

**PUBLIC WORKS
AGENDA
January 9th, 2020
10:30 A.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1. November 14th 2019

- III. Capital Improvements Plan

- IV. 2020 Meeting Schedule

- V. General Information
 - 1. FY 2020-21 Budget

- VI. Town Council Agenda

- VII. Next Meeting Date: February 13th, 2020

- VIII. Adjournment

**PUBLIC WORKS COMMITTEE
MINUTES
January 9th 2020**

Robert Lawrence called the meeting to order at 10:40 a.m. Committee members present included Robert Lawrence, Chairman; Jack Lawson and James Pruett.

Also Present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works; Holly McGowan, Director of Community Development and Jon Morr, Building Inspector.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

1 November 14th 2019

Mrs. Ball made a motion to adopt the minutes as presented, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

III. Capital Improvement Plan

Mr. Edwards presented the attached Capital Improvement Plan that is a staff working document and updated each budget year. The current changes to fund 33 includes preliminary planning for sidewalks; replacement of a police vehicle; adding funds to the vehicle replacement program; funds for property acquisition from VDOT. The Water and Solid Waste funds include a new Skid Steer Loader that various departments in Public Works will share the expense. The Solid Waste fund includes \$20,000 a year in preparation of purchasing a new trash truck.; and an electrical upgrade at public works is estimated at \$30,000.

IV. 2020 Meeting Schedule

Mr. Edwards apologized to the Committee that the information in the schedule is incorrect and that a revised schedule will be available at the Finance Committee meeting this afternoon.

V. General Information

1 FY 2020-21 Budget

Mr. Edwards advised that the deadline for department heads to submit their budget request was this week. Susan and I are working to compile the information to present to Town Council later this month.

V. Town Council Agenda

Mr. Edwards advised there was nothing for the Town Council Agenda.

VI. Next Meeting Date: February 13th 2020

Mr. Lawrence advised that he will be out of town on February 13th 2020 and that if the Town Manager needed to have a meeting, that he could have the meeting without Mr. Lawrence.

Mr. Edwards advised that he would wait to see if there needs to be a meeting.

VII. Adjournment

There being no further business, Mr. Lawrence adjourned at 10:50 a.m.



Robert Lawrence
Chairman

ATTEST:



Karen M. Barrow
Town Clerk