

**FINANCE COMMITTEE  
MEETING  
AGENDA  
September 9th 2021  
4:30 P.M.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  1. August 12<sup>th</sup> 2021
  
- III. FY 2021-22 Budget Amendment
  
- IV. BZA/Wetlands Board Appointment
  
- V. General Information
  1. Crab Carnival Discussion
  
- VI. Town Council Agenda
  
- VII. Next Meeting Date: October 14th 2021
  
- VIII. Adjournment

**Finance Committee  
Minutes  
September 9<sup>th</sup>, 2021**

Mrs. Ball called the meeting to order at 4:30 p.m. at 802 Main Street, West Point, Virginia 23181. Members present include Deborah Ball, Chairperson and Robert Lawrence.

Also Present: Jim Hudson, Mayor; Chris Vincent and James Pruett, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; Susan Harlow, Town Treasurer; Donna Pauley, Human Resource Officer; Holly McGowan, Director of Community Development and Tim Sawyer, Chief of Police.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

A. August 12<sup>th</sup>, 2021

Mr. Lawrence made a motion to adopt the minutes as presented, seconded by Mr. Vincent. Upon a unanimous vote the motion was approved.

**III. FY 2021-22 Budget Amendment**

Mr. Edwards stated that Town Council has reviewed the budget amendment for the past few months and asked if there were any questions before it go to public hearing. The public hearing is scheduled for September 28<sup>th</sup> 2021

**IV. BZA/Wetlands Board Appointment**

Mr. Edwards advised that Stuart Daniels would like to be reappointed to the BZA and the Wetlands Board. The appointment will be on the Town Council agenda. Mr. Edwards also stated that there is one vacancy on the BZA and Wetlands Board. We are working to fill that vacancy.

**V. General Information**

1. Crab Carnival

Mr. Edwards presented an email from Sam Drewry and asked how Town Council wanted to proceed.

Mr. Lawrence asked how the town proceeds to assist the Chamber with cost.

Mr. Edwards advised that the Fireworks deposit is \$2,500.00 and they have about \$6,000 in t-shirt sales and some other expenses.

Mr. Vincent stated that everyone needs time out, but we also need to protect people from a health risk.

Mr. Edwards asked do we pay an invoice dated prior to today.

Mr. Lawrence stated that if any more teachers get COVID, the schools will have to shut down, the school system is already short of substitute teachers.

Mr. Pruett stated that if we have the crab carnival, the chances will increase for the spread of COVID.

Mr. Hudson stated that the health issues are real, and the health risk are great.

Mr. Edwards advised that he is willing to work with the crab carnival committee and bring the response back to Town Council.

Mr. Hudson advised that he has received an enquiry from a possible food vendor, that wanted to know if the Crab Carnival will take place. Mr. Hudson stated that the decision needs to be made this week and not next week. The Chamber needs to let vendors know before they purchase merchandise to sell, and not wait till the last minute to cancel the event.


Mr. Vincent made a motion that Town Council rescind the Crab Carnival Master Plan adopted on July 27<sup>th</sup>, 2021; and authorize the Town Manager to work with the Crab Carnival Committee to have the fireworks display on Friday night at the towns expense, and to work with them on an agreement regarding expenses the town will cover beyond the fireworks. Seconded by Mr. Lawrence, upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett and Mr. Vincent all voted "Aye".

## **VI. Town Council Agenda**

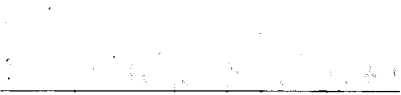
**VII. Next Meeting Date:** October 14<sup>th</sup>, 2021 @ 4:30 pm

## **VIII. Adjournment**

There being no further business Mrs. Ball adjourned the meeting at 4:55 p.m.

  
Deborah T. Ball  
Chairperson

ATTEST:

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Karen M. Barrow  
Town Clerk