

**EDUCATION COMMITTEE**  
**AGENDA**  
**January 16th, 2019**  
**4:30 P.M.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  - 1. August 15<sup>th</sup> 2018
  - October 17<sup>th</sup> 2018
  
- III. Meeting Calendar
  
- IV. FY 2019-2020 Preliminary Budget Discussion
  
- V. School Updates
  
- VI. General Information
  
- VII. Next Meeting Date: February 20th, 2019
  
- VIII. Adjournment

**EDUCATION COMMITTEE  
MINUTES  
January 16th, 2019**

Gail Nichols called the meeting to order at 4:30 pm at Town Hall, 329 6<sup>th</sup> Street, Virginia. Committee members present included Gail Nichols, Chairperson, Tina Gulley and John Ragsdale.

Also Present: Jim Hudson, Mayor; John Edwards, Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer, Mrs. Laura Abel, School Superintendent; Dr. David Daniel, and Duddy Olsson, School Board Member.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

1. August 15<sup>th</sup> 2018

Tina Gulley made a motion to adopt the minutes as presented, seconded by Mr. Ragsdale. Upon a unanimous vote, the motion was approved.

2. October 17<sup>th</sup> 2018

Mr. Ragsdale made a motion to approve the minutes as presented, seconded by Mrs. Gulley. Upon a unanimous vote, the motion was approved.

**III. Meeting Calendar**

Mr. Edwards asked if the Committee wanted to change any of the meetings for 2019. In the past Committee meetings have been held when there were agenda items, Mr. Edwards asked if the Committee would be interested in holding the Education Committee meeting bi-monthly.

Mrs. Abel was in agreement to hold meetings bi-monthly.

Mr. Ragsdale made a motion for the Education Committee meetings to be bi-monthly in January, March, May, July, September and November. Seconded by Mrs. Gulley, upon a unanimous vote the motion was approved.

**IV. FY 2018-19 Preliminary Budget Discussions**

School Cafeteria

Misty Osborn, Cafeteria Manager presented accountability for the food services program and discussed how self-sufficient the program has become. The cafeteria has provided over 55,137 lunches and over 36,179 breakfasts for the past year. Ms. Osborn reviewed the menu and the most popular items, one of the most popular items is taco in a bag. You open the bag, put your fixings in the bag then eat your taco out of the bag.

Mrs. Abel presented the Committee with a spread sheet on the current status of the five year CIP budget and the operating budget request. Mrs. Abel also stated that there are some changes at the state level that will affect the operating budget.

Mr. Edwards advised that these preliminary numbers will leave the Town with a budget gap of \$350,000. Mr. Edwards also stated that the budget request will be presented to Town Council at the January 29<sup>th</sup> 2019 meeting.

Mr. Hudson stated that the Town will work through the budget process and review the schools request.

## **V. School Updates**

Mrs. Abel advised that part of the school accreditation process is attendance. The State has become focused on the attendance of children, a child can't learn if she/he is not in school. Mrs. Abel introduced Mr. Frazer who reviewed the process regarding attendance.

Mr. Frazer stated that attendance is based on an annual percentage or 18 days per school year. 10% is a level 1, 15% is a level 2. Level 3 is high and greatly affects a schools accreditation. West Point schools have developed a plan of action based on the number of days a student has been absent. There are excused absents and unexcused absents, If a student is absent for 5 days, the administrator and interim school social worker will work with the student. After 6 days absent we work on an attendance plan with the student. West Point will do what we can to work with the students to keep them in school.

Dr. David Daniels gave an update on testing for credits a student needs to graduate. Once a student meets a graduating score they cannot retake a test for a better score. The testing ratio has been reduced by 2/3rds. There are a lot of changes with SOL testing that starts at 9<sup>th</sup> grade. Mr. Daniels also stated that west point schools are working with RCC on a hospitality program that would provide training for the hotel business. There are several other programs that are being added to our base that will provide training for jobs.

Mrs. Gulley asked if there are any students that are attending the culinary program through the Bridging Communities programs.

Dr. Daniels advised no, last year there was one student and that there are none this year.

## **VI. General Information**

Mr. Edwards advised there was nothing to report under General Information

**VII. Town Council Agenda**

Mr. Edwards advised there was nothing for the Town Council agenda.

**VIII. Next Meeting Date:** March 20<sup>th</sup>, 2019 @ 4:30 pm

**IX. Adjournment**

There being no further business, Mrs. Nichols adjourned the meeting at 5:30 p.m.



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Gail Nichols  
Chairperson

ATTEST:



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Karen M. Barrow  
Town Clerk