

**PUBLIC WORKS  
AGENDA  
September 9th, 2021  
4:00 P.M.**

- I. Agenda Changes
- II. Adoption of Minutes  
August 12<sup>th</sup> 2021
- III. Installation of Fiber Optic Cable to Former ITI Facility
- IV. Waterline Replacement Project
- V. Surplus Items
- VI. General Information
- VII. Town Council Agenda
- VIII. Next Meeting Date: October 14th, 2021
- IX. Adjournment

**PUBLIC WORKS COMMITTEE  
MINUTES  
September 9th 2021**

Mr. Lawrence called the meeting to order at 4:00 P.M. at 802 Main Street, West Point, Virginia 23181. Members present included Robert Lawrence, Chairman; James Pruett and Chris Vincent.

Also Present: Jim Hudson Mayor; John Ragsdale, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; JaLeesa, Administrative Assistant; Walt Feurer, Director of Public Works; Holly McGowan, Director of Community Development and Tim Sawyer, Chief of Police.

**I. Agenda Changes**

There were no changes made to the agenda.

**II. Adoption of Minutes**

A. August 12th 2021

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

**III. Installation of Fiber Optic Cable at Former ITI Facility**

Mr. Edwards advised that River Street are installing cable in King & Queen County as part of the broad band expansion. Mr. Edwards reviewed a site plan of a building the town owns at the airport and a possible route to install internet cable to the building. Cox has provided an estimate of \$100,000 to install cable. River Street are under contract with King & Queen County to install cable to businesses in King & Queen. The Airport Authority are willing to provide an easement for the project. The next step is to contact River Street to have a discussion about the project. River Street are currently working in the area, if it's possible that we might get a better rate from River Street and we can do the project for \$10,000 or \$15,000, do you want to proceed with this project. Fulcrum Industries are looking to expanding at the building the town owns, to install the cable would help secure a business at that location. If we could lease the building for three years, it would cover the cost.

Mr. Edwards also stated that he is meeting with Greg Kelly and John Loftus of VEDP to give a tour of the area and to let VEDP know we have locations available. Mr. Edwards stated that he is in preliminary discussion with the Virginia Sea Grant organization who are looking for a location as a research facility.

Mr. Hudson suggested the project be discussed at the Finance Committee when there will be addition Town Council members available.

**IV. Waterline Replacement Project**

Walt Feurer advised that there is a meeting scheduled for next week with WestRock to discuss the waterline replacement project and how it will impact WestRock. It would affect both the fire hydrants and domestic water usage. There have been numerous failures on the line in front of the mill. The waterline replacement project is a loop that would enhance the 400 blocks of 18<sup>th</sup>, 19<sup>th</sup>, 20, 21<sup>st</sup> and 22<sup>nd</sup> streets, it would provide upgrades to 24 water meters and replace fire hydrants on the loop. The plan is to stay off Rt 30 as much as possible.

**V. Surplus Items**

Walt Feurer presented a list of five vehicles that have exceeded their use and needs to be put out to bid for sale.

Mr. Edwards advised the surplus items will be placed on the Town Council agenda for authorization to advertise the request for bids.

**VI. General Information**

Mr. Edwards advised that he provide the general information at the Finance Committee meeting.

**VII. Town Council Agenda**

Mr. Edwards advised the surplus items will be placed on the Town Council agenda.

**VIII. Next Meeting Date:** October 14th 2021 @ 4:00 P.M.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 4:30 pm.



Robert Lawrence  
Chairman

ATTEST:



Karen M. Barrow  
Town Clerk