

**PUBLIC WORKS
AGENDA
November 17th 2016
4:00 P.M.**

- I. Agenda Changes

- II. Adoption of Minutes
1 September 15th 2016

- III. Fleet Maintenance Building

- IV. Safe Routes to School

- V. General Information

- VI. Town Council Agenda

- VII. Next Meeting Date: December 15th, 2016

- VIII. Adjournment

**PUBLIC WORKS
MINUTES
November 17th 2016**

Chris Vincent called the meeting to order at 4:00 P.M. Committee members present included Chris Vincent, Chairman; Jack Lawson; Wayne Healy and Bub Shreaves.

Also Present: Jim Hudson, Mayor; Mr. John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development; and Walt Feurer, Director of Public Works.

I. Agenda Changes

There were no changes to the agenda.

II. Adoption of Minutes

1 September 15th, 2016

Bub Shreaves made a motion to adopt the minutes, seconded by Mr. Healy. Upon a unanimous vote, the motion was approved.

III. Fleet Maintenance Building

Walt Feurer advised that the improvements to the Public Works Maintenance Building are moving ahead, the flooring and insulation are done. The next step is to do a service upgrade for the electric and the cost are within budget.

Mr. Shreaves asked if the flooring was concrete.

Walt Feurer advised that the flooring is 8 inches of concrete and that it was poured in sections. Mr. Feurer also stated that dealing with Virginia Power for the service upgrade might prove to be the next challenge.

IV. Safe Routes to School

Mr. Edwards advised that the Town has worked diligently with VDOT on the last section of Chelsea Road for a long time, the bat survey and all studies are complete. The project should be able to go out to bid in December, there is a 60 day posting requirement and the bids will be due back in February. The bids will be able to go to the Public Works Committee in February and awarded at the Town Council meeting on February 28th 2017.

V. General Information

1. King William Avenue Sidewalks

Mr. Edwards advised that VDOT has contracted with Sanders Construction for the clearing of the sidewalks on King William Avenue.

2. Kent Street

Mr. Edwards advised that Kent Street has been posted with "No Trucks", the potholes have been filled and the Police Department is monitoring the traffic.

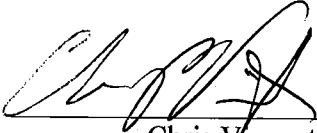
VI. Town Council Agenda

There are no items for the Town Council Agenda.

VII. Next Meeting Date: December 15th, 2016

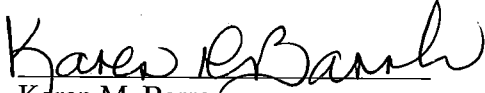
VIII. Adjournment

There being no further business, Mr. Vincent adjourned the meeting at 4:15 P.M.



Chris Vincent
Chairman

ATTEST:



Karen M. Barrow
Town Clerk