

**PUBLIC SAFETY  
AGENDA  
February 15th, 2018  
4:30 P.M.**

- I. Agenda Changes
- II. Adoption of Minutes
  1. October 19th 2017
- III. YMCA Parking Request
- IV. Police Department Personnel Update
- V. CAD.RMS and Livescan Update
- VI. Case Update
- VII. VML Grant
- VIII. General Information
- IX. Town Council Agenda
- X. Next Meeting Date: March 15th, 2018
- XI. Adjournment

**Public Safety Committee  
Minutes  
February 15th, 2018**

Mrs. Gulley called the meeting to order at 4:30 P.M. Committee members present included Tina Gulley, Chairperson; Deborah Ball and Chris Vincent.

Also present: Mayor Jim Hudson; Robert Lawrence, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk and Bobby Mawyer, Chief of Police.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

1. October 19th, 2017

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mrs. Ball. Upon a unanimous vote the motion was approved.

**III. YMCA Parking Request**

Mr. Edwards advised that the YMCA is requesting a change regarding parking on the side street at the YMCA. Currently there is a No Parking due to delivery trucks at Old Dominion Grain. There is not enough parking at the YMCA during their busy hours in the current parking lot so vehicles park on the side of the road. The YMCA is willing to pay for new signs to have parking on the side street.

Mr. Hudson suggested town staff talk with Old Dominion Grain to see if they have any objection to changing the parking restrictions on the street.

Mr. Edwards advised that he will talk with Old Dominion Grain. If there is no objection to the YMCA request, town staff will move forward with changing the parking signs. If Old Dominion Grain objections to the request, town staff will bring the issue back to the committee next month.

**IV. Police Department Personnel Update**

1. Vacancy

Chief Mawyer advised that interviews have been conducted and there is a candidate to fill the vacancy left after David Taylor retired. The hiring process is underway and should be complete within a couple of weeks.

## 2. Department Promotions.

Chief Mawyer stated that the following promotions have occurred within the department; Richard Morris replaced David Taylor as Investigator and Lisa Woodson is now Lieutenant, the Corporal position is left open for the Career Officer. The promotions will provide an opportunity for advancement for other officers.

## 3. Chief Position

Mr. Edwards stated that the town advertised internally for the position and received four applications from Police Department employees. The interviews will be on Monday, February 26<sup>th</sup> 2018 at Town Hall. The Mayor, Tina Gulley and Town Manager will be the interview panel. Any Town Council member that would like to be on the panel is invited to attend.

## V. CAD/RMS and Livescan

Chief Mawyer advised that CAD is the Computer Aided Dispatch System, RMS is the Records Management System, both are the new programs that Town Council approved for purchase last year that are compatible with King William County. The programs should go online next month. The Livescan is a new system for finger printing, it was installed at the Police Department last week.

## VI. Case Updates

Chief Mawyer advised that there have been approximately nine car break-ins, some of the vehicles were left unlocked with the keys in the cars. Chief Mawyer also stated that Ace Hardware had equipment stolen from inside the store by someone from Newport News.

## VII. VML Grant

Chief Mawyer advised the Police Department received a grant to install new camera's at the PD. The camera's will be installed at the interview room and out-side the building. The public will be able to do EBay purchases and sale transactions in safety and it will be a good service to the public.

## VIII. General Information

### 1. Water Leak

Mr. Edwards advised that a contractor working on Chelsea Road cut the waterline at Chelsea Road and River Road. The area is without water, the water department are on the scene and should have the repair complete by the end of the day.

**IX. Town Council Agenda**

There were no items for the Town Council Agenda.

**X. Next Meeting Date:** March 15<sup>th</sup> 2018

**XI. RECESS**

Mrs. Ball made a motion for the Public Safety Committee to enter into Recess until February 26<sup>th</sup> 2018 at 1:00 P.M. at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.



Tina Gulley  
Chairperson

ATTEST:



Karen M. Barrow  
Town Clerk

**Public Safety Committee  
Continuation of Meeting  
Minutes  
February 26th, 2018**

Mrs. Gulley reconvened the meeting of February 15<sup>th</sup> 2016. There was not a quorum present to hold a meeting. Therefore Mrs. Gulley adjourned the meeting.



Tina Gulley  
Chairperson

ATTEST:



Karen M. Barrow  
Town Clerk