

**PUBLIC WORKS
AGENDA
January 18th, 2018
4:00 P.M.**

- I. Agenda Changes
- II. Adoption of Minutes
 1. November 16th 2017
- III. Safe Routes to School Phase II Closeout
- IV. Magnolia Avenue Sidewalk Construction Bids
- V. General Information
- VI. Town Council Agenda
- VII. Next Meeting Date: February 15th, 2018
- VIII. Adjournment

**PUBLIC WORKS
MINUTES
January 18th 2018**

Chris Vincent called the meeting to order at 4:00 P.M. Committee members present included Chris Vincent, Chairman; Jack Lawson and Robert Lawrence.

Also Present: Jim Hudson, Mayor; John Edwards, Town Manager; Karen Barrow, Town Clerk and Holly McGowan, Director of Community Development.

I. Agenda Changes

Mr. Lawrence made a motion to change the meeting time from 4:30 P.M. to 4:00 P.M., seconded by Mr. Vincent, upon a unanimous vote, the motion was approved.

II. Adoption of Minutes

1 November 16th, 2017

Mr. Lawson made a motion to adopt the minutes as presented, seconded by Mr. Lawrence. Upon a unanimous vote, the motion was approved.

III. Safe Routes to School Phase II Closeout

Mr. Edwards advised that Safe Routes to School is almost complete. Once VDOT has completed the review, the town can release the remainder of funds to the contractor. The next step is for Town Staff to file for reimbursement from VDOT.

IV. Magnolia Avenue Sidewalk Construction Bids

Mr. Edwards advised that this is a revenue share project that the town estimated to cost \$250,000. The town applied to VDOT through the County for matching funds of \$125,000.00. The bids received are: 1) EL-X Enterprises \$344,490. 2) JSG Corporation \$379,426.99. 3) Walter C. Via Enterprises, Inc. \$403,224. 4) J. Sanders Construction Inc. \$487,800. 5) Liquid, Inc. \$511,000 and Messer Contracting, LLC., \$512,370. Mr. Edwards also stated that in order to proceed with the project this year, the towns match will come from various budget line items. Town Staff are recommending that Town Council award the lowest bid of \$344,490 to EL-X Enterprises.

V. General Information

There was nothing available for discussion under General Information.

VI. Town Council Agenda

Mr. Vincent asked the Town Manager to place the award of contract on the Town Council agenda.

VII. Next Meeting Date: February 15th 2018

VIII. Adjournment

There being no further business, Mr. Vincent adjourned the meeting at 4:15 P.M.


Chris Vincent
Chairman

ATTEST:


Karen M. Barrow
Town Clerk