

FINANCE AND ORGANIZATIONAL COMMITTEE
AGENDA
January 12th 2017
4:30 P.M.

- I. Agenda Changes
- II. Adoption of Minutes
1 November 10th 2016
- III. 2017 Public Meeting Schedule
- IV. Planning Commission Appointment
- V. Capital Improvement Program
- VI. General Information
- VII. Next Meeting Date: February 9th, 2017
- VIII. Adjournment

**Finance and Organizational
Committee Meeting
Minutes
January 12th, 2017**

Mrs. Balled called the meeting to order at 4:30 P.M. Committee members present included Deborah Ball, Chairperson and Mr. Lawrence.

Also Present: Paul Kelley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer and Donna Pauley, Human Resource Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

November 10th, 2016

Mrs. Ball made a motion to adopt the minutes, seconded by Mr. Kelley. Upon a unanimous vote, the motion was approved.

III. 2017 Public Meeting Schedule

Mr. Edwards presented the 2017 public meeting schedule and advised that there would be two changes, the December Town Council meeting and the Community Development Committee meeting in October would be changed due to Columbus Day. The scheduled would need to be adopted by Town Council.

IV. Planning Commission Appointment

Mr. Edwards advised that through December 31st 2016 both Mrs. Nichols and Mr. Hudson served on the Planning Commission. The State Code only allows one member of the governing body to serve on the Planning Commission, Mr. Hudson is willing to remain on the Planning Commission leaving a vacancy for Mrs. Nichols.

Mrs. Ball asked if there were any other applications on file.

Mr. Edwards advised there are no old applications on file and that one other option would be to advertise.

Mrs. Ball stated that advertising can be expensive and that the Committee would consider the vacancy.

V. Capital Improvement Program

Mr. Edwards presented the Committee with the attached five year draft Capital Improvement Plan and reviewed the proposed expenses for FY 2017-18.

Mrs. Ball asked if the Library is scheduled to receive some repairs.

Mr. Edwards advised that the Town recently done some repairs to the ceiling and that there is a need to do some additional roof repairs. The goal for the five year plan is to do some repairs over a period of time.

Mr. Kelley asked if the fleet maintenance building is complete.

Mr. Edwards advised that it should be complete this year.

Mr. Kelley asked if the track project at the school complex is complete.

Mr. Edwards advised the project is complete.

Mr. Lawrence asked when the Tennis Courts are scheduled for resurfacing.

Mr. Edwards advised that Town Council approved \$35,000 worth of repairs last year and that after four months, the cracks reappeared. Mr. Edwards also stated that due to the soil, the Tennis Courts would need to be completely re-built.

Mr. Edwards stated that the goal of the plan is to level out the CIP expenses over five years.

VI. General Information

Mr. Edwards advised that Town Hall will be closed on Friday and Monday. The Education Committee will be next Wednesday, the Public Works and Public Safety Committee meetings will be on Thursday.

VII. Town Council Agenda

Mrs. Ball asked the Town Manager to place the 2017 Public Meeting Scheduled on the Town Council Agenda.

VIII. Next Meeting Date: February 9th 2017

IX. Adjournment

There being no further business Mrs. Ball adjourned the meeting at 4:55 P.M.


Deborah T. Ball
Chairperson

ATTEST:


Karen M. Barrow
Town Clerk