

**PUBLIC WORKS
AGENDA
February 15th, 2018
4:30 P.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1. January 16th 2018

- III. VDOT Road Addition Request

- IV. FY 2018-19 Budget
 - 1 Water Fund

- V. General Information
 - 1 Water Leak on Chelsea Road

- VI. Town Council Agenda

- VII. Next Meeting Date: March 15th, 2018

- VIII. Adjournment

**PUBLIC WORKS
MINUTES
February 15th 2018**

Chris Vincent called the meeting to order at 4:00 P.M. Committee members present included Chris Vincent, Chairman and Robert Lawrence.

Also Present: Jim Hudson, Mayor; John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works; TC Moore, Town Treasurer and Holly McGowan, Director of Community Development.

I. Agenda Changes

Mr. Lawrence made a motion to adopt the agenda, seconded by Mr. Vincent. Upon a unanimous vote, the motion was approved.

II. Adoption of Minutes

1 January 16th 2018

Mr. Lawrence made a motion to adopt the minutes as presented, seconded by Mr. Vincent. Upon a unanimous vote, the motion was approved.

III. VDOT Road Addition Resolution

Mr. Edwards advised that Three Rivers Seafood is requesting assistance with the road conditions on 7th Street as you turn into Three Rivers Seafood. There were State requirements that VDOT did not enforce when the plan of development was approved that has now left the road conditions with a ditch and pot holes. Normally, VDOT requirements would require the entrance to be paved. One option would be to request that VDOT take the road into the system so that VDOT maintain the road, Town Council would need to adopt the attached resolution.

The consensus of the Committee is to place the VDOT Road Addition Resolution on the Town Council agenda.

IV. FY 2018-19 Budget

Mr. Edwards reviewed the revenue water fund and presented two options for water rates that would balance the water fund budget for FY 2018-19.

Mr. Hudson asked if the town would see some conservation in use when the water rates went into effect.

Mr. Edwards stated that 70% of the customers will not see any change in the water bill. The rate change will affect the bigger users and commercial use.

Walt Feurer advised that the town has a very conservative use towards conservation and during a one year period the conservation will flat line.

Mr. Edwards suggested that option 2 be used in the budget as part of the budget recommendation. A public hearing will be scheduled for April 17th 2018.

V. General Information

Mr. Edwards stated that a contractor cut the waterline on Chelsea Road and River Road, the area is without water. The Water Department is on the scene and water should be back on by the end of the day.

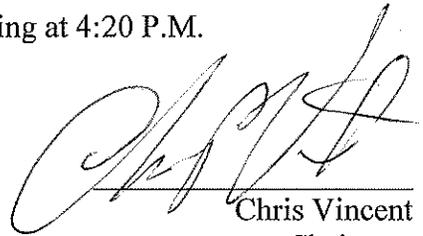
VI. Town Council Agenda

Mr. Vincent asked the Town Manager to place the VDOT Road Addition Resolution on the Town Council agenda.

VII. Next Meeting Date: March 15th 2018

VIII. Adjournment

There being no further business, Mr. Vincent adjourned the meeting at 4:20 P.M.



Chris Vincent
Chairman

ATTEST:



Karen M. Barrow
Town Clerk