

**PUBLIC WORKS  
AGENDA  
October 15th 2015  
4:00 p.m.**

- I. Agenda Changes
  
- II. Adoption of Minutes  
1 September 17<sup>th</sup> 2015
  
- III. Creative Critters
  
- IV. Sidewalk Update
  
- V. General Information  
1 Car Wash
  
- VI. Town Council Agenda
  
- VII. Next Meeting Date: November 19th, 2015
  
- VIII. Adjournment

**PUBLIC WORKS  
MINUTES  
October 15th 2015**

Chris Vincent called the meeting to order at 4:07 p.m. Members present included Chris Vincent, Chairman and Bub Shreaves.

Also Present: Paul Kelley, Member of Town Council; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; and Walt Feurer, Director of Public Works.

**I. Agenda Changes**

Mr. Edwards advised that he has one item to mention under General Information.

**II. Adoption of Minutes**

1 September 17<sup>th</sup> 2015

Mr. Kelley made a motion to adopt the minutes, seconded by Mr. Shreaves. Upon a unanimous vote, the motion was approved.

**III. Creative Critters**

Mr. Edwards advised that Creative Critters, the Day Care on King William Avenue had a fire last weekend that has destroyed the building. The owners and the tenants do want to rebuild, they provided a service for 75 children per day. Town Staff are working with the United Methodist Church for temporary use of the church facilities while the Day Care is being rebuilt. The Methodist Church will need to apply for a temporary special use permit for operation. Mr. Edwards also stated that the special use permit requires a public hearing and Town Council approval.

Mr. Hudson advised that there is enough time to advertise a joint public hearing with the Planning Commission for the next Planning Commission meeting on November 4<sup>th</sup> 2015 at 5:00 p.m. Mr. Hudson also stated that the Finance Committee reviewed the urgent need for Creative Critters to find a temporary location and that Mrs. Ball, Mr. Healy and Mr. Kelley approved of the temporary special use permit.

The consensus of the Town Council members present is that the Town move forward with assisting Creative Critters and to hold a joint meeting with Planning Commission on November 4<sup>th</sup> at 5:00 p.m.

**IV. Sidewalk Update**

Mr. Edwards advised that a pre bid conference has been held on the Town's portion of the sidewalks and that six contractors attended the pre-conference meeting. The bid opening will on October 29<sup>th</sup> 2015, once the bids are received, they will come back to the Public Works committee in November.

**V. General Information**

1 Car Wash

Mr. Edwards advised that the owner of the new Car Wash would like to upgrade the waterline service and has asked if the Town can waive the fee for the upgrade. The cost of the current waterline is \$3,500, the cost for the upgrade is \$5,200. Mr. Edwards stated that the Town can give the owner a credit for the \$3,500 but the Town Manager does not have the authority to waive the fee. Mr. Fuccella has not made a decision on what he is going to do.

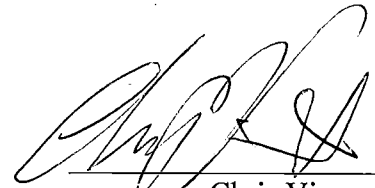
**V. Town Council Agenda**

There were no items for the Town Council agenda.

**VI. Next Meeting Date:** November 19<sup>th</sup> 2015

**VII. Adjournment**

There being no further business, Mr. Vincent adjourned the meeting at 4:15 p.m.

  
Chris Vincent  
Chairman