

**FINANCE AND ORGANIZATIONAL COMMITTEE**  
**AGENDA**  
**September 10th 2015**  
**4:30 pm**

- I. Agenda Changes
  
- II. Adoption of Minutes
  - 1 July 15<sup>th</sup> 2015 (Enc. 1)
  
- III. Personal Property Abatements
  
- IV. Audit Update
  
- V. Online Payments
  
- VI. General Information
  
- VII. Next Meeting Date: October 8th, 2015
  
- VIII. Adjournment

**Finance and Organizational  
Committee Meeting  
Minutes  
July 15th, 2015**

Mrs. Ball called the meeting to order at 5:00 p.m. Committee members present included Deborah Ball, Chairperson and Bub Shreaves.

Also Present: Mayor Jim Hudson; Chris Vincent and Paul Kelley, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk and TC Moore, Town Treasurer and Donna Pauley, Human Resource Officer.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

June 11<sup>th</sup> 2015

Mr. Vincent made a motion to adopt the minutes, seconded by Mr. Shreaves. Upon a unanimous vote, the motion was approved.

**III. BZA and Wetlands Board Vacancy**

Mr. Edwards advised that Kimberly Jennings term expires September 30<sup>th</sup> 2015 and due to a change in working hours Ms. Jennings is not seeking re-appointment. The Town has one application on file from Steve Meeter.

The consensus of the Committee is for the Town to ask Mr. Meeter if he is interested in serving on the BZA and Wetlands board and if he agrees then place the appointment on the Town Council Agenda.

**IV. Closed Session**

Mr. Vincent made a motion that Town Council enter into closed session pursuant to Virginia Code §2.2-3711(A)(1) for discussion related to the performance evaluation of the Town Manager. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

**Reconvene**

Mr. Shreaves made a motion for Town Council to enter into public meeting, seconded by Mrs. Gulley.

## **Certification**

Mr. Vincent made a motion that the Town Council of the Town of West Point certifies that only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by Town Council. Seconded by Mr. Shreaves, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

## **V. General Information**

Mr. Edwards advised there was nothing to report under General Information.

**VI. Next Meeting Date:** August 13<sup>th</sup> 2015

## **VII. Adjournment**

There being no further business Mrs. Ball adjourned the meeting at 5:25 p.m.

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Deborah T. Ball  
Chairperson

ATTEST:

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Karen M. Barrow  
Town Clerk