

**PUBLIC WORKS  
AGENDA  
April 20th 2017  
4:00 P.M.**

- I. Agenda Changes
- II. Adoption of Minutes  
1 February 16th 2017
- III. Safe Routes to School Construction Bids
- IV. Magnolia Avenue Sidewalks
- V. General Information
- VI. Town Council Agenda
- VII. Next Meeting Date: May 18th, 2017
- VIII. Adjournment

**PUBLIC WORKS  
MINUTES  
April 20th 2017**

Chris Vincent called the meeting to order at 4:00 P.M. Committee members present included Chris Vincent, Chairman and Robert Lawrence.

Also Present: Jim Hudson, Mayor; Paul Kelley, Town Council Member; John Edwards, Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Director of Community Development and Walt Feurer, Director of Public Works.

**I. Agenda Changes**

There were no changes to the agenda.

**II. Adoption of Minutes**

1 February 16<sup>th</sup>, 2017

Mr. Lawrence made a motion to adopt the minutes as presented, seconded by Mr. Kelley. Upon a unanimous vote, the motion was approved.

**III. Safe Routes to School Construction Bids**

Mr. Edwards advised that the Town received the following bids for the Safe Routes to School Phase II: 1) Liquid Inc., \$133,730.00. 2) ELX Enterprises, \$146,473.50. 3) Way Jo Inc., \$184,860.16. 4) J. Sanders Construction Co. \$294,300.00. The lowest bid was Liquid Inc., the paperwork has been sent to VDOT for approval, once the Town receives approval from VDOT the contractor can begin work. The project should be complete in approximately six months.

Paul Kelley asked why there were no comments on the Sanders Construction bid.

Mr. Edwards advised that the Sanders Construction bid is high it would not be considered, therefore there was no need to put any information in the tabulation. Mr. Edwards asked for the item to be placed on the Town Council agenda for authorization for the Town Manager to execute and deliver a contract contingent upon the approval of VDOT.

The consensus of the Committee is to place the Safe Routes to School construction Bids on the Town Council agenda.

**IV. Magnolia Avenue Sidewalks**

Mr. Edwards advised that the Town used local funds to build a portion of sidewalk on Magnolia Avenue, there is one small section of sidewalk that needs to go out to bid to complete the project and a portion of that section would involve Wetlands Mitigation. The funds are in the current budget to complete this project. Mr. Edwards also stated that he would like to discuss the community input and notifications. There are trees that will need to be removed that might cause issues in the community and that the sidewalk will be built in the right-of-way. One way to work

with the community is to send letters to the homeowners advising that the plans are at Town Hall for residents to review.

The consensus of the Committee is for the Town Manager to send the letters for the public to review the plans for the Sidewalk.

**V. General Information**

Mr. Edwards advised that the 1<sup>st</sup> Food Trucks by the River will be tomorrow from 5:00 p.m. till 8:00 p.m.

**VI. Town Council Agenda**

Mr. Vincent asked the Town Manager to place the Safe Routes to School bids on the Town Council agenda.

**VII. Next Meeting Date:** May 18<sup>th</sup>, 2017

**VIII. Adjournment**

There being no further business, Mr. Vincent adjourned the meeting at 4:20 P.M.



Chris Vincent  
Chairman

ATTEST:



Karen M. Barrow  
Town Clerk