

**PUBLIC SAFETY  
AGENDA  
July 19th, 2018  
4:00 P.M.**

- I. Agenda Changes
  
- II. Adoption of Minutes
  - 1. June 21st 2018
  
- III. 7<sup>th</sup> Street Parking/Loading Zone Request
  
- IV. Police Department Updates
  - 1 CAD/RMS Update
  - 2 Drug Task Force Update
  - 3 PD Vehicles
  - 4 LiveScan
  - 5 Open House
  - 6 Swearing In
  - 7 Cameras at Police Department
  
- V. General Information
  - 1 Swearing In of the New Chief of Police
  - 2 ITI Update
  
- VI. Town Council Agenda
  
- VII. Next Meeting Date: August 16th, 2018
  
- VIII. Adjournment

**Public Safety  
Committee Meeting  
Minutes  
July 19th 2018**

Mrs. Gulley called the meeting to order at 4:00 P.M. Committee members present included Tina Gulley, Chairperson and Chris Vincent.

Also present: Holly McGowan, Acting Town Manager; Karen Barrow, Town Clerk; Bobby Mawyer, Chief of Police, Tim Sawyer, Building Official and Joan Burroughs, King William Deputy Commonwealth Attorney.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

1. June 21st 2018

Mr. Chris Vincent made a motion to adopt the minutes as presented, seconded by Mrs. Gulley, upon a unanimous vote the motion was approved.

**III. 7<sup>th</sup> Street Parking/Loading Zone Request**

Jason Scott, Director of 4 Paw Thrift Store, advised that the organization has purchased 702 Main Street and will be moving within the next 30 days. We would like to request that parking spaces be allowed as a Loading Zone for donations to be a drop off on 7<sup>th</sup> Street.

Jim Hudson asked who is currently parking on 7<sup>th</sup> Street.

Jason Scott stated that employees of businesses are currently parking on 7<sup>th</sup> Street and on Main Street.

Mrs. Gulley advised that if the Town accommodates one request what are we going to do for the next request. Downtown parking has been discussed in the past, we should review Downtown Parking again. Mrs. Gulley suggested Downtown Parking be placed on the Town Council Work Session for discussion.

Chief Mawyer stated that the Downtown Business meeting will be scheduled within the next month and that Downtown Parking can be placed on the agenda for discussion.

The consensus of the Committee is for Downtown Parking to be placed on the Town Council Work Session agenda and for the Chief of Police to place parking on the agenda for the next Downtown Business meeting.

#### **IV. Police Department Updates**

##### 1 CAD/RMS Update

Chief Mawyer advised that the CAD/RMS installation is complete and going well.

##### 2. Drug Task Force

Tim Sawyer advised that Officer Daryl Fair has been appointed to the Drug Task Force.

##### 3 Vehicles

Chief Bobby Mawyer advised that the new vehicles have been ordered and should arrive at the end of August or the beginning of September.

##### 4 LiveScan

Chief Bobby Mawyer stated the LiveScan has been installed and up and running.

##### 5 Open House

Chief Bobby Mawyer advised that the 20<sup>th</sup> Anniversary Open House will be on August 15<sup>th</sup> 2018 from 5:00 p.m. till 7:00 p.m.

##### 6 Swearing In

Chief Bobby Mawyer stated that the swearing in for Tim Sawyer as the new Chief of Police will at the July 31<sup>st</sup> Town Council meeting.

##### 7 Cameras at Police Department

Chief Bobby Mawyer advised that the cameras have been installed. The Police Department can now be used as a safe location for transactions for Craigs List or other legal transactions.

#### **V. General Information**

##### 1. Swearing In of the New Chief of Police

Mr. Edwards advised that the Swearing In of the New Chief of Police will be at the July 31<sup>st</sup> Town Council meeting.

2. ITI Update

Mr. Edwards advised that the town is in negotiation with ITI to release the current lease in exchange for property ITI owns at the Airport. A public hearing is required in order for the Town to accept the property. Mr. Edwards asked if Town Council would be willing to hold a public hearing at the Community Development Committee meeting providing the Town Attorney has approved the documents.

The consensus of the Committee is to authorize the Town Manager to advertise a public hearing for the Community Development Committee meeting providing that documents have been approved by the Town Attorney.

**VI. Town Council Agenda**

Mrs. Gulley asked the Town Manager to place the 7<sup>th</sup> Street Parking/Loading Zone Request on the Town Council Work Session for discussion.

**VII. Next Meeting Date:** August 16<sup>th</sup> 2018

**VIII. Adjournment**

There being no further business, Mrs. Gulley adjourned the meeting at 4:35 P.M.

  
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Tina Gulley  
Chairperson

ATTEST:

  
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Karen M. Barrow  
Town Clerk