

**PUBLIC WORKS
AGENDA
August 20th 2015
4:00 p.m.**

- I. Agenda Changes

- II. Adoption of Minutes
1. June 18th, 2015

- III. Boat Ramp Improvements

- IV. Fleet Maintenance Building

- V. Sidewalks

- VI. Community Pier

- VII. General Information
8th Street Property

- VIII. Town Council Agenda

- IX. Next Meeting Date: September 17th, 2015

- X. Adjournment

**PUBLIC WORKS
MINUTES
August 20th 2015**

Chris Vincent called the meeting to order at 4:00 p.m. Committee members present included Chris Vincent, Chairman and Jack Lawson.

Also Present: Mayor Jim Hudson, Paul Kelley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; and Walt Feurer, Director of Public Works.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

Mr. Vincent asked for the minutes to be placed on the September agenda.

III. Boat Ramp Improvements

Mark Carter, 310 Glass Island Road, West Point, Virginia stated that in 1969 the Department of Game and Inland fisheries came to Glass Island to build the boat ramp and signed an agreement stating that there would not be any other develop or expansions at the boat landing. Now the DGIF want to destroy what trees are there to expand the parking lot. Mr. Carter asked where he could go to research the records from 1969.

Mr. Vincent advised that he did not know where the State records are located and that the Town would research the Town Council minutes to see if there is any information in the Town records. Mr. Vincent stated that the Town would need a signed copy of the agreement in order to review Mr. Carter's claim.

Mr. Edwards advised the Town Attorney is currently reviewing the agreement.

IV. Fleet Maintenance Building

Walt Feurer, the Director of Public Works reviewed the plans for renovations to the Fleet Maintenance Building. The project will be done in phases over the next two years. There will be some electrical improvements, an asphalt floor, replacement garage doors and various other improvements. The Town will be acting as our own general contractor and sub-contracting the projects out. There will be heat in the building but no air conditioning.

V. Sidewalks

Mr. Edwards advised that the Town is still waiting for VDOT to approve a section on Chelsea Road from Bagby Street Magnolia Avenue. The section on Magnolia Avenue has been approved by VDOT. Mr. Edwards stated that with the unspent funds from last year and this years budgeted funds we should have enough money for the project. Mr. Edwards asked to put the project out to bid.

The consensus of the Committee is for the Town Manager to move forward with the bid documents.

VI. Community Pier

Mr. Edwards advised that "4 on the Shore" are of the opinion that the Town should pay rent on the use of the pier after the Town has built it. Mr. Edwards stated that he asked "4 on the Shore" if they understand that the Town would be developing their property without requiring any payback when the property is developed. "4 on the Shore" replied yes they realize that.

Mr. Lawson asked if the pier can be built on 5th Street.

Mr. Edwards advised that the pier would need to be longer to reach the water depth and the Town would need to build a parking lot.

Mr. Kelley suggested the Town review the property located at 4th Street on the Pamunkey River, it is deeper water.

The consensus of the Committee is for Mr. Hudson and Mr. Edwards to talk with "4 on the Shore" one more time to see if they are willing to work with the Town.

VII. General Information

1. 8th Street Property

Mr. Edwards advised that the property located on 8th Street and Kirby Street is not adjoining Town property. The Town property is across the alley from the property for sale.

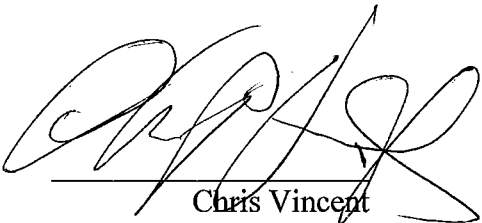
VIII. Town Council Agenda

Mr. Vincent asked the Town Manager to place the Partnership Agreement with the Department of Game and Inland Fisheries on the Town Council agenda.

IX. Next Meeting Date: September 17th 2015

X. Adjournment

There being no further business, Mr. Vincent adjourned the meeting at 4:45 p.m.



Chris Vincent
Chairman