

**PUBLIC WORKS  
AGENDA  
January 21st 2016  
4:00 p.m.**

- I. Agenda Changes
  
- II. Adoption of Minutes  
1 December 17<sup>th</sup> 2015
  
- III. Cemetery Grounds Keeping Contract
  
- IV. General Information  
1 Dedication of New Fire Truck
  
- V. Town Council Agenda
  
- VI. Next Meeting Date: February 11th, 2016
  
- VII. Adjournment

**PUBLIC WORKS  
MINUTES  
January 21st 2016**

Chris Vincent called the meeting to order at 4:00 p.m. Members present included Chris Vincent, Chairman; Jack Lawson and Bub Shreaves.

Also Present: Jim Hudson, Mayor; Paul Kelley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; and Walt Feurer, Director of Public Works.

**I. Agenda Changes**

There were no changes to the agenda.

**II. Adoption of Minutes**

1 December 17<sup>th</sup> 2015

Jack Lawson made a motion to adopt the minutes, seconded by Paul Kelley. Upon a unanimous vote, the motion was approved.

**III. Cemetery Grounds Keeping Contract**

Mr. Edwards advised that the current contract will need to be renewed for another 3 years. There has been some complaints from members of the public regarding the grass cutting, damaged stones and in some cases the head stones have been moved.

Walt Feurer advised that the current grass cutting contract expires this year, an RFP has been posted with the bid opening scheduled for 3:00 P.M. on February 10<sup>th</sup> 2016. Once the bids have been received they will be brought to the Public Works Committee for review on February 11<sup>th</sup> 2016.

Mr. Edwards advised that April 1<sup>st</sup> 2016 is the starting date for the cutting of the grass at the cemetery and it will be a three year contract.

**IV. General Information**

1 Fire Department New Fire Truck

Mr. Edwards advised that the Fire Department has a new truck and that a dedication has been scheduled for March 12<sup>th</sup> 2016.

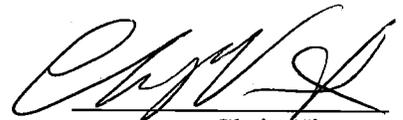
**V. Town Council Agenda**

There were no items for the Town Council agenda.

**VI. Next Meeting Date: February 11th 2016**

**VII. Adjournment**

There being no further business, Mr. Vincent adjourned the meeting at 4:15 p.m.



Chris Vincent  
Chairman

ATTEST:

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Karen M. Barrow  
Town Clerk