

**PUBLIC WORKS
AGENDA
June 10th, 2021
10:30 A.M.**

- I. Agenda Changes
- II. Adoption of Minutes
 - 1. June 11th 2020
- III. DEQ Water System Inspection
- IV. Leak Detection Equipment
- V. 2020 Annual Drinking Water Quality Report
- VI. Trash Carts
- VII. General Information
 - 1 Town Picnic
 - 2 Pavilion Parking Lot
 - 3 Industrial Park
 - 4 Beavers on Bagby St
- VIII. Town Council Agenda
- IX. Next Meeting Date: July 8th, 2021
- X. Adjournment

**PUBLIC WORKS COMMITTEE
MINUTES
June 10th 2021**

Mr. Hudson called the meeting to order at 10:30 A.M. at 802 Main Street, West Point, Virginia 23181.

Members present included Mayor Jim Hudson, Jack Lawson, James Pruet, John Ragsdale and Chris Vincent.

Also Present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works and Holly McGowan, Director of Community Development.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

A June 11th 2020

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mr. Lawson. Upon a unanimous vote, the motion was approved.

III. DEQ Water System Inspection

Walt Feurer advised that the town's water distribution is strong, and the water quality is great. The ground water withdrawal permit is a 10-year permit that expires February 15th 2024 it allows the town to draw 15.4 million gallons of water per month. If we exceed the monthly amount we are required to notify DEQ. The permit renewal process will begin 270 days before the expiration date. It's a lengthy process that can take time to receive a renewed permit. Mr. Feurer also stated that a water conservation management plan is required with the permit, it requires an annual audit on water usage. The audit shows water loss. Loss water can be a fire hydrant flushed, leaks, bulk water usage, fire department training or stolen water. A number between 10 and 15% is a good number, in 2018 that number started to increase.

IV. Leak Detection Equipment

Walt Feurer review the leak detection equipment and how it works. There is a water meter on Main Street that goes to the Mill. The leak detection meter was placed at that location, we did not find excess water running through the mills meter. We are looking at other areas in town to see if we can find some unknown water leaks. DEQ approves of the leak detection equipment as part of the towns conservation management plan and we are looking to reduce the amount of unknown water loss in town.

V. 2020 Annual Drinking Water Quality Report

V. 2020 Annual Drinking Water Quality Report

Walt Feurer reviewed the water quality report and stated that the report has been mailed out to the public. So far there has not been any feed-back on the report.

VI. Trash Cart

Walt Feurer advised that the town is having an extremely difficult time obtaining trash carts and recycling bins. We are actively trying to obtain some carts and we might have to drive out of state to get them.

VII. General Information

A. Town Picnic

Mr. Edwards advised that the annual picnic will be tomorrow from 12 noon till 1:30 pm, Town Council are invited. Due to COVID 19 last year, the Town was unable to do employee recognition, we will be giving out the employee recognition for 2020.

B. Pavilion Parking Lot

Mr. Edwards reviewed the issues with the parking lot at the Pavilion. The plans for the pavilion did not include a paved or gravel parking area because of DEQ requirements and cost. A paved or gravel parking area is impervious, we installed an eco-friendly parking lot. The parking lot has not been able to become established especially with the weather.

Mr. Lawson suggested doing a social media posting and to put some signage up while we are working to correct the project.

C. Industrial Park

Mr. Edwards advised that the project at the Industrial Park is moving forward slowly, Town Staff are working with the buyers on zoning and the covenants. The buyers are working with adjoining property owners on a contract to purchase additional land while the engineer continues to work on the plan of development.

Mr. Hudson advised that the town has done their part and taken care of our end of the project in a reasonable time frame, if the town is asked for anything, we will continue to provide it. The buyers and adjoining property owners are working through some final issues to close on the sale of adjoining property. Mr. Hudson suggested the town and town resident be patient and let the project work through the process.

D. Beavers – Bagby Street

Mr. Lawson asked if the town has heard any more about beavers.

Mr. Edwards advised no, that during the lack of rain fall this spring the area has dried up from the flooding.

Mr. Lawson stated that if you drive down Bagby Street, you can see some of the flooding.

Mr. Edwards asked if Town Council wanted to do anything about the issue, the town needs easements to access the area at the beaver dam.

The consensus of the Committee is that without easements, the town is unable to access the area.

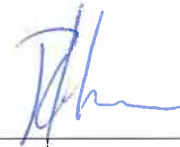
VIII. Town Council Agenda

Mr. Edwards advised there was nothing for the Town Council agenda.

IX. Next Meeting Date: July 8th 2021

X. Adjournment

There being no further business, the meeting was adjourned at 11:20 am.



Robert Lawrence
Chairman

ATTEST:



Karen M. Barrow
Town Clerk