. Superintendent Update

Mrs. Able gave an update on the following: 1) Lynn Vogal has moved out of the area leaving a School Board Member vacancy. There are five applications on file for her vacancy; the Board hopes to have someone in place by the February meeting. 2) Linda Minor will be retiring after 36 years of employment with the West Point School System. She will take a 30 day break and return as a consultant until the end of the school year. 3) Paul Diggs was elected as the new Chairman of the School Board. 4) The schools have missed 5 full days and 2 half days of school due to snow, there will be some makeup days.

IX. General Information

There was nothing to report under general information.

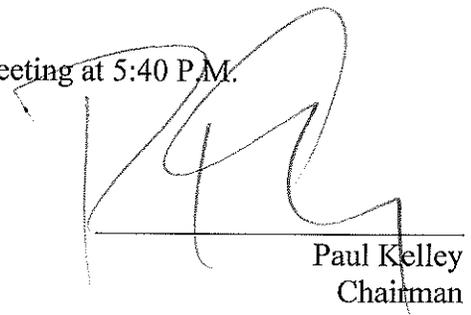
X. Town Council Agenda

Mr. Kelley advised the Budget Amendment needs to be placed on the Town Council agenda.

XI. Next Meeting Date: February 21st 2018.

XII. Adjournment

There being no further business, Mr. Kelley adjourned the meeting at 5:40 P.M.



Paul Kelley
Chairman

ATTEST:



Karen M. Barrow
Town Clerk