

FINANCE AND ORGANIZATIONAL COMMITTEE
AGENDA
May 12th 2016
4:30 P.M.

- I. Agenda Changes
- II. Adoption of Minutes
1 April 14th 2016
- III. School Board Promissory Note
- IV. Middle Peninsula Economic Development Resource Organization
- V. Appointments
- VI. General Information
- VII. Next Meeting Date: June 9th 2016
- VIII. Adjournment

**Finance and Organizational
Committee Meeting
Minutes
May 12th, 2016**

Mrs. Ball called the meeting to order at 4:30 p.m. Committee members present included Deborah Ball, Chairperson and Jack Lawson.

Also Present: Jim Hudson, Mayor; Paul Kelley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer and Donna Pauley, Human Resource Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

April 14th, 2016

Mr. Kelley made a motion to adopt the minutes, seconded by Mr. Lawson. Upon a unanimous vote the motion was approved.

III. School Board Promissory Note

Mr. Edwards advised that the Town holds a promissory note with the School Board that will be satisfied in April in 2017. The discussion regarding the HVAC project at the School Board Office was that the Town would lend up to \$125,000 for the HVAC project. The funds have not been appropriated to the Schools, the funds are in the Town's Capital Improvement Project line item. Mr. Edwards stated that he would like to see a Promissory Note executed for the \$125,000 prior to appropriating the funds to the School Board and payments would begin in May 2017 for 10 years.

Mr. Hudson advised that he has one change to the draft note.

IV. Middle Peninsula Economic Development Resource Organization

Mr. Edwards presented a draft Resolution from the Middle Peninsular Planning District Commission establishing the Economic Development Resource Regional Organization. The annual fee will be \$5,000.

Mrs. Ball asked if Town Council need to adopt the resolution.

Mr. Edwards advised yes, by the June meeting and that Town Council needs to decided who will be the West Point representative to the organization.

V. Appointments

Mr. Edwards advised that there is a vacancy for the Board of Zoning Appeals and Wetlands Board and that the BZA needs to appoint a member to serve on the Planning Commission to replace Daniel Hockenburger.

Mrs. Ball advised that she did approach a Town resident and that person said no, that they had just volunteered for the Chamber and they are not available to be on another Committee. Mrs. Ball advised that she does have one other person that she will ask.

Mr. Lawson suggested the Town Manager ask the BZA and Wetlands Board if one of their members can volunteer to serve on the Planning Commission.

Mr. Edwards asked for Town Council members to let Town Staff know if they have a name of a person that would be willing to serve on the BZA and Wetlands Board.


VI. General Information

Mr. Edwards advised that the VML Supper is scheduled for next Thursday at 6:00 P.M. at St. John's Church.

VII. Next Meeting Date: June 9th 2016

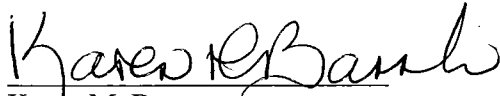
VIII. Adjournment

There being no further business Mrs. Ball adjourned the meeting at 5:05 P.M.



Deborah T. Ball
Chairperson

ATTEST:



Karen M. Barrow
Town Clerk