

**PUBLIC SAFETY
AGENDA
January 19th, 2016
4:30 P.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1. November 17th 2016

- III. Crater Criminal Justice Training Academy

- IV. Police Department Staffing & Schedules

- V. Police Department Budget Request

- VI. General Information

- VII. Town Council Agenda

- VIII. Next Meeting Date: February 16th, 2017

- IX. Adjournment

**Public Safety Committee
Minutes
January 19th, 2017**

Mrs. Gulley called the meeting to order at 4:30 P.M. Committee members present included Tina Gulley, Chairperson; Deborah Ball and Chris Vincent.

Also present: Mayor Jim Hudson; Paul Kelley, Robert Lawrence and Jack Lawson, Town Council Members; John Edwards, Town Manager, Karen Barrow, Town Clerk and Bobby Mawyer, Chief of Police.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

1. November 17th, 2016

Mr. Vincent made a motion to adopt the minutes, seconded by Mr. Lawson. Upon a unanimous vote the motion was approved.

III. Crater Criminal Justice Training Academy

Chief Mawyer advised that Hampton Roads Criminal Justice Academy is allowing West Point to leave their academy so that West Point can start attending the Crater Criminal Justice Academy. The first draft contract is under review and once the final contract has been reviewed by the Town Attorney we'll bring it back to the Committee. There will be further dialogue with both academies to finalize the transition.

IV. Police Department Staffing & Schedules

Chief Mawyer advised that he has requested funding for one additional officer in the budget, it would allow for some overlap with ten hour shifts and it would cover officers on vacation and on sick leave. The request is based on a study that was done when Tom Clark was the interim Chief of Police in 2012.

Chris Vincent asked what the cost would be.

Chief Mawyer advised approximately \$55,000. Currently there are eight full-time officers and three auxiliary officers.

Mrs. Ball asked if there have ever been more than eight full-time.

Mr. Edwards advised that there were additional officers at one time.

V. Police Department Budget Request

Chief Mawyer advised that there is a request in the budget for a new software program for the monthly police department reports. The DaPro Systems have been sold to ID Networks. New Kent uses ID Networks and King William is looking at purchasing the program. ID Networks is an electronic record for calls on service, it provides testimony when an officer goes to court it is used when an arrest is made, it provides invaluable support to the police department. It is required by State Code for the police department to have a program. The cost of the program is approximately \$47,000; we are going to forgo the request in the CIP for a vehicle this year to help with the cost of this program.

VI. General Information

There was nothing to report under General Information

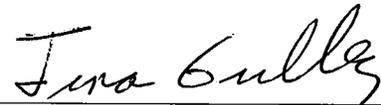
VII. Town Council Agenda

There were no items for the Town Council agenda.

VIII. Next Meeting Date: February 16th 2017

IX. Adjournment

There being no further business, Mrs. Gulley adjourned the meeting at 5:00 P.M.



Tina Gulley
Chairperson

ATTEST:



Kareh M. Barrow
Town Clerk